Business Speaking



Business Speaking is designed for intermediate and upper-intermediate learners who want to improve their spoken communication skills in a variety of business contexts. It can be used across a range of devices, allowing for seamless mobile study.

Level: CEFR B1 - B2 | TOEIC® 550 - 900*

Number of Lessons: 60 (Digital); 30 (Blended)

Lesson Duration: Approx. 45 mins (Digital); 60 mins (Blended)

Key Content: Meetings and discussions; Negotiations and sales; Presentations and Q/A; Problems and complaints; Projects and plans; Small talk and networking; Telephoning and conference calls

*TOEIC® is a registered trademark of the Educational Testing Service (ETS). Business Speaking is not endorsed or approved by ETS.

About Business Speaking

Business Speaking offers focused, effective practice of English skills in over 30 common business settings. Those who are willing to study 2-3 hours a week over several months will see a significant improvement in their level and in international exam test scores.

Students are exposed to over 600 key business expressions in natural contexts that feature speakers from 6 different countries including the USA, UK, Canada, Australia, Singapore and India.



The language that is taught can be easily applied across industries making this a highly practical course in Business English.

Building Fluency

Business Speaking provides practice of key language in both formal and informal business settings. Students will practice vocabulary and common expressions through a variety of speaking and listening activities in order to communicate more confidently in the workplace.

Each lesson ends with a test in a dynamic, role-play format to assess if students are able to use new language appropriately in the given context.

On completion of the course, students will have a much broader range of vocabulary, and be able to use new language effectively to interact with clients and co-workers.

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В	usiness Speaking Intermediate							
	Focus all Activities	Completed						
	Focus			Course Objective: On track				
	Introducing yourself Business - Small tak / Networking	Lv. 3 Start						
	Introducing others Business - Small talk / Networking	Lv. 3 Start		92	days lef	t		
	Catching up with business friends Business - Small talk / Networking	C Lv. 3 Start						



Business Speaking offers:

- 60 content-rich lessons from B1 B2 level presenting language in 30 of the most common business situations.
- Coverage of over 600 key expressions that are transferable across different industries and work settings.
- A wide range of exercise types including comprehension and practice activities that develop both micro and macro level skills in listening and pronunciation.

- Interactive roleplays that offer realistic conversation practice in everyday business situations.
- A useful Language Study cycle that summarises key phrases, and explains how and when they should be used.
- Material that includes a variety of accents to help prepare learners for interactions with native and non-native speakers of English in the work-place.

Lesson Flow

Lessons follow a systematic structure, and are broken down into short modules. Students can begin a lesson, take a break and simply pick up where they left off.

An end-of-lesson, dynamic format test helps consolidate the language learned and provides an immediate benchmark of progress made.



A short listening introduces the lesson theme in a specific business context to help orientate students.



Listening skills are practiced twice first for gist, and second for specific information.



Students practice key language points through focused gap-fill exercises, and are given clear feedback.



A unique test ends the lesson in a dynamic, role-play format which asks students to respond to a natural dialog.

The lesson content of **Business Speaking** is customizable to make mini-courses that will fit specific syllabus and program requirements.