



LET'S GET STARTED GUIDE

HOW TO ACCESS YOUR TMA SUBMISSION ROUTES WITH LENDERS

www.tmaclub.com

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
Accord Mortgages	Telephone Registration	Phone Accord Mortgages' Business Support Team on 03451200866 and ask them to add 'TMA' as a payment route.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through 'TMA My Portal'.
Affirmative Finance	No Registration	Registration is required for Affirmative Finance, however please state 'TMA' when putting a case through.	No	Affirmative Finance will release the payment to TMA on the day of completion. TMA will then release the payment to the you once it is received.
Aldermore	Online Registration	Aldermore products are only available via carefully selected distribution partners. To register to do business with Aldermore go to https://adlmore-brokerportal.co.uk/MoSiteVisa/Logon/Logon.aspx . If you are already registered with Aldermore the on each case submission you will be asked if you are submitting business through a Mortgage Club, tick yes and then select 'TMA'. If TMA is not already in your drop down box then got to 'Edit Profile' on the 'Portal' and add in 'TMA'	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through 'TMA My Portal'.
Bank of Ireland	Online registration	Please visit us at https://www.postoffice4intermediaries.co.uk/ and https://www.bankofireland4intermediaries.co.uk/ and click register, you will need a profile for each brand.	No	Payment will be made every Monday to TMA via BACs. Payment is calculated on the first Monday 2 weeks after completion confirmed by Solicitors.
Barclays	Email Registration	Visit the Barclays website at www.barclays.co.uk/intermediaries and click on Register. If you are already registered with Barclays but have not submitted business to TMA previously then email brokersupport@barclays.com or call 0345 073 3330 and request that 'TMA' is added to the proc fee scheme/payment route. Once this has been implemented then at the end of the application the 'Pick Payment Route' should include 'TMA'.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through 'TMA My Portal'.
Bath Building Society	No Registration	Please call Bath Building Society on 01225 475702 to discuss details. They will then email you the applicant forms and all the other documentation you will need, and there is no need to register with them to use the service.	No	Bath Building Society will pay you directly.
Bluestone Mortgages	Online Registration	Just complete their simple online registration form (just 10 questions!) and you'll be set up within 48 hours. Please ensure you write 'TMA' on every application in the network/MortgageClub/Package box.	No	Monthly around the middle of the month and then TMA will pay you within 3 working days of receiving the monies.
BM Solutions	TMA routes are assessable automatically	To register to do business with BM Solutions visit www.bmsolutions.co.uk . Once registered with BM Solutions you can choose your preferred mortgage club on a case by case basis; You should Select 'TMA' (with spaces in between each letter) from the drop down menu on the submission of each application.	No	Payment is sent to TMA on a weekly basis (no set day/date) from BM Solutions and we will endeavour to get your payment made within 3 working days on receipt of both the payment & remittance advice from the lender.
Buckinghamshire Building Society	Online Registration	'What I need to do' To register, visit www.bucksbs.co.uk/intermediaries/ information and launch the broker Online Portal. Complete the registration, selecting TMA under Mortgage Club, then activating the link in the automated email with 24 hours.	Yes	Your can request to be paid within 24 hours of the lender confirming completion by requesting a payment through 'TMA My Portal'

