

Job Title: **Seasonal Front Desk/Concessions** \$12.85/hr + based on experience
Must be at least sixteen (16) years of age

Summary: Under the direction of the Aquatics Director, the front desk/concessions staff will perform the day to day front desk operations and work closely with Stapleton pool guests, and aquatic staff. Responsibilities include collecting admission and registration fees, as well as providing information regarding site location, hours of operation, daily activities and could also include selling concessions.

Essential Duties:

- Monitors front desk operations, including admission and registration.
- Provide excellent customer service in accordance with the MCA standards.
- Maintains order of front desk, pro shop items, snacks and daily reports.
- Maintain clean and tidy concession stand
- Performs related duties as required.

Education, Experience and Formal Training:

Proven ability to provide high quality customer service proficiency with industry standard word processing, spreadsheet, database, graphics, and presentation applications. Ability to multi-task, work independently and with a team, and perform detail-oriented functions professional, enthusiastic attitude and a team player. Excellent problem-solving and conflict resolution skills

Certifications:

First Aid and CPR certified a plus but not required