



March 16, 2020

Dear Customers, Partners and Friends,

Superior Essex Communications is committed to keeping our employees and their families, customers, business partners and friends safe in these uncertain times. As we try to best manage the situation with COVID – 19, we will use information and recommendations provided by the Center for Disease Control, the World Health Organization and other global government agencies as the basis for our actions.

We have instituted the following:

- Postponed all international travel until further notice and limiting domestic travel.
- For all of our protection, we have put into place limitations on visitors to all of our locations.
- We have asked each Superior Essex individual to practice social distancing, which includes:
  - No in-person, large group meetings.
  - No handshaking, hugs or other close contact.
  - Spreading out in breakrooms, small meetings, etc.
  - Minimize in-person meetings by utilizing conference calls, email and other technology for meetings.
- Employees are required to stay home when they are ill or exhibiting symptoms.
- And as a continued reminder, all of us need to practice good disease prevention etiquette, which is critical in preventing the spread of most illnesses, which includes:
  - Frequent hand washing with soap and water for at least 20 seconds or use of an alcohol-based hand sanitizer that contains at least 60-95% alcohol.
  - Sneezing/coughing into a tissue or your elbow.
  - Avoiding interaction with people who are obviously sick.
  - Avoiding touching your eyes, nose, or mouth with unwashed hands.

In the current environment:

- Our manufacturing facilities in Brownwood Texas and Hoisington Kansas continue to manufacture our products and our supply chain continues to provide needed raw materials for our production.
- We do not anticipate disruption in our availability of materials from our suppliers, nor do we expect disruption in our supply to our customers.
- As the situation continues to evolve and develop, we are monitoring our manufacturing and supply chain situation closely and will keep you updated.

By remaining calm, being proactive and working smartly together, we will help keep our Superior Essex family, our customers, our business partners and our friends healthy.

Thank you,

Brad R. Johnson  
President  
Superior Essex Communications