

This is a donation letter sent by a club golf that has been modified for use as a template. Please consider this a starting point, and customize to your specific club golf team. The more detailed you can be the more effective. Typically club teams will request each member of the club provide a list of 5-10 potential donors w/ addresses, and the Club President (or Treasurer) will take care of sending all the letter. Do what works best for your club though!

Example University

Club Golf Team

2016-2017

Dear Booster,

The 2016-2017 Example University Club Golf Team is a group of Example University students who share a love and passion for the game of golf. The Club Golf Team is a student run organization that plans, manages, and funds golf for its members throughout the school year. One of the main goals of our club is to provide the best possible experience for our members. However without sufficient funding, this is not possible. We collect team dues of \$____ per player each semester and receive limited funding from the Club Sports department.

The Example Club Golf Team is part of a national organization called the National Collegiate Club Golf Association (NCCGA). There will be over 300 schools competing in 28 regions this Spring nationwide. The Example Club Golf Team competes in the ____ Region, which is comprised of teams from the states of STATE, STATE, STATE, and STATE. Our team has been very successful the past few seasons. During Spring 2015, we finished in second place at both regional tournaments. During Fall 2016, we once again placed second at both tournaments we competed in. We earned a wildcard bid to the Fall 2016 NCCGA National Championship, where we finished 10th. Spring 2016 was even better, with our team finishing in second place at our first regional tournament and then finally breaking through for our first win in several years at the second regional tournament. We won this tournament by 15 shots, which propelled us to a top five finish in the final NCCGA regular season rankings. We earned a bid to the National Championship that was held in Orlando, but could not afford to go due to the expenses involved.

Our upcoming season is well underway and has consisted of weekly practices, a duel match against a local club team, and two NCCGA ____ Regional Tournaments. We won both regional tournaments and we are headed to NCCGA Nationals! We will have a very similar schedule next semester. This is the second year that the Club Golf Team has sent out a type of “booster” letter and is asking for your help to cover the costs that come with tournaments and travel.

This fall, our team took a team of eight players to both NCCGA Regional Tournaments that we competed in. This will continue going forward in future seasons. Every tournament requires a greens fee ranging from \$600-\$800 per team, which covers the cost of two rounds of golf for each player. Most tournaments require overnight lodging and the cost of transportation, as the tournament locations this fall range from LOCATION A to LOCATION B and LOCATION C, to LOCATION d. The projected expenses for this school year are approximately \$_____, which will cover the greens fees, lodging, and travel expenses for a team of eight players. Additionally, club team members must pay for greens fees and range balls each time we practice. If you are a golfer you can understand how quickly these expenses add up, especially on a college budget.

The Example Club Golf Team is asking for your help in offsetting the costs of our program. The following table outlines tier levels and booster gifts. **Boosters at the gold, silver, and bronze levels will receive one of the following gifts at the appropriate level. Boosters at the platinum level will receive all three gifts.** Please circle your preferred gift on the form that you mail back to us.

Platinum: \$500 +	Gold: \$250 +	Silver: \$150 +	Bronze: \$75 +
Club Golf Team Hat & Polo	Club Golf Team Polo	Club Golf Team Hat	Club Golf Team Hat
1 Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	1 Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	½ Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	Club Golf Team Divot Tool

Please consider supporting the EXAMPLE Club Golf Team be successful during the 2016-2017 school year!

Thank you for your support,

NAME OF PRESIDENT - President

NAME OF VP | VAME OF TREASURER | NAME OF SECRETARY

EXAMPLE Club Golf Team Executive Board

DONATION FORM

Please mail this page with donation to:

CLUB PRESIDENT FIRST NAME

ADDRESS

CITY, STATE, ZIP CODE

Please make checks payable to _____.

Donor Information:

Name: _____

Address: _____

Email & Phone Number: _____

Name of player who contacted you: _____

For gold, silver, and bronze level donors, please circle one of the two gifts below that you would prefer at the appropriate level:

Platinum: \$500 +	Gold: \$250 +	Silver: \$150 +	Bronze: \$75 +
Club Golf Team Hat & Polo	Club Golf Team Polo	Club Golf Team Hat	Club Golf Team Hat
1 Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	1 Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	½ Dozen <i>Srixon Z-Star Golf Balls</i> (Comparable to Titleist Pro-V1's)	Club Golf Team Divot Tool
Nothing in Return	Nothing in Return	Nothing in Return	Nothing in Return

If Applicable:

Shirt Size: M L XL

Color: BLUE RED