

# Construction Project Manager

Vertex Innovations, Inc.

Richmond, VA

- Posted 9-5-19
- \$85,000 to \$100,000 Annually
- Full-Time
- Benefits: Vision, Medical, Life Insurance, 401k, Dental

VERTEX INNOVATIONS, INC.

Who we are:

Vertex Innovations, Inc. is a Colorado company founded in 2003 by Wayne and Erica Smith. We could see where the future of communications was heading and wanted to take our passion and skill to build the nation's telecommunications infrastructure. Since those early days Vertex Innovations has managed the buildout of today's wireless and fiber networks connecting millions of Americans and improving the lives in the pursuit of a connected society.

What our Mission is:

to use **our** talents, experience, knowledge and determination to create a connected society where everyone has the opportunity to foster connections, obtain knowledge and create an impact on society.

What we believe:

At Vertex these core values created by **our** team are **our** guide in creating today's connected society.

**Integrity** – To move through the world with honesty and truth empowering **our** employees, clients and communities through **our** words and actions.

**Accountability** – To take full ownership and responsibility in **our** roles as we serve our company, clients and communities.

**Commitment** – To stand behind **our** word and **our** promises

Respect – To embrace and honor the individuals, clients and companies in their contribution to the work that we create together through **our** interactions, conversations and **our** way of being.

Performance – To allow ourselves to be measured by **our** commitments and be accountable for every action to **our** employees, clients and communities.

Who you need to be:

You need to be a person who lives their life with integrity, accountability, commitment, respect and with a passion for performance in creating something bigger than yourself. A person who makes a contribution to everyone they meet and a true servant of others. Most importantly a person who wants to learn new tools, processes and doesn't mind documenting the processes and communications to insure that we as a company are improving every day.

What we are looking for: The Construction Oversight Rep we are looking for is located in Schertz, TX area. On a daily basis, you will coordinate activities with our customers' team members, and connect and collaborate with their additional Vendors, General Contractors and Sub-Contractors to oversee the delivery of the best possible project outcome. In this live Network Data Center, you will exercise your creative problem solving and teamwork skills to complete exciting, complex telecommunication construction projects for one of the largest wireless carriers in the U.S.

What to expect:

Expect things to change rapidly and to grow exponentially! Expect to meet new people almost every day. Expect to learn new technology while it is being invented, not after. Plan to learn all of our employees and clients' needs and their roles within the company. Expect to learn and understand different cultures throughout the United States. Expect to be challenged every day with new ideas and new ways of completing our work. Expect to be tested and challenged on your contribution and skills. Most importantly expect to be part of our team and family.

What you will get:

You will get the ability to work in the exciting field of telecommunications and meet individuals who have dedicated their career to building the networks that connect people from all over the world.

- A spot on the best performing team in telecom project management
- Opportunities to learn, grow and develop professionally with funding for additional training and education
- A very competitive salary
- Incredible benefits, including company benefits supplement of \$450/month toward paid healthcare premiums (medical, dental, vision and life)
- Support for your future with retirement planning and annual profit sharing
- The tools to succeed, including company phone and technology resources (laptop, monitor)
- Discounts on your personal wireless service plans
- Personal Protective Equipment

- A chance to give back to the community as part of Vertex's corporate social responsibility
- So much more

We believe that speaking the truth, doing what we say we are going to do and having passion for delivering an exceptional customer experience drives our success. If any of the paragraphs above moves you in a way to imagine a future where you are a leader, a mentor and someone who lives for execution then continue to read on.

### **ESSENTIAL FUNCTIONS:**

- One of your top priorities is to manage the project for "on-time" and "on-budget" delivery.
- You'll will implement and hold all parties accountable to the SOW.
- Manage the construction with a ZERO outage goal and insure the operating facility is always in immaculate condition
- You will oversee:
  - Data Center / MSC building expansion
  - UPS Power system installation and commission
  - HVAC decommissioning and removal
  - AC Power installation and commission
  - Standby Generator installation and commission
  - HVAC installation and commission
  - Installation of building control systems (BAS, BMS)
  - Integration and Commissioning of all building systems

As the trusted partner of our customer, you will ensure that all projects are in compliance with safety requirements. As the team leader, you'll monitor staffing to make sure the requirements are achieved and customer expectations are met. You will serve as the primary standard reviewer, making sure that all of the following items are in compliance with the customer's policies:

- Clarifications
- RFIs
- ASIs
- Submittals
- Change Orders
- Project budget

You will provide assurance that the construction is on track with the plans and specifications and within network design standards. As the customer's key on-site representative, you will establish positive relationships on their behalf with members of local municipalities, such as City Inspector,

Waste and Groundwater Inspector, Fire Marshall, Electrical Inspector, Plumbing Inspector and Mechanical Inspector. Each day, you will report project activities with confidence to show the customer the outstanding progress of the project. As the eyes and ears for the customer, you will facilitate the A&E coordination, GC and sub-contractors for weekly meetings to make sure everyone is on the same page working towards a successful project completion. You'll use your Vertex-provided iPad to record progress photo and memorialize project progress and/or issues. Every month, you'll supply the customer with a fully loaded monthly project status update report so that they can rest assured their project is in the right hands. On behalf of the customer, you'll review and submit (upon approval) monthly Pay Application for payment.

#### **REQUIREMENTS:**

- Between 5-10 years construction management experience
- Between 5-10 project management experience
- Background in mission critical data center construction
- Experience working in/with:
  - Telecom
  - HVAC Systems
  - AC power systems
  - DC power
  - Maintenance window
  - Data Centers, Mobile Switching Centers, and/or Central Offices
  - Generators, Medium Voltage Electrical Switch Gear and Chilled Water Systems including AHU's, Cooling Towers and Control's.

A solid understanding of Building Architecture, Mechanical, Building Automation System (BAS) Electrical, Structural and Fire Protection.

#### **WORKING CONDITIONS:**

##### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; climb; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear in a potential noisy environment. The employee must occasionally lift and/or move up to 25 pounds.

##### **Work Environment**

While performing the duties of this job, the employee is required to frequently inspect the project and may be exposed to ongoing construction and various weather conditions. The noise level in the work environment may range from moderate to loud.

### **Position Type/Expected Hours of Work**

This full-time position is exempt. Days and hours of work may fluctuate based on needs of the client and the project. Minimum work requirement is 40 hours each week, project will require “maintenance window” work, which is considered night shift.

**If you are looking for a career opportunity to use your management and organization skills in the high growth field of wireless telecommunications this may be for you. Apply today!**

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#### **Address**

Richmond, VA  
USA

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