

# MCA

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## NOTICE OF ANNUAL MEMBERS' MEETING

October 10, 2015

The Stapleton MCA is a 501(c) 4 community development organization whose mission is to manage the Stapleton community through comprehensive programs, events and facilities maintenance. All owners of real property located within the boundaries of the Stapleton development are automatically members of the Stapleton MCA consistent with Article 33.3 Colorado Common Interest Act and support its mission through monthly assessments levied to all property within the Stapleton boundaries.

Notice is hereby given that the 2015 Annual Members' Meeting for THE MASTER COMMUNITY ASSOCIATION, INC. (the "Stapleton MCA") will be held on Wednesday, November 11, 2015 at 6:30 p.m. in the Stapleton Community Room located at 7350 E 29<sup>th</sup> Ave Third Floor. This meeting will be available as a webinar to those members who log on to [www.StapletonCommunity.com](http://www.StapletonCommunity.com) and click on the "Join Meeting" link (access code: 3880724).

A complete meeting packet will be available and can be printed from the MCA website 72 hours prior to the meeting at [www.StapletonCommunity.com](http://www.StapletonCommunity.com). Meeting packets will contain updated meeting agenda, previous Executive Board minutes, the 2015 year-end projection, a summary of the proposed 2016 Reserve Fund and Operating Budgets, as well as any additional pertinent meeting information. If you do not have access to the Internet please contact us at the number below to request that a copy of the above information be sent via mail.

Consistent with MCA By-laws, members are required to elect Nine (9) members of the community to serve as District Delegates for the following calendar year (January – December). Delegates are charged with ratifying the MCA's annual budget and shall elect all non-appointed Executive Board members. A current list of the delegate bios can be found online at [www.StapletonCommunity.com](http://www.StapletonCommunity.com). Nominations for new delegates will be accepted in writing prior to the meeting or in person at the Annual Meeting. Voting for any contested district will be open following the annual meeting and will close at noon on December 16<sup>th</sup> at the December Delegate meeting.

If you are unable to attend the meeting in person, you may complete the enclosed ballot and proxy form and return it to the MCA office prior to the annual meeting date. You may also assign your proxy to a member of your choosing by inserting the members' name. All mailed in proxies / ballots can be sent to Jenifer Graham, Executive Board Secretary at the Stapleton MCA, Inc., 7350 E 29<sup>th</sup> Ave, Suite 300. Denver, CO 80238 or fax it to (303) 388-1673.

