



NOTICE OF ANNUAL MEMBERS' MEETING

Notice is hereby given that the 2019 Annual Members' Meeting and Delegate Election of the MASTER COMMUNITY ASSOCIATION, INC. (MCA) will be held this year on Wednesday, DECEMBER 18TH, at 6:30 p.m. within Stapleton MCA - The Cube (8371 E Northfield Blvd). This meeting will also be available to stream on Facebook Live (@StapletonMCA) for members who would like to participate online.

The Stapleton MCA is a 501(c) 4 community development organization whose mission is to manage the Stapleton community through comprehensive programs, events, and facilities maintenance. All owners of real property located within the boundaries of the Stapleton development are automatically members of the Stapleton MCA and support its mission through monthly assessments levied to all property within the Stapleton boundaries, consistent with Article 33.3 Colorado Common Interest Ownership Act.

A complete meeting packet will be available and can be printed from the MCA website 24 hours prior to the meeting at www.stapletoncommunity.com. Meeting packets will contain the meeting agenda, previous Executive Board minutes, 2019 year-end projection, 2020 Assessment Schedule and Operating Budget, as well as any additional pertinent meeting information. If you do not have internet access, please contact us at the number below to request a copy of the above information be sent by mail.

Consistent with MCA by-laws, members are required to elect ELEVEN (11) members of the community to serve as District Delegates for the consecutive year. Delegate responsibilities include ratifying the MCA's annual budget and electing all non-appointed Executive Board members. A current list of acting delegates and 2020 candidates can be found online at www.stapletoncommunity.com.

Any member within a District can nominate and collect votes for themselves, or another within their District, and deliver each valid proxy vote to the Annual Members' Meeting. If a quorum ($\geq 10\%$) for any District is not achieved in person or by proxy at the Annual Members' Meeting, nominations for additional delegates will be accepted, and voting for that District will continue until the January 2020 delegate meeting.

If you are unable to attend the meeting in person, you may complete the enclosed ballot and proxy form and return it to the MCA office prior to the start of the Annual Members' Meeting. You may also assign your proxy to another member of your choosing by inserting that members' name. All mailed in proxies/ballots can be sent to Jenifer Graham, Executive Board Secretary, at the Stapleton MCA administrative office (8351 E. Northfield Blvd. Denver, CO 80238), or faxed to (303) 388-1673.

Sincerely,

KEVEN A. BURNETT
EXECUTIVE DIRECTOR