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
Central Trust	Telephone Registration	To Register with Central Trust, call their dedicated team on Mortgage Club Exclusives on Freephone 088 980 6100 and they will immediately register you and facilitate your broker portal access. From the Broker Portal, new application menu, just select 'TMA Mortgage Club drop-down menu.	Yes	Payments are completed on a weekly basis.
Chorley Building Society	Paper Registration	We do not have a registration process all we require is the introducer's details completing on each DIP request from.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Coventry Building Society	Email Registration	To register to do business with the Coventry for intermediaries and Godiva either call them on 0800 121 7788 or email intermediaries@thecoventry.co.uk, the Coventry for intermediaries will then send you a form to complete and return. Registration should then take between 24 and 48 hours to complete. For further information go to www.coventrybuildingsociety.co.uk/intermediaries/register.aspx . If you are already registered but do not currently have TMA registered as your submission/payment route then email intermediaries@thecoventry.co.uk and this will be added for you in the drop-down box for you to choose when submitting you case.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Darlington Building Society	Online Registration	Simply go to www.darlington.co.uk/intermediaries and click the register now link on the right hand side. Fill the form in and Darlington will then get hold of ourselves to confirm they are a part of TMA, upon confirming being received Darlington will send an activation key and you are good to go. It usually takes 48 hours.	No	Darlington Building Society will make the payment within 10 days of case completion.
Earl Shilton Building Society	Online Registration	To register, simply visit the Society's Intermediary webpages at www.ebs.co.uk/log-in and click on 'register'. Within the intermediary section you are able to download the application form and other documents including the TMA submission sheet which will need completing and forwarding with each application.	No	Earl Shilton Building Society have made the decision to not confirm 24 hour payments therefore you cannot use the 24 hour payment request for this lender. They will pay us within 7 working days, we will then pay you within 3 working days of receipt.
Fleet Mortgages	Online Registration	Go to www.fleetmortgages.co.uk and select register at the top of the home page. When registration is confirmed add TMA Mortgage Club by: 1. Go to www.fleetmortgages.co.uk and select Broker Login home page 2. Select "User Profile" From the top menu bar 3. Select "Change submission routes" from the options list and select "TMA Mortgage Club" 4. Click on the arrow button to transfer to your preferred list 5. Enter your password to confirm the change and save. 6. When you key a case answer the question about submission via a mortgage club on the intermediary declaration screen as "yes" and select TMA Club from the drop-down.	No	TMA receive commission every Monday for the previous weeks' completions. TMA will then pay it onto you within 3 days of receipt. Please ensure we have your bank details.
Foundation Home Loans	Online Registration	Visit www.foundationforintermediaries.co.uk/register/ and completes details including submission routes which needs to be selected (select TMA)	No	Payment will be made the same day

