

# **ITEM REPORT BUILDER**

#### Opening the Item Report Builder

Report Name Rect Ratio		🗒 🖽 A 🖆 💽 🗙
	- 华 Left	Contents Column Order Calc Filter
Available	Rectangular Straight to Fitting Ratio         Item Service Name         Item Service Type         Item Cut Type         Item Quantity Decoiled Straight         Item Weight Straights         Item Weight Fittings         Total Weight	Description System Justify Right ~ Show Group: Data ~ Use Optional Stop/Start Characters
Item Bought Out Flag	C Right	OK Cancel

- Open ESTmep or CAMduct and go to File --> Print Layout --> Item Reports.
- CADmep users can type REPORTS at the command line, this can also be accessed via the Shift/Right Click menu CADmep --> Cam/Print --> Report Layout --> Item Reports.





# **ITEM REPORT BUILDER ANATOMY**

- The **Item Report Builder** has four main sections.
- Report Naming & Formatting
- Print Objects
- Report Contents
- Report Details





# **SPLITTING CELLS**

🐞 Header Layout					_	
Header Footer						Height 8
						vstem Dat
Bitmap Logo		Grid	,	ption Field #1		ystern Dat
	Zoom In [F3] Zoom Qut [F4]	[F3] [F4]	<b>ption Field #2</b> rt Name:	Page No / Tota Job Reference		
		Zoo <u>m</u> To Fit	[F5]			
		Split Vertical				
Drag data onto Layout	Hold left mous	Split Horizonta	1			
required position	. Drag to bin to	Delete		on Address	^	Bin
Layout		Properties		Address		011
New L	oad Sav	re	-Custome Job Bas	n Name er PO Number e NC Number	v	Cancel

If you **Right Click** in this area, you can see the option to **Split Horizontally** or **Split Vertically**. Doing this, allows you to create new cells either above or beside the current cell.





# **CREATING A REPORT**

In order to create a report, we will need to select the **Print Objects** we need on the left and one by one select them and hit the arrow at the bottom pointing to the right. This will move the selected fields from the **Print Objects** side to the **Report Contents** side.

#### Required fields for this report

- Item Service Name
- Item Service Type
- Item Cut Type
- Item Quantity Decoiled Straight
- Item Quantity Fittings
- Item Weight Straights
- Item Weight Fittings
- Total Weight





## FORMATTING & BEHAVIOR CONTROLS

	-다 Left	Contents Column Order Calc Filter
Item	Rectangular Straight to Fitting Ratio	Description System
Button Code CAD Block Centre of Gravity	Item Service Type Item Cut Type	Show Group: Data
Centre of Gravity X Centre of Gravity Y Centre of Gravity Z Database Id Code Double Wall Elevation Equipment Tag Hose Bend Angle - Vertical Com	Item Quantity Decoiled Straight Item Quantity Fittings Item Weight Straights Item Weight Fittings Total Weight End	Use Optional Stop/Start Characters
Hose Bend Inside Length Hose Bending Information Angle Hose Bending Information Exten Hose Bending Information Exten Hose Bending Information Turn Hose Centre To Centre Length Hose Centre To Centre Length I		
Item Alias Item Alternate Item Area Item Blank Qty Item Boucht Out Flag		

On the top of the **Report Details** area there are five tabs.

- Contents
- Column
- Order
- Calc
- Filter

We will go over the details of each tab in the next few slides.





### **CONTENT TAB**

• This tab will display four different object types depending on what fields you have selected. They are as follows:

Single information fields

Description, Notes, Quantity, Section, Status...

Numeric "quantity" based fields

Area, Weight, Cost...

Simple Indexed Lists

Connectors, Dimensions, Custom Data Objects...

Complex Indexed Lists

Applied Software<sup>®</sup> Connector & Seam lists, Fitting Options...

De	escription	System			
	Justify	Right			,
	Show	Group:	Data		`
Use O	ptional St	op/Start	Charact	ers	
Use O	ptional Sto	op/Start	Charact	ers	
Use O	ptional St	op/Start	Charact	ers	



#### COLUMN TAB



This tab primarily controls the width of each column but also has some special formatting options. These options control the order in which information will be displayed on a report. It's not the column order though; it is the 'sort' order of the data itself. Priority option allows a hierarchy to be established for sorting across multiple fields. Together they are critical in defining the final "look" of a report. The actual 'sorting' algorithm applied is numeric-alphabetical for example, 1, 1A, 1B, 1X, 2, 3, 3C, 3D, 3F, 4, 5, 11, 35, A1, A2, A3, B1, B15, C1, and so on.





## ORDER TAB

This tab will decide the priority by which this data field will be sorted. It will also allow you determine how your fields will group. There are three options available:

Normal

pplied oftware A priority-based rule for controlling print order. For example, the description followed by the size.

Merge Rows Together

This is at an advanced level. It can be very tricky and confusing. This will basically combine similar data on to a single line such as Quantified BOM's.

Collect Rows into Tables

This will create individual tables based on identical data. For example, section by section, status by status.





## CALC TAB



This does exactly what it says it does. It performs mathematical calculations that are entered.





## **FILTER TAB**



This allows "selective" rule-based reporting. It uses 'Boolean' filters to qualify data. For example, equals or not equals, less than or greater than. It can filter entire items or only certain fields. For example, display length or angle for certain items but not others. It also can be used to filter objects that don't appear on the report as a filter. For example, **Item Cut** Type = Decoiled Straight.





#### **REPORT BUILDING**

Using the settings we have gone over, I will now create a custom report for calculating the rectangular ratio of fittings to straights. Follow along on the screen. Applied Software' 2801 Budord Hwy NE, Atlanta, GA 30020

Rectangular Ratio

Report	Creation
-	Est No: 0
	Reference

System: Ductwork: Return A	ir 2wg				
Service Type	Qty Straights	Qty Fittings	Weight Straights	Weight Fittings	
Rectangular Duct	2	5	77	132	





# THANK YOU FOR ATTENDING OUR CLASS!

#### PLEASE FILL OUT THE SURVEY FOR THIS SESSION IN THE APP.





