

# What Employees Should Know When Working Remotely

In an effort to restrain the novel coronavirus pandemic, organizations around the world have set up remote work stations

Maintaining safe cybersecurity practices is essential



## AVOID

using free, public Wi-Fi

## USE

a personal hotspot



## DISABLE

mobile Wi-Fi and Bluetooth when not in use

## DON'T

connect to unknown networks or peer-to-peer devices



For remote access to your work computer,

## USE A VPN

A Virtual Private Network connection is essential for maintaining full end-to-end encryption when connecting to a remote computer.

For enhanced security use

## 2FA

on all websites, applications and systems



Two-Factor Authentication (2FA) is a security process in which the user provides two different authentication factors to better protect both the user's credentials and the resources the user can access.



## NEVER

reuse a password

Cybercriminals keep dictionary lists of the most commonly used passwords. They also know that if they are successful in breaching a single account, they will often be able to access multiple accounts for the same person due to the high frequency of password reuse.