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
Furness Building Society	Online Registration	Go to https://www.furnessbs.co.uk/intermediaries/ . Click on the 'Register Now' tab and complete the online form and submit it to us. We tend to get back within 24 hours.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'
Halifax	Online Registration	For a new payment route to be added please visit the website below to complete the form - www.halifax-intermediaries.co.uk/placing_business/panel_from/default.aspx . If you have previously submitted a case via Halifax but not used TMA as a submission route you will need to complete the same form.	No	Payment will be sent to TMA on a weekly basis from Halifax (no set day/date) and we will endeavour to get your payment made within 3 working days on receipt of both. The payment AND remittance advice from the lender.
The Hanley Building Society	Online Registration	Registration only takes a few minutes, please go to www.hrbs.co.uk/introducer and click 'register' - the completion of the online registration form should only take a couple of minutes and once this has been submitted you will receive an activation code by email which you will need to input when you login using your new username and password. You will only need to use this activation code once. You can select ' The Mortgage Alliance ' as the payment route from the drop-down list when registering online. Don't forget to select ' TMA ' on the declaration page of the application from upon submission.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Harpenden Building Society	Paper Registration	You must go direct to Mortgage underwriting team and complete a paper based registration form.	No	Once completed Harpenden will pay TMA and we will then proceed payment upon completion through TMA My Portal.
Hodge Lifetime	Paper Registration	We do not require you to set up an agency with us. When submitting a case, write ' TMA ' as your submission route on our application form and Hodge Lifetime will do the rest. Please obtain a decision in principle from us prior to sending in a full application. For all your enquiries, quotations and case progressing please call 0800 731 4076 .	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Impact Specialist Finance	Online Registration	Online - https://impactportal.co.uk/broker-registration . If already registered via another route, please call us on 01403 272625	No	Impact do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.
InterBay-Commercial	Online Registration	Before you start submitting mortgage applications to InterBay Commercial, you'll need to register using their Broker Portal (https://www.interbay.co.uk/broker-portal). Once this is completed you will receive a conformation email.	No	InterBay Commercial do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.
Kensington Mortgages Ltd	Online Registration	Visit the Kensington website at http://kmc.co.uk/ and click on Register button to register to do business. During the registration process remember to choose ' TMA ' as your chosen submission route. Once you are registered you can use the online portal to submit applications, upload supporting documents and track your cases.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Kent Reliance	Online Registration	In order to add TMA as a submission route, simply log on to the broker portal, select 'user profile' select 'submission route' then add ' TMA ' as a payment route. To register with Kent Reliance visit their website .	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
Keystone Property Finance	Online Registration	Visit the Keystone website at http://www.keystonepropertyfinance.co.uk/ and click on the 'Download Registration Form' button. Once it has been complete email your form to enquiry@keystonepropertyfinance.co.uk .	No	Keystone do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.
Landbay	Online Registration	Visit Landbay's website at www.landbay.co.uk/ intermediaries and then click 'Register'. Then click 'Register to Broker portal'. You will need to complete a quick application form then Landbay will then contact you to obtain your preferred payment route and approved access to the Admin portal. Please note Landbay's SLR is 48 hours.	No	Pay the following Tuesday following completion (if completed between Monday-Friday). Payment is by bank transfer.
Leeds Building Society	Online Registration	Leeds Building Society has an online registration, go to www.leedsbuildingsociety.co.uk/ intermediaries/online-terms/ . If you have already registered with Leeds Building Society, but not previously submitted business through TMA, then email registrations@leedsbuildingsociety.co.uk asking for 'TMA' to be added to your details so it will appear as an option to you to choose when you log in.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Leek United Building Society	Online Registration	There is no need to pre-register with Leek United Building Society. You can register instantly to use the online portal by visiting www.leekunitedintermediaries.co.uk/Account/login?ReturnUrl-%2f . Full registration is incorporated within the first application which is made either online or paper based. Please ensure you select 'TMA' as your payment route to receive the correct proc fee.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
LV=	Online Registration	Setting up an Agency You'll need to agree to our terms of business by setting up an agency with us. If you already hold terms of business with us or if you are an appointed representative please email your request to lv.agency@lv.com . For new directly authorised firms we work with ORIGO to provide a streamlined application process. By partnering with them, we can offer a consistent experience that you may be used to when joining other providers. https://www.lv.com/adviser/working-with-lv/setting-up-an-agency	No	You will be paid 2 weeks after confirmation.
Marsden Building society	Paper Registration	To register to do business with the a Marsden Building Society, complete an AIP form and email it to the Intermedary Team on intermediaries@themarsden.co.uk . Please ensure you note 'TMA' on your application. Book funds - To secure the funds, The Marsden will contact your client and send an acknowledgement back to you. Submit application - The Marsden will acknowledge receipt of your application and contact you directly if additional information is needed.	No	The Marsden Building Society will pay you directly.
Masthaven Bank	Online Registration	To register with Masthaven, simply register online using the following address: https://secure.masthaven.co.uk/MolRegistration/ . Please ensure you note 'TMA' on the application form in the club section.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
MBS Lending Ltd	Online Registration	Visit MBS Lending Ltd operate a Group registration which covers both Society and MBS Lending brands. Forms can be obtained from our website: www.themelton.co.uk/brokers complete and return using the details on the form. Please ensure you note 'TMA' on the application form in the club section. Broker Support can assist with any questions regarding registration on 01664 414 144 .	No	MBS Lending Ltd have made the decision to not confirm 24 hour payments therefore you cannot use the 24 hour payment request facility for this lender. MBS Lending will pay us within 10 days of legal completion. TMA will then pay you within 3 days of receipt.
Metro Bank	Online Registration	You will need to register to use Metro Bank via the Mortgage Portal. Metro Bank will also ask you to confirm your submission route, this will be added for you, it will show as 'The Mortgage Alliance' (TMA). If you have already registered with Metro Bank but have not previously submitted business through TMA then you can amend your submission route in the portal. Select the option of 'User Profile' and select 'Change my submission route' then just follow the on screen instructions.	No	Metro Bank have made the decision to not confirm 24 hour payments therefore you cannot use the 24 hour payment request facility for this lender. Metro Bank will pay us within 10 days of legal completion. However it can be up to 30 days for product switches. TMA will then pay you within 3 days of receipt.
more 2 life	Online Registration	Registration with more 2 life is simple and clear follow the link below to the registration page where you fill out the form that takes only a few minutes. https://fastpath.more2life.co.uk/MoIRegistration/	Yes	TMA will be paid twice a week from the lender and payment will be chased after a week.
Nationwide Building Society	Online Registration	Visit the Nationwide website at www.nationwide-intermediary.co.uk and follow the instructions. If you are already registered with Nationwide, but have not submitted business to TMA previously, then log in to www.nationwide-intermediary.co.uk then 'Manage My Details' then 'Submission route' and then add 'TMA' as an option.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Natwest Intermediary Solutions	Online Registration	Visit the online registration, at https://intermediaryservice.natwest.com and click on 'maintaining details'. There is a box to 'select payment path'. Select 'TMA' Once selected , the payment route should be available within 24 hours.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Newcastle Building Society	Online Registration	Registering with Newcastle Building Society is quick and straightforward with five key steps. They will ask you to: - Read and accept their terms of business - Provide your own personal details including FCA number for your firm - Confirm your address details including a member of TMA - Set up your username, password and security question for future login - They will then confirm that your application is complete To register please visit: www.newcastleis.co.uk	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Nottingham Building Society	Online Registration	To register on Nottingham panel visit the website at https://www.thenottingham-intermediaries.com/club-registration/ . To register for the online trading portal visit https://msp.thenottingham.com/intermediary/login.asp?txtpass=16/05/2019 . It normally takes 24 hours to get registered, although during very busy times it can take a bit longer.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
OneFamily	Online Registration	To register online please visit http://apply.onefamilylifetimemortgages.com/intermediary . You can then update your submission route on their adviser portal by going to 'User Profile' > 'Change Submission Route'.	No	Procuration fee is paid within 7 working days after completion.
Paragon Bank	Online Registration	To be able to submit business to Paragon you must register with them. You can do this by completing their online form. Please state TMA in the 'further details' section to ensure you receive the correct proc fee. Once you have submitted your form, and they have verified your information, they will email you the login details.	No	Paragon will pay us monthly. Once we have received this we will then pay you within 3 working days of receipt.
Pepper Money	Online Registration	To register with Pepper Money go to https://intermediarymortgage.peppergroup.co.uk/MolRegistration/ The form is broken down into 3 easy steps and should only take a couple of minutes to complete. Don't forget to select 'TMA' as your submission route each time you submit an application.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Platform	Online Registration	Visit the Precise website at http://www.precisemortgages.co.uk/SubmittingBusiness and then follow the instructions. Each time you submit a case you will be asked your submission route for that case, click on 'TMA' in the drop down box.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Precise Mortgages	TMA Routes are accessible automatically	Visit the Precise website at http://www.precisemortgages.co.uk/SubmittingBusiness and then follow the instructions. Each time you submit a case you will be asked your submission route for that case, click on 'TMA' in the drop-down box.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Principality Building Society	Online Registration	To register to do business with Principality Building Society, fully complete the registration online. Click 'Broker Point Registration', TMA Mortgage Club Registration Form.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Progressive Building Society	Paper registration	To register to do business with Progressive Building Society, fully complete the Registration form. Once the form is completed, email to the Local Branch Manager from the area of Northern Ireland. You will hear back in 24-48 hours.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Saffron Building Society	Online Registration	To register to do business with Saffron Building Society, log onto https://mortgageapply.saffron.co.uk/Molregistration/ and select submission route in the user profile. TMA Mortgage Club will also be an available option to the broker.	No	Saffron Building Society will pay on a fortnightly basis following completion.

