

VA Fixed and ARM Program Guidelines Correspondent

Revised 8/13/2019 rev. 107

Summary	VA purchase and refinance (non-IRRRL), conforming balance and Jumbo Fixed Rate and ARM program. All VA loans must be eligible for Guaranty.							
Products	Product Name Pr					Pro	duct Cod	е
	VA 1	5 Year Fixed					VA150	
		0 Year Fixed					VA200	
		5 Year Fixed					VA250	
		0 Year Fixed (Loan Am	t <= \$85 000)				A30085	
	VA 30 Year Fixed (Loan Amt > \$85,000 <= \$110,000) VA 30 Year Fixed (Loan Amt > \$110,000 <= \$125,000) VA 30 Year Fixed (Loan Amt > \$125,000 <= \$150,000) VA 30 Year Fixed (Loan Amt > \$125,000 <= \$150,000)					VA300110 VA300125 VA300150		
		VA 30 Year Fixed (Loan Amt > \$150,000 <= \$175,000)				VA300175		
		VA 30 Year Fixed (Loan Amt > \$175,000 <= \$773,000) VA 30 Year Fixed (Loan Amt > \$175,000 <= \$200,000) VA 30 Year Fixed (Loan Amt > \$200,000 <= Std Conf. Limit) VA 5/1 Treasury ARM					VA300200 VA300 VA51T	
		umbo 5/1 Treasury ARN	Л				/AJ51T	
		umbo 15 Year Fixed				VAJUMBO15		5
		umbo 30 Year Fixed				VAJUMBO30		
	VA 3	0 Yr Fixed - Energy Effi	cient Mortgage	9		VA300EM		
	VA J	VA Jumbo 30 Year Fixed – Energy Efficient Mortgage					JMBO30E	M
		0 Year Fixed w/3-2-1 But				VAS	300BD321	ı
	VA 3	0 Year Fixed w/2-1 Buy	down			VA	300BD21	
	VA 3	0 Year Fixed w/1-0 Buy	down			VA300BD10		
Eligibility Matrix			Purchase					
	Program		Loan			Score DTI		
	Frogram	Property Type	LTV/CLTV	Amount			AUS	Manual
	Conforming	1-4	100% ¹	Conforming	58	0	AUS	
	Conforming		100% ¹	Conforming Conforming	58 64	0	AUS Per	
		1-4	100% ¹	Conforming Conforming \$1,000,000	58 64 62	0 0 0	AUS	Manual
	Conforming	1-4 Manufactured Housing	100% ¹ 100% ¹ Footnote ¹	Conforming Conforming \$1,000,000 \$1,500,000	58 64	0 0 0	AUS Per	Manual
	Conforming Jumbo ⁵	1-4 Manufactured Housing 1-4	100% ¹ 100% ¹ Footnote ¹	Conforming Conforming \$1,000,000	58 64 62	0 0 0 0	Per AUS	Manual
	Conforming	1-4 Manufactured Housing 1-4 Property Type	100% ¹ 100% ¹ Footnote ¹ Refin	Conforming Conforming \$1,000,000 \$1,500,000 ance ²	58 64 62 66 Cre Sco	0 0 0 0 0	Per AUS	Manual 50% ⁶
	Conforming Jumbo ⁵ Program	1-4 Manufactured Housing 1-4 Property Type 1-4	100% ¹ 100% ¹ Footnote ¹	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount	58 64 62 66 Cre	0 0 0 0 0	Per AUS	50% ⁶
	Conforming Jumbo ⁵	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured	100% ¹ 100% ¹ Footnote ¹ Refin	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan	58 64 62 66 Cre Sco	0 0 0 0 0 0 dit ore	Per AUS Description of the AUS Per AUS	50% ⁶
	Conforming Jumbo ⁵ Program Conforming	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured Housing ^{3,5,6}	100% ¹ 100% ¹ Footnote ¹ Refin LTV/CLTV 90% ¹ 90% ¹ 90% ¹	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount	58 64 62 66 Cre Sco	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Per AUS	Manual 50% ⁶ TI Manual
	Conforming Jumbo ⁵ Program Conforming Jumbo ⁵	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured Housing ^{3,5,6} 1-4	100% ¹ 100% ¹ Footnote ¹ Refin LTV/CLTV 90% ¹ 90% ¹ 90% ¹ 90% ¹	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount Conforming \$726,525 \$1,500,000⁴	58 64 62 66 Cre Scc 58 64 62	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Per AUS Per AUS Per AUS	50% ⁶ TI Manual 50% ⁶
	Conforming Jumbo ⁵ Program Conforming Jumbo ⁵ 1. Maximum 90	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured Housing 3.5.6 1-4 % LTV/CLTV for all refinances	100% ¹ 100% ¹ Footnote ¹ Refin LTV/CLTV 90% ¹ 90% ¹ 90% ¹ 90% ¹ s that are purchase	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount Conforming \$726,525 \$1,500,000⁴ ad after September	58 64 62 66 Cre Scc 58 64 62 63 30, 2019	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Per AUS Per AUS Per AUS	Manual 50% ⁶ OTI Manual 50% ⁶ ment due
