

## FFCRA Credits in iSolved

FFCRA Credits are calculated as Emergency Sick or Emergency FMLA wages + Qualified Medical Expenses (see calculation below) + ER portion of Medicare.

In the example below the employee is getting \$400 in Emergency Sick, and the employee has \$100 in Qualified Medical Expenses:

| Check Type                    | ie \$                    | Pay Freq  | uency                  |               | Total Hours   | \$ Tot            | al Earnings            | 🗢 Total 🛙           | Oeductions         | 🗢 Total Taxe                          | s                       |  |
|-------------------------------|--------------------------|---|------------------------|---------------|---------------|-------------------|------------------------|---------------------|--------------------|---------------------------------------|-------------------------|--|
| K Regular Che                 | :k                       |   |                        |               | 16.00         |                   | 0.00                   |                     | 50.00              | 0.0                                   | 0 Options               |  |
|                               |                          |   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
|                               |                          |   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
| Add New                       | Preview Check            | C Refre   | sh                     |               |               |                   |                        |                     |                    |                                       |                         |  |
|                               |                          |   |                        |               |               |                   |                        |                     |                    | Template: COVI                        | D-19                    |  |
|                               |                          |   |                        |               |               | Show Acc          | rual Balances 🛛 Sł     | iow State/Local Ove | erride 🔲 Block Dir | Block Direct Deposit Show Shortcut Ke |                         |  |
| Earning                       | Rates &<br>Scheduled Pay | Block   | Hours                  | Dollars       | Override Rate | Department<br>(9) | Job<br>(No Home Value) | Billable<br>(Yes)   | Location<br>(3)    | Task<br>(No Home Value)               | Percent<br>(No Home Val |  |
| Femp FMLA 2/3                 |                          |   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
| Temp Sick 2/3                 |                          |   | 16.00                  |               |               |                   |                        |                     |                    |                                       |                         |  |
| Femp Sick 100%                |                          |   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
|                               | Rate: 12.0000            |   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
|                               |                          | -   |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
| Memo Hours<br>Other Hrs or Do | Amount: 12.00            | <ul> <li>Image: A start of the start of</li></ul> |                        |               |               |                   |                        |                     |                    |                                       |                         |  |
| Memo Hours                    | Amount: 12.00            | Tot   | tal 16.00              | 0.00          |               |                   |                        |                     |                    |                                       |                         |  |
| Memo Hours                    | Amount: 12.00            | 0.00  | :al 16.00              | 0.00          |               |                   |                        |                     |                    |                                       |                         |  |
| Memo Hours<br>Other Hrs or Do | Amount: 12.00            | Tot   | tal 16.00<br>Scheduled | 0.00<br>Block | Dollars       |                   | Memo Calc              | Sch                 | eduled             | Block                                 | Dollars                 |  |
| Memo Hours<br>Dther Hrs or Do | uction                   | Tot   | Scheduled              |               |               | 50.00 EFMLA Me    |                        | Sch                 | eduled             | Block                                 | Dollars                 |  |

You would enter in the hours for the applicable earnings code (see below for which earnings codes to use for which scenario).

**For the Qualified Medical Expenses credit:** You add together the employer and employee portions of PRE-TAX medical expenses, divide by total hours on the check, then times that by # of hours being paid under ESICK or EFMLA.

IE:  $50(ER \text{ portion}) + 50 (EE \text{ portion}) = 100/80 \text{ hours} (total hours on check}) = 1.25*16 (hours being paid under ESICK) = 20 (total medical credit) and then add in the applicable memo.$ 

