

Meetings management Overview

Measure, Analyse and Optimise your meeting assets
and resources.



Optimise your meeting space with Space Connect Meetings.

The real estate and assets you deploy are unique to your business and have a fundamental impact on the ability of your teams to perform. People are your greatest asset and the environment in which they work is everything. Productivity, collaboration, employee engagement and wellbeing are all directly influenced by the interaction between your workspace and your people, and in-turn this directly effects your bottom line.

Space Connect Software is a suite of software applications in commercial real estate that enables business advantage from workspace optimisation. Our applications create an engaging and intuitive work environment for employees whilst delivering the data required to have complete transparency of property and asset usage within your organisation.

The Space Connect Meetings module is more than just a room-booking tool. It focuses on driving better collaboration and productivity to employees whilst enabling decision-makers and facility managers to make better space, asset and service utilisation decisions which drives efficiencies to the bottom line. Empower your team to work smarter, feel happier and be more productive. Add other Space Connect modules and services to measure, analyse and optimise your whole workspace – digitally.

The Smarter Office Solution

The Space Connect digital layer puts all your meeting room assets at the fingertips of your workforce, wherever they are.

One consolidated process makes it easy for your employees to design the optimal meeting experience:

Reporting Features:

77%

of UK workers revealed booking a meeting room is the most frustrating aspect of working in an office

* Meeting Management Survey, RedstoneConnect Plc 2018.

- Whether they're office-based, multi-site or remote, Space Connect plugs the whole team into the workspace and all its facilities.
- Flexible access to meeting spaces and services via a solution that suits you. Online, within your existing calendar or on mobile.
- Finding the most appropriate meeting space with easy to use search functions plus 'Near Me Now' options via Space Connect mobile.
- Add invites to your meeting attendees.
- Customising the meeting space with optional bookable equipment or facilities.
- Send service requests directly to the service provider enabling confirmation of service availability ahead of your scheduled meeting.
- See meeting room availability in real-time, never double-book again.
- Make it easy to apply room options such as combining two rooms or room layout changes.
- Adding catering services or other services to customise the meeting experience.
- Our flexible approach to meetings ensure your employees reap the value with little if no behaviour change necessary.

GSK Case study

GSK have adopted Space Connect Software across multiple locations, optimising space and boosting employee engagement.

- Cloud-based analytics
- Point-to-point wayfinding
- Mobile app and touchscreen facilities
- All mapped onto a single cloud-based application

Optimise your greatest asset

Your real estate and associated running costs are two of the biggest costs on your business after your employees themselves. Meeting Rooms are one of the hardest business assets to optimise. Taking over vast footprints across your estate, getting the number of rooms, their size and facilities optimised can be difficult and expensive if not optimised.

Space Connect Meetings gives your business control over the rooms, facilities and services associated with meeting space whilst enabling your teams to collaborate easily and productively.



Optimise your workspace to work harder for your business

By connecting all your real estate and resources with the SmartSpace digital layer, you have new levels of insight and control over how these costly assets are utilised. Meeting rooms are no different. Understanding how space is used through SmartSpace Analytics can help you:

- Identify under-utilised resources and re-purpose them as appropriate.
- Right-size meeting rooms, identify where flexibility might be required to join rooms. Use IoT sensors to further understand room occupancy.
- Know how rooms are utilised. Regular requests for layout changes can highlight inefficiencies and lead to permanent room layout changes.
- Understand the need for formal and informal meeting space. Repurpose meeting room assets to create multi-use breakout spaces or vice versa.
- Gain behavioural insight about how your employees interact with your resources. Knowing which departments most utilise equipment and services such as AV equipment can lead to better location of resources.
- See granular detail on spending by cost centre. Review local restrictions or add approval processes where further controls are required.

Empower better collaboration

82% of corporate executives rate new standards for wellbeing as an important or very important market trend shaping their real-estate strategy*

It's easy to adopt collaborative behaviour when you have the tools to hand. Deploying Space Connect Meetings across your business empowers your employees to perform better and get more satisfaction from the workplace.



Highly visual and intuitive interface.



Easy to adopt and a pleasure to use.



Integration with service providers ensure an end to end meeting experience from room search through to the meeting itself.



Helping your staff switch to better work practices.

Cost Management

Space management utopia is a reality with Space Connect. Implementing Space Connect Meetings is more than just employee engagement and productivity.

It's a constant stream of data and the tools to create actionable insight for better financial accountability and competitive advantage. Knowing how your resources are used is the first advantage.

Which cost centres are using which rooms and services to conduct business. What assets are under or over utilised; see the patterns of behaviour surface. With this insight, you can then fine-tune your Space Connect Meetings solution:

- Room management data shows you how rooms are being used, where and when, giving you the bigger picture.
- Accurate information helps you not only optimise space usage, but also improve efficiency in areas such as catering and equipment usage.
- Implementing local policies, restrictions & approval processes that better manage facilities & service costs.
- Re-factor meeting spaces to optimise the best usage of your space; delivering energy efficiencies savings.
- Identify your optimum meeting space configuration and re-purpose; even divest unrequired meeting space to cut your fixed overheads.

