

Constitution and Bylaws of Department Association of Corrections, Stillwater

Local No. 17

of the Middle Management Association

ARTICLE I NAME

This Departmental Association Local shall be known as

ARTICLE II MEMBERSHIP

Any person who is a member in good standing of MMA shall be eligible for membership in this D.A. Local and shall remain eligible for continued membership in the D.A. Local if he maintains his membership in good standing in MMA.

ARTICLE III OFFICERS

The officers of the D.A. Local shall be: president, vice-president, secretary, and treasurer. The offices of secretary and treasurer may be combined by vote of the D.A. Local membership at a regularly scheduled meeting if written notice of the question has been given to the membership.

In the event of vacancies in an officer position an election shall be conducted in accordance with the procedures set forth in Article IV Elections. Officers shall assume duties usually performed by such officers and as defined by these bylaws or by the MMA Board and shall conduct and manage the affairs of the D.A. Local.

ARTICLE IV OBJECTIVES OF THE D.A.

Objectives and duties of the D.A. Local include: to distribute and promote the policies of MMA; to carry out the direc-

tives of the Board, to provide such other activities consistent with MMA purposes as the D.A. Local members approve; provided that the Board does not disapprove, to acquire and expend funds in pursuit of MMA and D.A. objectives; to revise and change, subject to approval by the Board, these constitution and bylaws; and to encourage participation by supervisors in pursuit of the primary goal of MMA which is to seek better working conditions, pay and benefits for all supervisors.

ARTICLE V ELECTIONS

Section 1. Nominations, elections and installations for officers shall be made yearly. Nominations, elections and installation for officers may be made at any regular meeting for which notice as provided below is given to all members of the D.A. Local.

Section 2. Elections will be by majority vote.

Section 3. Elections will be by secret ballot.

Section 4. Reasonable notice of nominations and elections will be given to all members in good standing. Notice of election must be mailed to each member of the D.A. Local not less than 21 days prior to the election.

ARTICLE VI MEETINGS

Section 1. The D.A. Local shall meet at least quarterly at a time and place to be chosen by the president.

Section 2. Special meetings may be called at any time by the request of the president or by petition of 35% of the members.

Section 3. Order of business.

- (1) Call to order.
- (2) Minutes of previous meeting.
- (3) Secretary-treasurer's report.
- (4) Unfinished business.
- (5) New business.
- (6) Adjournment.

Section 4. Quorum. A quorum shall consist of three (3).

Section 5. To the extent not inconsistent with other provisions of this constitution and bylaws, the latest edition of Robert's Rules of Order shall govern.

ARTICLE VII AMENDMENTS

This constitution shall become effective and remain so when it is approved by a majority of the members of the D.A. Local who are present and voting, and then must be approved by the MMA Board. Subsequent amendments to this Constitution and Bylaws shall be subject to the same majority vote of those voting.

All members shall be notified of proposed amendments to this constitution, at least 15 days prior to an already scheduled meeting and at least 30 days prior to a special meeting not previously noticed.

This Constitution and Bylaws was adopted _____,

198_.