

Employee Benefit Premium Shortfall Plan - Update

The following communication is intended for those staff enrolled in our STAR of CA Benefits programs and whose payroll hours have been reduced as a result of the COVID-19 crisis. As communicated in prior notices, no staff will lose the benefits eligibility status as a result of reduction of workload or work hours due to the COVID-19 crisis. With that said, Employee Benefit premium deductions that normally take place during payroll processing may not always be feasible as a result of those reduced hours.

With the most recent payroll processing, for pay period 4/16/20 - 4/30/20, the Benefits Team will be reaching out to those individuals with Employee Benefit Premium amounts owed on this and any past payrolls. We will be providing this update after each payroll processing, in the format noted below via email and attached document for your recordkeeping:

Balance owed of Employee Benefit Premiums:

- Most Recent Pay Period amount owed: \$ 000.00
- Prior Balance owed: \$ 000.00
- Total Balance owed to date: \$ 000.00

Payments can be made by

- Personal check mailed to the STAR of CA Ventura address:
 - STAR of CA Attn: Benefits
 4880 Market Street
 Ventura, CA 93003
- Credit Card
 - By either calling in to Benefits at 805-658-7827, ext.209 or replying to this email with your cell number and Benefits will call you back to process the credit card charge over the phone.

We will continue to give updated balances owed after each payroll processing. If you would like to know details on what comprises your pay period amount owed, please review your pay stubs prior to the COVID-19 crisis.

If you do not receive a notice via email then you do not owe a balance.

Thank you and best wishes,

Human Resources Department