



PAYMENT ARRANGEMENT ON ACCOUNTS TO ACCEPT CHARGES

DATE: _____

I, _____, STUDENT # _____,
HAVE AGREED TO THE PAYMENT ARRANGEMENT BELOW TO AVOID THE PURGE PROCESS.

AMOUNT FINANCED: _____

PAYMENT 1: _____ + \$25 ADMINISTRATIVE FEE: TOTAL: _____

PAYMENT 2: _____ DUE DATE: _____

IN THE EVENT THE ABOVE PAYMENT DATES ARE NOT WORKING DAYS THE FOLLOWING BUSINESS DAY IS WHEN PAYMENT IS DUE.

WITH THE ARRANGEMENT IN PLACE I HAVE AGREED TO THE FOLLOWING:

1. THE _____ SEMESTER HAS TO BE PAID IN FULL ON OR BEFORE _____
2. A HOLD WILL BE PLACED AND REMAIN ON THE ACCOUNT UNTIL THE BALANCE IS PAID IN FULL AFTER THE LAST PAYMENT DUE DATE HAS NOT BEEN MET. A HOLD RESTRICTS THE FOLLOWING:
 - FUTURE CLASS REGISTRATIONS
 - ISSUANCE OF TRANSCRIPTS
 - ISSUANCE OF ENROLLMENT VERIFICATION LETTERS
 - REVIEW OF ACADEMIC RECORDS
3. IF PAYMENT TERMS ARE NOT MET, I UNDERSTAND THAT UVI MAY SUBMIT THE DEFAULT ON MY PAYMENTS TO A COLLECTION AGENCY THAT MAY AFFECT MY CREDIT RATING.

MY SIGNATURE BELOW CONFIRMS MY UNDERSTANDING AND AGREEMENT TO THE ABOVE TERMS.

SIGNATURE

EMAIL ADDRESS

CONTACT #

APPROVED BY