Sargent & Greenleaf Easy View/Tamper Resistant Keypad for Comptronic® Locks

Battery Changing Instructions

Changing the battery in this keypad is a simple process. Always handle components and connectors with care to avoid damage. **Battery changing should be performed with the safe door open.**



1. Keypad disassembly is neither required nor advised. The removable battery holder is accessed from the bottom of the keypad base. Pull it slightly toward the front of the keypad, then downward to remove it.



2. As you remove the old battery, you will notice there is a spring at the bottom of the holder. The new battery will rest on top of this spring to maintain good electrical contact.



3. Note that the battery is oriented so that the larger contact is in line with the larger opening in the top of the battery holder. It's important to orient the new battery this way.



4. With the new battery in the holder, slide the holder into the base of the keypad until it clicks into place. If your lock does not operate properly, don't press any buttons for five minutes, then try it again.