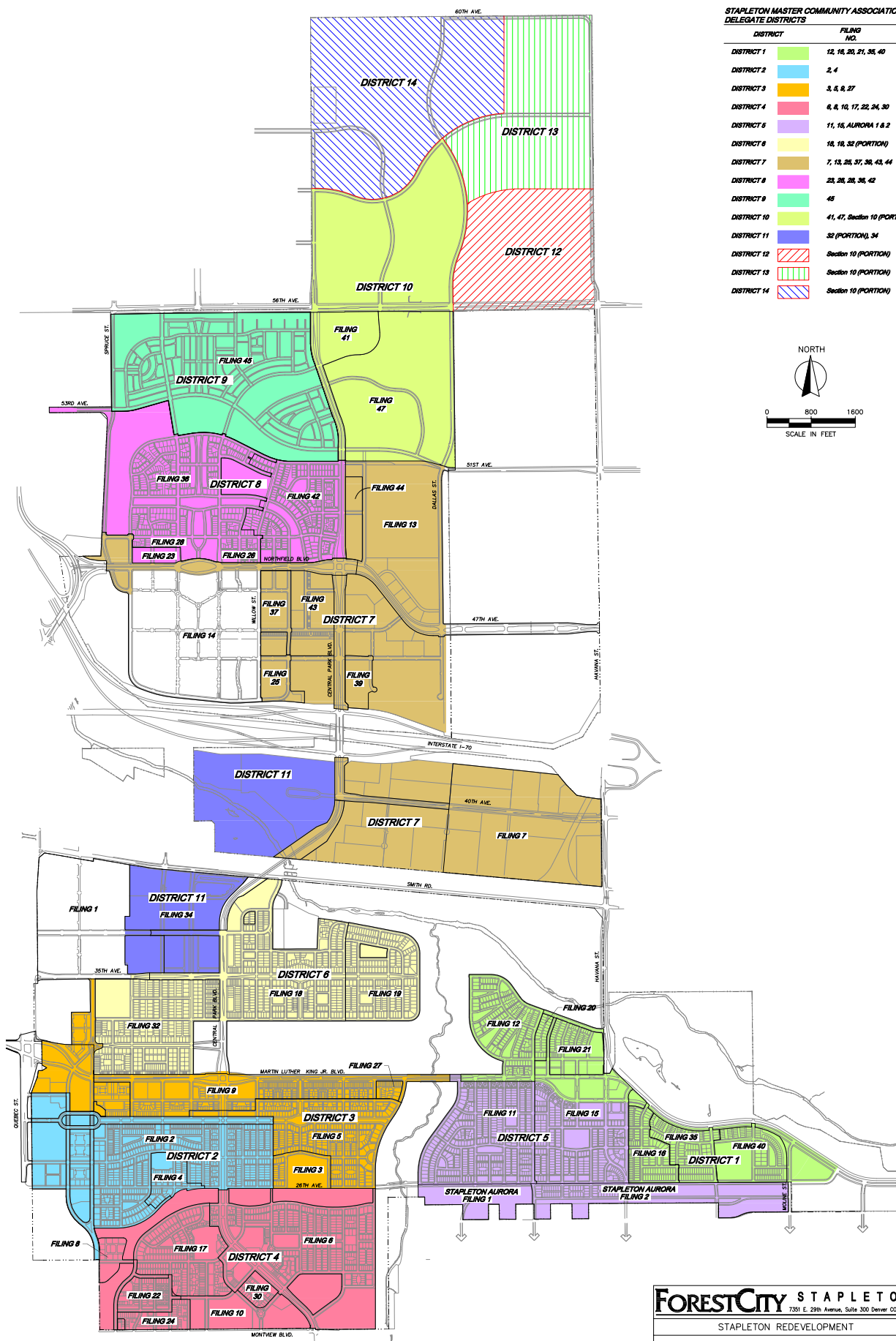
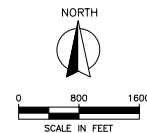
Sincerely,

A handwritten signature in black ink that reads "Keven A. Burnett".

KEVEN A. BURNETT  
EXECUTIVE DIRECTOR

**STAPLETON MASTER COMMUNITY ASSOCIATION  
 DELEGATE DISTRICTS**

DISTRICT	FILING NO.
DISTRICT 1	12, 16, 20, 21, 35, 40
DISTRICT 2	2, 4
DISTRICT 3	3, 5, 6, 27
DISTRICT 4	6, 8, 10, 17, 22, 24, 30
DISTRICT 5	11, 16, AURORA 1 & 2
DISTRICT 6	18, 19, 32 (PORTION)
DISTRICT 7	7, 13, 25, 37, 38, 43, 44
DISTRICT 8	23, 26, 28, 36, 42
DISTRICT 9	45
DISTRICT 10	41, 47, Section 10 (PORTION)
DISTRICT 11	32 (PORTION), 34
DISTRICT 12	Section 10 (PORTION)
DISTRICT 13	Section 10 (PORTION)
DISTRICT 14	Section 10 (PORTION)



**FOREST CITY STAPLETON**  
 7351 E. 29th Avenue, Suite 300 Denver CO 80238

STAPLETON REDEVELOPMENT

DELEGATE DISTRICTS

DESIGNED BY:	SCALE:	DATE ISSUED: OCT. 2013	EX01
DRAWN BY:	HORIZ:		
CHECKED BY:	VERT:		

