



How to Access Fee Waivers for the Character Skills Snapshot for Non- SSAT Test Takers

Step 1: Log Into MAP

The Enrollment Management Association

Welcome, SSAT Support • Account Profile • Manage Users • Log Off

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Access from Schools MAP Account

Invite Families to Take the Snapshot

[View Snapshot Frequently Asked Questions](#)

Send Invites **Track Waivers & Invites**

Select SSAT/Snapshot Toolbar

Students you have sent invitations to are listed here. Results will be available mid-December.

Invites Sent 44 Waivers Sent 3

Sent on	Student's Name	Parent's Name	Email	Status	Send Waiver	Waiver ID
Oct 26 2017	Millman, Brene	Debbie Millman	benhabermann@gmail.com	Resend	Send Waiver	
Oct 26 2017	Forrester, Pam	Jake Forrester	benhabermann@gmail.com	Waiver Used		3V-3V4S-1B3Z
Oct 26 2017	ssat, ila	ilamom ssat	amishra@ssat.org	Invite Used	Waiver Used	3C...
Oct 26 2017	Smith, Ben	Naim Smith	benhabermann@gmail.com	Invite Used	Waiver Used	
Oct 25 2017	Dean, Laurie	Jenny Dean	benhabermann@gmail.com	Invite Used	-	
Oct 25 2017	Mehta, Sarla	Naim Doyle	benhabermann@gmail.com	Invite Used	-	
Oct 25 2017	Doyle, Naim	Jenny Doyle	benhabermann@gmail.com	Invite Used	Waiver Used	3...0X9M
Oct 24 2017	Habs, Benja	Sheila Habs	benhabermann@gmail.com	Invite Used	-	
Oct 24 2017	Habs, Jerry	Jerry Habs	benhabermann@gmail.com	Waiver Sent	Resend Waiver	3F-3Q4F-0K8C
Oct 24 2017	ssat, ant	antmom ssat	amishra@ssat.org	Invite Used	-	3O-3W4O-0X7U

Select Track Waivers & Invites

Step 2: Select Students to Issue a Fee Waiver

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Invite Families to Take the Snapshot

Send Invites | Track Waivers & Invites

Students you have sent invitations to are listed here. Results will be available mid-December.

Students who have been invited using the invite tool will be listed

Sent on	Student's Name	Parent's Name	Email	Status	Send Waiver	Waiver
Oct 26 2017	Millman, Brene	Debbie Millman	benhabermann@gmail.com	Resend	Send Waiver	
Oct 26 2017	Forrester, Pam	Jake Forrester	benhabermann@gmail.com	Invite Used	Waiver Used	3V-3V
Oct 26 2017	ssat, ila	ilamom ssat	amishra@ssat.org	Invite Used	Waiver Used	3C-3C
Oct 26 2017	Smith, Ben	Naim Smith	benhabermann@gmail.com	Invite Used	Waiver Used	3P-3V4S-1111
Oct 25 2017	Dean, Laurie	Jenny Dean	benhabermann@gmail.com	Invite Used	-	
Oct 25 2017	Mehta, Sarla	Naim Doyle	benhabermann@gmail.com	Invite Used	-	
Oct 25 2017	Doyle, Naim	Jenny Doyle	benhabermann@gmail.com	Invite Used	Waiver Used	3W-3N4C-0X9M
Oct 24 2017	Habs, Benja	Sheila Habs	benhabermann@gmail.com	Invite Used	-	
Oct 24 2017	Habs, Jerry	Jerry Habs	benhabermann@gmail.com	Waiver Sent	Resend Waiver	3F-3Q4F-0K8C
Oct 24 2017	ssat, ant	antmom ssat	amishra@ssat.org	Invite Used	-	3O-3W4O-0X7U

Select to send them a fee waiver

Step 3: Confirmation

The Enrollment Management Association

Welcome SSAT Support Account Profile Manage Users Log Off

Send Waiver

As a member participating in The Snapshot, you are provided with fee waivers to give to students not taking the SSAT, who require financial assistance to access The Snapshot. The waiver will allow these students to take The Snapshot free of charge.

As with SSAT fee waivers, we trust that you will use your discretion to determine which students should receive fee waivers. As a general guideline, those students who are receiving waivers for the ISEE fee through the Ben Wood grant program should also receive fee waivers for The Snapshot.

Preview of the email that we will send to parents.

Dear [Parent Name],

SSAT Academy has issued you a fee waiver so that you may access The Character Skills Snapshot for [Student Name] at no charge.

Here's the code for your fee waiver: 123-ABC-4D5E

In order to redeem your fee waiver, click the link below. On The Snapshot purchase page, enter the fee waiver code to gain access to The Snapshot.

[Redeem your Snapshot Fee Waiver](#)

If you have any questions about redeeming this fee waiver, please email info@ssat.org or call 609.683.4440.

Sincerely,
The SSAT team, on behalf of SSAT Academy

Confirmation notice to send waiver

Draft email to be sent to families

Sent	Waivers Sent
46	12

Send Waiver	Waiver Code
Send Waiver	
Send W	
Waiver	
Waiver	
Waiver Used	3P-3V4S-1E1R
-	
-	
Waiver Used	3W-3N4C-0X9M
-	