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
Santander for Intermediaries	Online Registration	Visit the Santander for Intermediaries website at www.santanderforintermediaries.co.uk/content/contact-us/new-broker-registration and then follow the instructions. If you are already registered with Santander for Intermediaries, but have not submitted business to TMA previously, then please call the Broker Registration Team on 0141 275 7900 and ask the 'TMA' payment route is added to your introducer code. You will then be able to choose TMA from the drop-down box when submitting a new application.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Scottish Widows	Online Registration	Visit the Scottish Widows' website at www.scottishwidows.co.uk/extranet/bank and click 'Mortgages' and then 'register' then follow the instructions. You will need to print off the Registration Form, complete and send to Registrations. It takes about 3 to 4 days for the registration to be completed by Scottish Widows. If you are already registered with Scottish Widows, but have not submitted business to TMA previously, then you will need to go through the registration process again.	No	Lloyds Banking Group have made the decision to not confirm 24 hour payments industry wide therefore you cannot use the 24 hour payment request facility for this lender. Your procurement fees will be paid directly to you via the Scottish Widows Bank.
Skipton Building Society	Online Registration	Visit the Skipton website at www.skipton-intermediaries.co.uk and follow the instructions. If you are already registered with Skipton, but have not submitted business to TMA previously, simply select 'TMA' as your new procurement fee route from the drop down options when submitting your case.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Stafford Railway Building Society	Online and Paper Registration	Print the registration from Intermediaries Registration Form and T&C, complete it and send it to brokers@srbs.co.uk or post to the following address: Stafford Railway Building Society, 4 Market Square, Stafford, ST16 2JH	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
The Family Building Society	Online Registration	No need to Register in advance. We will register your details on receipt of your first application. Please ensure you mention you are a member of 'TMA' within your application.	No	The Family do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.
The Mansfield Building Society	Online Registration	To register to do business with the Mansfield Building Society simply complete a registration form which is available on their website return using the details on the form . Please ensure you note 'TMA' on the application form in the 'Network name' section. If you're in any doubt, please contact the Intermediary Sales Support team on 01623 676 360 .	No	The Mansfield Building Society release funds to TMA 5 days after completion.
The Melton Building Society	Online Registration	The Melton Building Society operate a Group registration which covers both Society and MBS Lending brands. Forms can be obtained from their website: www.themelton.co.uk/brokers completed and returned using the details on the form. Please ensure you note 'TMA' on the application form in the club section. Broker Support can assist with any questions regarding registration on 01166 414 144 .	No	The Melton do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.