# MCA



## ANNUAL MEMBERS MEETING PROXY

I am/we are unable to attend the Annual Members' Meeting and Delegate Election of the Master Community Association, Inc. (MCA) to be held on Wednesday, November 11, 2015 at 6:30 p.m. in the Stapleton Community Room (7350 E 29<sup>th</sup> Ave, Suite 300) and hereby appoint the holder of this proxy as my representative, as proxies for the undersigned, with full power of substitution to act as my/our lawful agent and proxy to attend the meeting, and any adjournments thereof. **If mailed to the MCA, the delegate elected Board Member will execute it on behalf of the member. To Assign this proxy to a member attending the annual meeting INSERT NAME HERE:** \_\_\_\_\_

**BALLOT PORTION:** Delegate Bios can be found online at [www.stapletoncommunity.com](http://www.stapletoncommunity.com) or by calling 303-388-0724 to have a packet mailed to you.

<b>District 1</b> – Tim Hampton <b>District 2</b> - Gregg Looker <b>District 3</b> - Dana Elkind <b>District 4</b> – OPEN <b>District 5</b> - OPEN <b>District 6</b> - Thomas Atwood <b>District 7</b> - Lee Ferguson <b>District 8</b> – Brandy Bishop <b>District 9</b> – New District	<input type="checkbox"/> <b>RETAIN MY CURRENT DELEGATE FOR 2016*</b> ..... <input type="checkbox"/> <b>REMOVE MY CURRENT DELEGATE FOR 2016**</b> ..... <input type="checkbox"/> <b>NOMINATE A NAME FOR CONSIDERATION 2016***</b>
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\*By checking the “**RETAIN**” box you are supporting your current delegate (see the above list) and voting to retain him/her in this position for one additional year.

\*\*By checking the “**REMOVE**” box you are indicating a vote of “No Confidence” for your current delegate. If that delegate receives a majority of “REMOVE” votes and a duly constituted quorum is present in person and proxy then a replacement will be selected consistent with article 4.7 of the Association By-laws. If a quorum is not present and there are additional valid nominations for the delegate seat, then an additional ballot will be sent to you at the conclusion of the members meeting.

\*\*\*By checking the “**NOMINATE**” box you may nominate an alternative candidate to serve as your community delegate by completing the nomination form on the reverse side. ALL NOMINATIONS MUST OWN PROPERTY WITHIN THE DISTRICT THEY WISH TO REPRESENT. Any nominations not made in person at the annual meeting must be received at the MCA by close of business Tuesday prior to meeting.

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### SIGNATURE AND ADDRESS PORTION

Print First and Last Name \_\_\_\_\_

Print Property Address \_\_\_\_\_

Owners Signature and Date \_\_\_\_\_

Email Address: \_\_\_\_\_

(if none is listed then any further ballot and voting information will be sent to the physical address of the property)

THIS BALLOT MUST BE RETURNED ON OR BEFORE WEDNESDAY, NOVEMBER 11TH AT 5:00 P.M. TO THE ATTENTION OF JENIFER GRAHAM • EXECUTIVE BOARD SECRETARY • STAPLETON MCA • 7350 E 29<sup>th</sup> Ave Ste. 300. • DENVER, CO. 80238.

7350 E 29<sup>th</sup> Ave, Ste. 300 • Denver CO 80238 • (303) 388-0724  
[www.stapletoncommunity.com](http://www.stapletoncommunity.com)

# MCA



## Community Delegate Nomination Form

### Candidate Information

Name \_\_\_\_\_

Home address \_\_\_\_\_

Home phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Work phone number \_\_\_\_\_

Employment/Position \_\_\_\_\_

Education \_\_\_\_\_

Please briefly describe why you are interested in serving as a MCA Community Delegate

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please circle any of the following skills or experience that the candidate possesses.

Finance, accounting

Management, administration

Cultural programming

Nonprofit experience

Fundraising and special events

Recreation and Aquatics

Public relations, communications

Contacts, networking

Community Management

Other \_\_\_\_\_

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### Submitted by

Name \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Has this person been contacted to determine their interest in being nominated? \_\_\_ Yes \_\_\_ No

If "yes," would he/she be willing to serve by attending monthly community delegate meetings if elected? \_\_\_ Yes \_\_\_ No