	Conforming Jumbo ⁵ Program Conforming Jumbo ⁵ Maximum 90 date after No	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured Housing ^{3,5,6} 1-4	100% ¹ 100% ¹ Footnote ¹ Refin LTV/CLTV 90% ¹ 90% ¹ 90% ¹ 90% ¹ s that are purchase up to 100% is allow	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount Conforming \$726,525 \$1,500,000⁴ ed after Septembered for loans that a	58 64 62 66 Cre Sco 58 64 62 66 30, 2019 or purchas	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Per AUS Per AUS Per AUS Per AUS October 1,	Manual 50% ⁶ Manual 50% ⁶ ment due 2019 and that
	Conforming Jumbo ⁵ Program Conforming Jumbo ⁵ 1. Maximum 90 date after No have a first p	1-4 Manufactured Housing 1-4 Property Type 1-4 Manufactured Housing 3.5.6 1-4 % LTV/CLTV to all refinances overmber 1, 2019. LTV/CLTV to bayment due date no later than which is required to obtain a 2	100% ¹ 100% ¹ Footnote ¹ Refin LTV/CLTV 90% ¹ 90% ¹ 90% ¹ 90% ¹ s that are purchase up to 100% is allow November 1, 201 5% Guaranty. The	Conforming Conforming \$1,000,000 \$1,500,000 ance² Loan Amount Conforming \$726,525 \$1,500,000⁴ ed after September red for loans that an	58 64 62 66 58 64 62 66 62 66 62 66 62 66 66 66 66 66 66	o o o o o o o o o o o o o o o o o o o	Per AUS Per AUS Per AUS Per AUS o October 1, ne amount lishere the vet	Manual 50% ⁶ TI Manual 50% ⁶ ment due 2019 and that sted in this eran does not
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4506-T / Tax Transcripts	 A signed 4506-T for all years in which income was used in the underwriting decision are required. Refer to Plaza's Delegated Correspondent Credit Overlay Matrix for tax transcript requirements. 						
Appraisal	 442/1004D is required on all appraisals subject to completion. Plaza does not accept a lender's certification of completion. Loan amounts > \$1,000,000: Plaza will order a Collateral Desk Assessment (CDA). The CDA must support the appraised value. Transferred Appraisals: Per VA Guidelines 						
ARM Adjustments							
	Characteristic	ARM					
	Amortization Term Index	30 years Treasury Weekly average on U.S Treasury securities adjusted to a constant maturity of 1 year.					
	Margin	2.00%					
	Life Floor	5% below t	he start rate, but never l	ower than the margin.			
	Interest Rate Caps	Product	First Adjustment	Subsequent Adjustments	Lifetime		
		5/1	1%	1%	5%		
	Interest Rate	5/1		60-66 months after the first			
	Adjustment Date			erest rate may adjust annual			
	Payment Adjustment			e first of the month following	the interest rate		
	Date Conversion Option		and every 12 months th	nerearter.			
	Temporary Buydowns	Not allowed					
Borrower Eligibility	The borrower must be						
	 Corporations Guardianships Life Estates LLCs Non-Revocable Interpretation Foreign nationals Borrowers with dip Social Security Number Each borrower on 	olomatic imm	unity	valid Social Security num	ber.		
	-		mbers) are not allowe				
Buydowns	Temporary Buydowns are eligible subject to the following: 3-2-1, 2-1 and 1-0 Qualify at the note rate Funds may only be provided by the seller Ineligible sources of buydown funds include the buyer, lender or other interested party Interested Party Contribution (IPC) limits apply Buydown Agreement must be included in the loan						
Credit	A tri-merge credit in the qualifying sco The qualifying sco The lowest qualifying the Each borrower must be a considered.	e: report is require is the lowering score of a st have at least					
	 Housing Payment History: When the housing payment history is not evaluated by an AUS, or for Refer/manually 						