LENDER	ACTION REQUIRED	WHAT DO I NEED TO DO?	EXPRESS PAYMENTS?	HOW WILL I BE PAID?
The Mortgage Lender	Online Registration	Visit www.themortgagelender.com to register. Once your account is activated simply log in and click on the 'My Profile' menu option at the top of the screen. Then select the 'Change Submission Route' menu option. From the left hand column select 'TMA' and move it into your 'Preferred List' in the right hand column. You will then be able to select TMA as your submission route when submitting a case.	No	The Mortgage Lender do not do 24 hour payments. They will release payment to TMA on the day of completion and then TMA will pay you.
The Mortgage Works	Online Registration	Visit The Mortgage Works website at www.themortgageworks.co.uk and follow the instructions. If you are already registered with The Mortgage Works, but have not submitted business to TMA previously, then email intermediary.support@nationwide.co.uk to ask for TMA to be added as you submission route.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Together	Online Registration	Click here to register with My Broker Venue, our online application portal. Registering is quick and easy, and we'll normally have your account activated within 24 hours When you register on My Broker Venue, simply select TMA from the drop-down list when you're asked if you're part of a mortgage club or network.	No	You can see how far your payments are along by contacting TMA / TMA 'My Portal' and they will get in contact with the firm for details.
Tipton & Coseley Building Society	Online Registration	Please visit www.thetipton.co.uk to download the registration form. Once completed submit the registration form with your first application. Don't forget to select 'TMA' as your submission route.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
Vida Homeloans	Online Registration	Register on the website, select 'TMA' as your payment route on a case by case basis from the drop down.	No	Vida Homeloans do not do 24 hour payments, They will release payment to TMA on the day of completion and then TMA will pay you.
Virgin Money	Online Registration	Visit the Virgin Money website at https://intermediaries.virginmoney.com/registration-form . If you are already registered with Virgin Money, but have not submitted business to TMA previously, then go to www.virginmoneyforintermediaries.com then click on 'Submitting Business', 'Registration and Amendment', 'Update your details' and then 'Add Payment Route' 'TMA'.	Yes	You can request to be paid within 24 hours of the lender confirming completion by requesting a payment through TMA 'My Portal'.
The West Brom Intermediaries	Online Registration	Visit The West Brom website at www.wbfi.co.uk to register, and select your preferred submission route to TMA.	Yes	West Brom will proceed to offer payment on the day of completion, unless further documentation is required and this will be specified.

CUSTOMER SERVICES: 0330 303 0236
E. HELLO@TMACLUB.COM

This document is for reference only. You should always check full details with lenders first. TMA will take no responsibility for incorrect information. All details are correct as of 30/08/2019.