

+ The **Enrollment Management** Association

+ The **SSAT**

*March 22, 2019*

In consideration of recent events, The Enrollment Management Association (EMA), providers of the SSAT, reaffirm our commitment to ensuring the fairness and validity of SSAT scores used in support of admission decisions at our member schools.

We implement professionally validated, secure assessment processes for the development, administration, and scoring of the SSAT, all of which meet or exceed the Standards for Educational and Psychological Testing established by the American Educational Research Association, the American Psychological Association, and the National Council on Measurement in Education. We monitor both our testing environments and scoring processes to ensure that the SSAT is administered in accordance with the policies established by EMA. We recognize our obligations to ensure that all students have a fair opportunity to do their best on the SSAT and that no student can obtain an unearned advantage on the test.

We invest significant resources in the training of our test proctors, who must read and sign agreements requiring them to follow the EMA's policies for the SSAT and engage in ethical testing practices. Additionally, we have well-documented processes for identifying and responding to security concerns and complaints brought to our attention by both proctors and families. We fully investigate all complaints that implicate the integrity of the SSAT and employ professional investigators where appropriate. If we have reason to believe any person has engaged in criminal conduct in order to subvert the integrity of the SSAT, we refer the matter to law enforcement for further investigation and prosecution. Test centers failing to comply with our policies and procedures are prohibited from providing the SSAT in the future.

## **Frequently-Asked Questions**

### **What steps are taken by EMA/SSAT to ensure the test is secure?**

EMA has implemented rigorous measures to prevent and detect test security breaches that include, for example, a variety of test forms that change regularly, identification requirements for overseas testers, careful selection and audits of test

centers, extensive training of proctors, and strict requirements for the safekeeping of testing materials. We conduct statistical analyses of test response data to identify anomalous test scores and investigate the causes of statistical anomalies. It's an essential part of our mission to provide independent schools with the most reliable and valid test scores possible.

### **How does the accommodations request process work?**

EMA manages the testing accommodations process to ensure fairness for students with disabilities.. EMA works with thousands of families on a one-to-one basis each year to ensure they receive the appropriate accommodations while maintaining a fair and standardized process and test administration.

All reasonable accommodation requests are reviewed and approved by EMA. EMA's internal review process includes confirmation of all requested accommodations by a qualified assessment accommodations professional with extensive experience. In all cases, EMA reserves the right to require submission of documented proof of the need for accommodations.

### **How does EMA/SSAT make sure all students have an opportunity to do their best on the SSAT?**

EMA provides over two million dollars in free services to students in need every year, including free access to our online practice program and our admission webinar series for every student who receives a fee waiver for the SSAT. We work with a number of community-based organizations to assist in easing the testing and application process for the families with whom they work. Additionally, every student has access to a free evaluative mini-test and resources via SSAT Practice Online.

### **I think I may have some evidence of cheating, disclosure, or copying of test content, or other inappropriate conduct related to the SSAT. How should I report it?**

If you have a concern, we want to know about it. Concerns should be directed to [info@ssat.org](mailto:info@ssat.org) or you may utilize our confidential online tip line at [www.ssat.org/security](http://www.ssat.org/security).

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