

2016 NEOGOV Annual Training Conference FAQs

Q: When and where is the conference?

A: Two-day conference is October 13th and 14th 2016 at The Mirage Casino and Resort, Las Vegas, NV. Conference starts on Thursday, Oct 13th at 7:45am with registration and breakfast. The conference ends by 4:00pm on Friday, Oct 14th.

Q: When and where is the pre-conference training?

A: Pre-conference training is on Wednesday, Oct 12th from 8:30am-4:30pm, at The Mirage Casino and Resort. These are NEOGOV led training/consulting classes, not hands-on user training.

Q: How do I register for the conference and book my hotel room?

A: Registration is completed online. Go to neogov.com, click on Customers, then User Conference. Or <https://www.neogov.com/customers/user-conference/>. Don't forget to also book your hotel room. This is a separate registration from the conference registration.

Q: Are there any attendee discounts available?

A: If 2 or more users from the same organization attend, each attendee receives \$50 off the registration fee.

Q: Are any meals provided during the training and conference?

A: Yes. During the training a continental breakfast and lunch will be provided. During the two-day conference breakfast and lunch, and a meal on Thursday night, will be provided.

Q: When will the full final conference agenda be available?

A: The final conference agenda is usually not complete until about 1-2 weeks prior to the conference. We will post it in the Community and create a news post when it is available. In the meantime, please view the Preliminary Conference Session Topics for content that will be in the agenda.

Q: Will printed conference materials be available at the conference?

A: We will provide a copy of the agenda to all attendees at the conference. Other conference materials/presentations will be available for you to print in the Community approximately 2 weeks before the conference.

Q: What is the dress code for the conference?

A: The dress-code is business casual. As with all conferences, the room temperatures vary.

Q: Can I bring a guest to the Thursday night event?

A: Yes. During your registration process you can add a guest for \$50 (must be over 21 years old).

Q: I registered for the conference but now I cannot attend. Can I substitute another person?

A: Yes. You can login to your account and change the name of the person attending. There is no charge for substituting another person.

Q: I registered for the conference but now I need to cancel. What is the cancellation fee?

A: Cancellations made prior to October 2nd, 2016 will be charged 50% of the total cost. Cancellations made within 10 days (after October 2nd, 2016) of the event are non-refundable.