| Hours         Dollars         Hours         Dollars         401K         79.76         SOC SEC EE         85.93         1385.91         3333.52         5376   | Add New         € Back         C Refresh           Payrol Ru #:         Check #:         Ped Additional:         Ped Additional:         St Additional:           Earnings & Memos*         Hours         Polates         Non         St Additional:         St Additional:           Hours         Dollars         Hours         Bolls         Moditional:         St Additional:           Stary         Hours         Dollars         Non         St Additional:         St Additional:           Hours         Dollars         Non         Stary         Additional:         Taxes         St Additional:           Stary         64.00         1230.77         64.00         1230.77         Hours         Non         264.97           Memore Hours*         0.00         12.00         Non         50.00         264.97         1385.91         3333.52         537.           Memore Hours*         0.00         12.00         Non         50.00         12.00         1385.91         3333.52         537.           Medical Pre- Et All         0.00         20.00         50.00         12.00         12.00         12.00         12.00         12.00         12.00         12.00         12.00         12.00         12.00         12.00  | Check Type                    |        | Pay Frequ | lency          |                     | \$ Total    | Hours + T    | otal Earnings  | Total Deductions | Total Taxes  |                  |
|--|---|-------------------------------|--------|-----------|----------------|---------------------|-------------|--------------|----------------|------------------|--------------|------------------|
| Curr<br>bury<br>bury<br>bury<br>bury<br>bury<br>bury<br>bury<br>b  | Curr<br>Moury<br>Burnings & Memos*         Curr<br>Mours         Oblars<br>Mours         VTD<br>Pollars         Deductions<br>Curr Dollars         Top Data<br>Type         Taxes           10007         5000.00<br>1000         5000.00<br>1200         1000         5000.00<br>1200         1000         2014         10000  | Regular Check                 |        |           |                |                     |             | 80.00        | 0.00           | 50.00            | 0.00         | Options          |
| Curr<br>brown         Curr<br>blaws         Curr<br>bl | Curr<br>program         Curr<br>Fuel Mours         Curr<br>Pollar         Curr<br>Hours         YTD         VTD         Curr<br>Pollar         Pollar         POD<br>Pollar         POD<br>Pol |                               | k 📿 Re |           | <#:            |                     |             |              |                | Fed Additional:  | St Additiona | d:               |
| Hourly Regular         0.00         50.00 (0)         Medical Pre         50.00         100.00         MED EE         20.09         138.59         779.61         5376           slaty         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.00         1230.77         64.07         1200   | Hourly Regular         0.00         50.0000         Medical Pre         50.00         100.70         MED & 20.09         1385.91         779.61         537           slaty         64.00         1230.77         64.00         1200.75   | Earnings & Memos*             |        |           |                |                     |             | Curr Dollars |                | Curr Dollars     |              | YTD Wage         |
| TN Hodny/BE 4*         0.0         36.497           Memo Hours*         0.00         12.00           Medical Pre B**         0.00         50.00           Medical Pre B**         0.00         50.00           Minus Mutation         0.00         2.569           FMLA Medical**         0.00         2.000   | TN Hondry Ef #*         0.00         264.97           Witten Muns?         0.00         12.00           Otter Hirs or Do         0.00         12.00           Staff and the staff         0.00         50.00           Staff and the staff         0.00         26.59           Staff Medical*         0.00         20.00           Termp Sick 2/3         16.00         20.00  | Emergency FMLA                |        |           | 0.00<br>160.00 | 50200.00<br>2051.38 | Medical Pre | 50.00        | 180.70         |                  |              | 53766.4          |
| Addical Pre ER*         0.00         50.00         0.00         50.00           Ofk match*         0.00         26.59         50.00           FMLA Medical*         0.00         20.00         20.00   | Atedical Pre ER*         0.00         50.00         0.00         50.00           OTK match*         0.00         2659           Pre Alt Attedical*         0.00         20000           SIGK Medical*         0.00         20000           emp Sick 2/3         16.00         205.14         56.00  | 'N Hourly EE *<br>Aemo Hours* | 04.00  | 1230.77   | 0.00           | 264.97<br>12.00     |             |              |                |                  |              |                  |
| SICK Medical* 0.00 20.00 0.00 20.00  | SICK Medical* 0.00 2200 0.00 2200<br>emp Sick 2/3 16.00 2205.14 56.00 717.39  | Aedical Pre ER*<br>01k match* | 0.00   | 50.00     | 0.00<br>0.00   | 50.00<br>26.59      |             |              |                |                  |              |                  |
| remp Sick 2/3 16.00 205.14 56.00 717.99  |   | SICK Medical*                 |        |           | 0.00           | 20.00               |             |              |                |                  |              |                  |
|  |   | Temp Sick 2/3                 | 16.00  | 205.14    | 56.00          | 717.99              |             |              |                |                  |              |                  |
| Hours Accrued Hours Taken Available Balance Account Deposit Amount Curr Dollars Curr Wages YTD Dollars YTD W   |   | Hour                          |        |           |                | ble Balance         |             | Account      | Deposit Amount |                  |              | YTD Wag<br>51033 |