Optimise Your Workspace Management Solution

With our modular approach, your solution works around you. Each module enables new, more effective ways of working; improving your business insight with additional data streams.

- **Desks:** One of the biggest contributors to cost savings from space optimisation is a shift to agile working. Space Connect Desks module makes this easy with desk reservations, check-in and makes it easy to co-work with other colleagues.
- **Wayfinding:** Market leading point to point wayfinding. Multi-level live routing on highly visible maps. Intuitive to use on touchscreen kiosk or mobile app, locate a desk, facilities or colleagues and get point to point directions.
- **Mobile App:** Our mobile app puts the workplace in your pocket. From desk reservations to meeting room bookings and wayfinding. Go mobile and enable effortless agile working that boosts employee productivity and satisfaction.
- **Space Connect Visitors:** Our complete visitor management system creates a seamless experience including site registration, visitor welcoming, instant visitor notifications and signing digital agreements.
- **IoT sensors:** Track space utilisation at desk level using our network-based desk utilisation sensor which is quick to deploy and maintenance-free whilst PIR sensors are ideal for monitoring the occupancy and utilisation of meeting rooms and informal collaborative spaces such as break-out areas.
- **Hardware:** From room panels to touchscreen kiosks, incorporating smart hardware delivers an increased productive end to end experience.
- **Analytics:** Access the power of live and historical data. Combine booking and utilisation data with powerful tools to analyse, report and forecast.

Space Connect Meeting Room Management

Space Connect is a fully integrated, fully configurable, end-to-end workspace management solution, including:

1. Meeting room management
2. Visitor management
3. Desk management
4. Reporting and predictive analytics

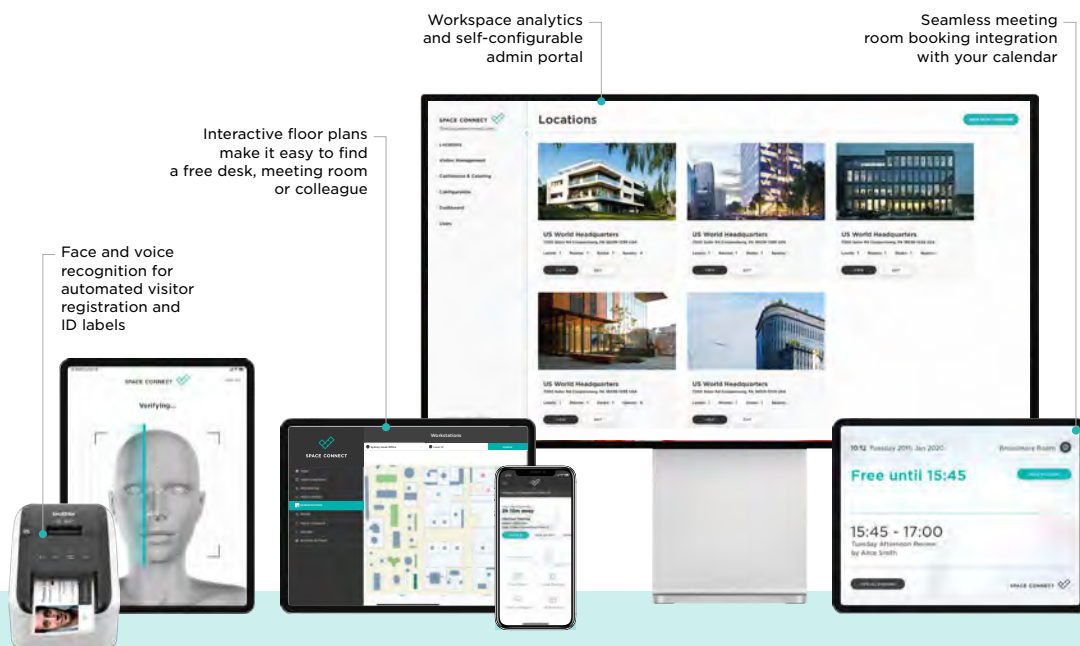
Feature-rich, easy-to-use meeting management

- Space Connect makes managing meetings easy.
- Use our Meeting Room app to reserve or book any meeting space, book catering and invite attendees from your phone.
- Integrate your meetings seamlessly with visitor management and Automate meeting room check-in with video conferencing.
- All this good stuff is made quick and easy with Space Connect - and configured in minutes!

See how Space Connect ticks ALL your boxes...

Space Connect brings you a radically different approach to workspace management:

- ✓ Affordable, transformational, easy to deploy and use, and risk-free.
- ✓ Game-changing value - just £495 pm
- ✓ No risk: No lock-in contract. No minimum term. No deployment fees.
- ✓ Fast and easy self-deployment - be up and running same-day
- ✓ No need for hardware - get the full solution through mobile
- ✓ Add hardware as you need, via our partners or your own
- ✓ Enterprise-level features and functionality, as standard
- ✓ Integrates with the applications you already use



www.spaceconnect.co



Get in Touch

To discover more about how Space Connect can make it incredibly easy and affordable for you to deliver workspace transformation, contact us to arrange a demo, arrange a call or for further information:

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Or visit spaceconnect.co



Fast, affordable workspace transformation
www.spaceconnect.co