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underwritten loans:

- There may be no history of any 30-day late mortgage or rental payments within the last 24
 - Housing Payment history must be documented by:
 - VOM received directly from an institutional mortgage servicer; or,
 - A 24 month rental history directly from the landlord (for landlords with no Identity of Interest with the borrower); or
 - Through information shown on the credit report; or
 - Cancelled checks that cover the most recent 24-month period.

Disaster Policy

Requirement

Down Payment / Equity

Refer to Plaza's Natural Disaster Policy for requirements. Asset Verification: The veteran or spouse must have sufficient cash to cover assets that are needed to close and those funds must be verified.

Down Payment and Cash Required to Close:

- Down payment/equity is required when the VA Guaranty does not equal 25% of the lesser of the sales price or Notice of Value (NOV). The VA Calculator worksheet should be completed on every loan. The calculator assists in calculating any required down payment from the borrower on purchase or refinance transactions. Regardless of the loan amount, the VA guaranty plus the Veteran's down payment and/or equity must always be at least 25% of the lesser of the sales price or (NOV).
- Any funds required that exceed 100% of the reasonable value of the property.

Gift Funds:

- Gift funds are allowed for down payment and closing costs
- Gifts may not be used for reserves
- Gifts of equity are not allowed

A gift can be provided by a donor that does not have any affiliation with the builder, developer, real estate agent, or any other interested party to the transaction. A gift letter must:

- specify the dollar amount of the gift,
- include the donor's statement that no repayment is expected, and
- indicate the donor's name, address, telephone number and relationship to the borrower

The underwriter must verify that sufficient funds to cover the gift have been transferred to the borrower's account, or will be documented as received by the closing agent at time of closing. Acceptable documentation includes the following:

- evidence of the borrower's deposit of the donor's funds, or
- a copy of the donor's funds by check/electronic transfer to the closing agent, and
- the CD showing receipt of the donor's funds

Eligible Fees

VA regulations limit the fees that the veteran can pay to obtain a loan. If the veteran was charged an ineligible fee(s), the fee must be refunded and the loan file must contain adequate documentation that the fee was refunded to the veteran.

Fee Recoupment on Type I Refinances:

For all Type I Refinances made to refinance an existing VA-guaranteed loan, the recoupment period of all fees (excluding the VAFF), closing costs, expenses (other than taxes, escrow, insurance, and like assessments), and incurred costs must not exceed 36 months from the date of loan closing. This requirement does not apply to Type II Refinances.

Recoupment Calculation: Divide all fees, closing costs, expenses, and incurred costs (excluding taxes, escrow, insurance, and like assessments), by the reduction of the monthly principal and interest payment as a result of the refinance. If the loan being refinanced has been modified, the principal and interest reduction must be computed/compared to the modified principal and interest monthly payment. VA allowable fees offset by lender credits and/or premium pricing may be excluded from the recoupment calculation.

