

Date: \_\_\_\_\_

To Whom It May Concern;

RE: **Essential Employee Authorization**

\_\_\_\_\_, is located at

\_\_\_\_\_ This business meets the definition of an Essential Business per the requirements of Executive Order Number Fifty-Three issued by Governor Northam on March 23, 2020 and referenced in Executive Order Number Fifty-Five, issued on March 30, 2020. This company's business is \_\_\_\_\_.

Description of essential business practices:

\_\_\_\_\_

The individual carrying this document is permitted to travel to work to perform essential activities.

Per Governor Northam's Executive Order Number Fifty-Five:

*1. All individuals in Virginia shall remain at their place of residence, except as provided below by this Order and Executive Order 53. To the extent individuals use shared or outdoor spaces, whether on land or on water, they must at all times maintain social distancing of at least six feet from any other person, with the exception of family or household members or caretakers. Individuals may leave their residences for the purpose of: a. Obtaining food, beverages, goods, or services as permitted in Executive Order 53; b. Seeking medical attention, essential social services, governmental services, assistance from law enforcement, or emergency services; c. Taking care of other individuals, animals, or visiting the home of a family member; d. Traveling required by court order or to facilitate child custody, visitation, or child care; e. Engaging in outdoor activity, including exercise, provided individuals comply with social distancing requirements; f. Traveling to and from one's residence, place of worship, or work; 2 g. Traveling to and from an educational institution; h. Volunteering with organizations that provide charitable or social services; and i. Leaving one's residence due to a reasonable fear for health or safety, at the direction of law enforcement, or at the direction of another government agency.*

*Excerpt from Executive Order Fifty-Three of professional services businesses that can remain open:*

*Although business operations offering professional rather than retail services may remain open, they should utilize teleworking as much as possible. Where telework is not feasible, such business must adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and apply the relevant workplace guidance from state and federal authorities.*

Signed, \_\_\_\_\_