In this instance, the total credit is \$205.14 (ESICK wages paid) +\$20 (Medical Expenses) +\$2.97 (ER portion of Medicare) = \$228.11.

You can view the credit on your Payroll Summary. The credit automatically reduces your 941 tax liability:

| Client ID: STEPHY - Stephanie Yound<br>Pay Group: Bi-weekly<br>Check Date: 5/1/2020<br>Run Date: 4/10/2020 | a Test Company       | PAYROLL SUMMARY PREVIEW<br>Stephanie Young Test Company |                |        | Period Begin Date: 4/13/2020<br>Period End Date: 4/26/2020<br>Pay Period: 3<br>Payroll Type: Regular Payroll |            |  |  |  |
|--|----------------------|---|----------------|--------|--|------------|--|--|--|
|  |                      | *** PAYROLL FUNDING *                                   | **             |        | - afron Typer Regular  | T dyron    |  |  |  |
| Debit Type   | Bank Name            | Transit Routing #                                       | Bank Account # | Counts | Amount   | ACH Debi   |  |  |  |
| Checks   | WELLS FARGO BANK, NA | ****0248  | *****2236      | 2      | \$4,604.18   | \$0.0      |  |  |  |
| Direct Deposits  | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | \$0.0      |  |  |  |
| Totals:  |                      |   |                | 2      | \$4,604.18   | \$0.0      |  |  |  |
| Tax Liabilities  | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | \$2,063.8  |  |  |  |
| Third Party Checks   | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | \$0.0      |  |  |  |
| Third Party Electronic Payment   | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | \$0.0      |  |  |  |
| Payroll Billing  | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | \$96.5     |  |  |  |
| Tax Adjustment (FFCR Act - SickPay)  | WELLS FARGO BANK, NA | ****0248  | *****2236      |        | \$0.00   | (\$228.11  |  |  |  |
| Totals:  |                      |   |                |        | \$0.00   | \$1,932.19 |  |  |  |
| Fotal ACH Debit: Impound Date: 4/30/2020   |                      |   |                |        |  |            |  |  |  |
| Total Payroll Funding (all items)  | :                    | Total Payroll Funding (all items):                      |                |        |  |            |  |  |  |

\*\*\* PAYROLI TOTALS \*\*\*

## Earnings Code Setups and When to Use

1. Temp FMLA 2/3: This is for the employees utilizing Emergency FMLA, when unable to work or telework due to schools and/or childcare being shut down, for their child under the age of 18.

This is setup with a YTD limit of \$10,000.00.

2. Temp Sick 100%: This is for employees that meet one of the following criteria:

The employee is subject to Federal, State, or Local quarantine or isolation order related to COVID-19; have been advised by a health care provider to self-quarantine due to concerns related to COVID-19; OR is experiencing symptoms of COVID-19 and seeking a medical diagnosis.

This is setup with a YTD limit of \$5110.00 and a YTD Hours limit of 80.

3. Temp Sick 2/3: This is for employees that meet one of the following criteria:

Employees who are caring for an individual who is subject to an order as described above; caring for a song or daughter of such employee if the school or place of care the child attends has been closed, or the child care provider of such child is unavailable due to COVID-19 precautions; OR The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.

This is setup with a YTD limit of \$2000.00 and YTD Hours limit of 80

## Memos for Qualified Medical

- 1. ESICK Medical: To be used for the medical expenses while using either Temp Sick 100% or Temp Sick 2/3.
- 2. EFMLA Medical: To be used for the medical expenses while using Temp FMLA 2/3.