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Energy Efficient Mortgages (EEMs)	Allowed per VA Guidelines. EEMs eligible for VA purchase transactions only. Use Plaza Product Codes: VA300EM & VAJUMB30EM					
Escrow Accounts	An Escrow/impound account is required for property taxes and insurance on all VA loans.					
Geographic Restrictions	Alaska: Owner occupied and second home refinances, in the prior loan is within 12 months of the					
See See See See See See See See See Se	refinance, borrower must meet the net benefit requirements.					
	Hawaii:					
	Properties in Lava Zone 1 are ineligible.					
	 Properties in Lava Zone 2 are eligible with additional requirements. VA requires hazard insurance to provide lava coverage for the entire loan amount. The actual dollar amount of 					
	coverage must be displayed and it can be no less than the loan amount.					
	Manufactured housing is not eligible.					
	lowa: An attorney's opinion of title is acceptable in lieu of a title policy, or a title policy may be ordered through the Title Guaranty Division (TGD) of the lowa Financial Authority.					
	Massachusetts: Properties with a septic system require an inspection whenever a property is					
	transferred to a different owner. A system must be inspected within 2 years prior to the transfer of title					
	to the property served by the system. An inspection conducted up to 3 years before the time of the					
	transfer may be used in the inspection report is accompanied by records demonstrating that the					
	system has been pumped at least once a year during that time.					
	Montana: Lot size of the property may not exceed 40 acres.					
	Nevada: Purchase transaction loans secured by properties located in Fallon, Nevada and serviced					
	by the City of Fallon Municipal Water System include a veteran-signed "Purchaser Acknowledgement"					
	and Release" form. For additional information, contact the local VA office.					
	Rhode Island: Manufactured housing is not eligible.					
	West Virginia: Delegated deliveries only.					
Income & Employment	Borrowers may qualify with a non-contingent offer of employment subject to the following					
	requirements:					
	The employment offer or contract must:					
	specify that employment will start within 60 days of closing, and clearly identify the employer and the horrower, he signed by the employer, and he accepted.					
	clearly identify the employer and the borrower, be signed by the employer, and be accepted					
	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and 					
	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to 					
Ingligible	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to closing and confirmed by written documentation. 					
Ineligible	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to closing and confirmed by written documentation. Temporary Buydowns for ARM transactions 					
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Ineligible	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to closing and confirmed by written documentation. Temporary Buydowns for ARM transactions One-time close construction VA EEM for refinance transactions Borrower may not act as an interested party to a sales transaction for the subject if the builder and/or property seller is a company owned by the borrower or where the borrower is a principal agent, sales agent, loan originator, mortgage broker or partner for the builder or property seller. Realtor/loan broker acting as the listing agent as well as the mortgage originator/broker. 					
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Ineligible Loan Limits	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to closing and confirmed by written documentation. Temporary Buydowns for ARM transactions One-time close construction VA EEM for refinance transactions Borrower may not act as an interested party to a sales transaction for the subject if the builder and/or property seller is a company owned by the borrower or where the borrower is a principal agent, sales agent, loan originator, mortgage broker or partner for the builder or property seller. Realtor/loan broker acting as the listing agent as well as the mortgage originator/broker. Borrower is a principal of the title company and/or settlement agent for the subject transaction. 					
	 clearly identify the employer and the borrower, be signed by the employer, and be accepted and signed by the borrower, and clearly identify the terms of employment, including position, type and rate of pay, and start date, and be non-contingent. Note: If conditions of employment exist, they must be satisfied prior to closing and confirmed by written documentation. Temporary Buydowns for ARM transactions One-time close construction VA EEM for refinance transactions Borrower may not act as an interested party to a sales transaction for the subject if the builder and/or property seller is a company owned by the borrower or where the borrower is a principal agent, sales agent, loan originator, mortgage broker or partner for the builder or property seller. Realtor/loan broker acting as the listing agent as well as the mortgage originator/broker. Borrower is a principal of the title company and/or settlement agent for the subject transaction. 					
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	Leasehold properties are ineligible
	Condo projects comprised of manufactured homes are ineligible
	The manufactured home may not have been previously installed or occupied at another location
	 All manufactured homes must meet VA guidelines, restrictions in these Program Guidelines, and Plaza's Manufactured Housing Guidelines.
	Manufactured housing not eligible in states of Hawaii and Rhode Island.
	Cash-out is not allowed on manufactured housing. Refinances are limited to the payoff of
	purchase money liens and eligible costs.
	Manufactured Homes located within a Special Flood Hazard Area are not eligible unless a FEMA National Flood Insurance Program (NFIP) Elevation Certificate (FEMA Form 086-0-33)
	prepared by a licensed engineer or surveyor stating that the finished grade beneath the Manufactured Home is at or above the 100-year return frequency flood elevation is provided,
Maximum Loans	and flood insurance under the NFIP is obtained.
Property Eligibility	A maximum of four Plaza loans is permitted to one borrower.
Property Eligibility	Ineligible Properties:
	Cooperatives Geothermal Homes
	<u></u>
	TimesharesCondotels
	Geodesic Dome Homes Geodesic Dome Homes
	Geothermal homes Geography and a Reposition
	Commercial Properties Makita Harrana
	Mobile Homes Non-manufacture and a series are a series and a ser
	Non-warrantable condos Tiss and assets
	Timeshares Madian Farma Banahas Carbanda
	Working Farms, Ranches, Orchards
	VA Indian Leasehold properties
	Properties with C6 quality rating
	Properties with C5 or C6 condition rating
Barrain Faranana	Properties secured with PACE obligations or PACE like assessments
Repair Escrows	Per VA guidelines.
	Escrow holdbacks are not allowed on manufactured housing.
Refinance Seasoning	Refinance Transactions:
· ·	The note date of the refinance loan must be on or after the later of:
	the date on which the borrower has made at least six consecutive monthly payments on the
	loan being refinanced; and
	the date that is 210 days after the first payment due date of the loan being refinanced.
Subordinate Financing	Jumbo loans that exceed the VA loan limit:
	Existing subordinate financing may be allowed case-by-case.
	New subordinate financing is not allowed.
	All loans:
	Properties with PACE obligations are ineligible.
	Any PACE obligations or liens must be paid and satisfied at or prior to closing.
	PACE liens may not be subordinated.
Texas Home Equity	Cash Out is not allowed in Texas.
Transactions	Purchase
	Refinance (non-IRRRL)
	Refinances:
	All VA refinances must meet the requirements outlined in VA Circular 26-19-5. This is effective for all
	non-IRRRL refinances with application dates on or after February 15, 2019. Requirements include
	but are not limited to the following:
	Type I Cash-Out Refinance: For refinances of loans guaranteed by the VA, the new loan
	amount, including the VA Funding Fee, does not exceed the payoff amount of the loan being
	refinanced.

