

# MCA

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## NOTICE OF ANNUAL MEMBERS' MEETING

October 9, 2017

The Stapleton MCA is a 501(c) 4 community development organization whose mission is to manage the Stapleton community through comprehensive programs, events and facilities maintenance. All owners of real property located within the boundaries of the Stapleton development are automatically members of the Stapleton MCA consistent with Article 33.3 Colorado Common Interest Act and support its mission through monthly assessments levied to all property within the Stapleton boundaries.

Notice is hereby given that the 2017 Annual Members' Meeting for THE MASTER COMMUNITY ASSOCIATION, INC. (the "Stapleton MCA") will be held on Wednesday, November 8, 2017 at 6:30 p.m. in the MCA CUBE located at 8371 E 49<sup>th</sup> Ave. This meeting will be available as a webinar to those members who log on to [www.StapletonCommunity.com](http://www.StapletonCommunity.com) and click on the "Join Meeting" link (access code: 3880724).

A complete meeting packet will be available and can be printed from the MCA website 48 hours prior to the meeting at [www.StapletonCommunity.com](http://www.StapletonCommunity.com). Meeting packets will contain updated meeting agenda, previous Executive Board minutes, the 2017 year-end projection, a summary of the proposed 2018 Reserve Fund and Operating Budgets, as well as any additional pertinent meeting information. If you do not have access to the Internet please contact us at the number below to request that a copy of the above information be sent via mail.

Consistent with MCA By-laws, members are required to elect Ten (10) members of the community to serve as District Delegates for the following calendar year (January – December). Delegates are charged with ratifying the MCA's annual budget and shall elect all non-appointed Executive Board members. A current list of the delegate bios can be found online at [www.StapletonCommunity.com](http://www.StapletonCommunity.com). Nominations for new delegates will be accepted in writing prior to the meeting or in person at the Annual Meeting. Voting for any contested district will be open following the annual meeting and will close at noon on December 20<sup>th</sup> at the December Delegate meeting.

If you are unable to attend the meeting in person, you may complete the enclosed ballot and proxy form and return it to the MCA office prior to the annual meeting date. You may also assign your proxy to a member of your choosing by inserting the members' name. All mailed in proxies / ballots can be sent to Jenifer Graham, Executive Board Secretary at the Stapleton MCA general office, 7350 E 29<sup>th</sup> Ave, Suite 300. Denver, CO 80238 or fax it to (303) 388-1673.

Sincerely,

A handwritten signature in black ink that reads "Keven A. Burnett".

KEVEN A. BURNETT  
EXECUTIVE DIRECTOR