Quick Migration to SharePoint

Your staff works remotely, moves from one client location to another, and uses various devices to get work done. Where does your content (contracts, proposals, sales collaterals, marketing brochures, etc.) that your staff needs throughout the day reside? Are they in a server? On shared drives? Can your staff easily access the content when and where they need it the most?

If you can't answer "Yes" to the last question, then you'll want to migrate your content/data to SharePoint.

What is Involved in SharePoint Migration?

• On-site meeting to go over your existing environment
• Bring over content, structure and security from file share/server
• Recommendations on how to structure your SharePoint environment
• Tips to leverage SharePoint features to take full advantage of your new system
• Migration best practices
• Recommendations for future planning [optional]

What are the Benefits?

• Decrease the need for server real estate and cost by going to SharePoint Online
• Increase Collaboration among end-users
• Integration with other Office 365 products allows for easy upload, editing, and viewing of documents
• Leverage Workflows for automation of manual tasks (ex. automation of the document approval process) to save time and increase efficiency
• Access document/content library from anywhere with SharePoint Online, which increases your end-users' productivity
• Build intranet portals to increase departmental communications: Make communication easier (extra communication device)

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ProServeIT.com
Cloud@ProServeIT.com
@ProServeIT

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BENEFITS

Reduce server real estate and cost

Increase collaboration

Easy to use

Save time and increase efficiency

Improve productivity with easier communications