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Type II Cash-Out Refinance: The loan amount, including the VA Funding Fee, exceeds the payoff amount of the loan being refinanced. **Refinance LTV:** For all refinance loans, the LTV is determined by dividing the total loan amount, including any financed VAFF, by the reasonable value per the NOV. The available VA guaranty plus the Veteran's equity must always be at least 25% of the Notice of Value (NOV). Refinance Net Tangible Benefit (NTB): All refinances (Type I and Type II) must pass a NTB test and a NTB disclosure must be provided to the Veteran no later than the third business day after receiving the Veteran's loan application, and again at loan closing. Type I Refinance NTB – One of the following NTB must exist for all Type I Refinances: Fixed Rate to Fixed Rate refinance requires an interest rate reduction of at least .5% Fixed Rate to ARM refinance requires an interest rate reduction of at least 2% Type II Refinance NTB - One of the following NTB must exist for all Type II Refinances: The new loan eliminates monthly mortgage insurance, whether public or private, or monthly quaranty insurance; The term of the new loan is shorter than the term of the loan being refinanced; The interest rate on the new loan is lower than the interest rate on the loan being refinanced: The monthly principal and interest payment on the new loan is lower than the monthly principal and interest payment on the loan being refinanced; The new loan results in an increase in the borrower's monthly residual income; The new loan refinances an interim loan to construct, alter, or repair the home; The new loan amount is equal to or less than 90 percent of the reasonable value of the home, The new loan refinances an adjustable rate loan to a fixed rate loan. **Underwriting Method** Loans must be submitted to DU or LPA. Loans not receiving a DU or LPA approval may be manually underwritten if: The loan meets all published loan program guidelines, and The underwriter's evaluation has determined the loan is an investment quality mortgage, and The loan file contains documentation to support the underwriting decision, and The property is not a manufactured home. Manufactured Housing is not eligible for manual underwriting. **VA Loan Guaranty** Regardless of the loan amount, the VA guaranty plus the Veteran's down payment and/or equity must always be at least 25% of the lesser of the sales price or Notice of Value (NOV). The VA County Loan Limits are the amount a qualified Veteran with full entitlement may be able to borrow without making a down payment. The VA Calculator worksheet should be completed on every loan. The calculator assists in calculating any required down payment from the borrower on purchase or refinance transactions.

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