

# Softworks Solutions for Manufacturing

*Time & Attendance, Labour Scheduling, HR and Absence Management*

*Softworks assists manufacturing companies to organise the working day in a way that makes them more productive and profitable by adding value to their operations. Our award-winning Workforce Management Solutions include; Time & Attendance, Labour Scheduling, Absence Management, HR and Project Tracking. We work with a diverse range of manufacturing companies from around the world, in every area of expertise.*

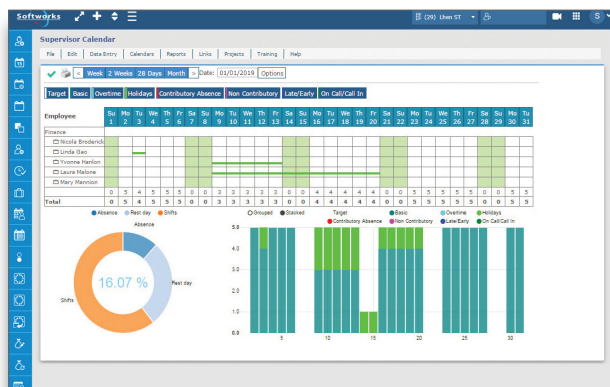
## Solutions can assist you to;

- Reduce operating costs by making optimal use of your workforce and minimising the need for overtime and temporary labour.
- Optimise workforce scheduling and deployment by aligning labour resources with production demand.
- Take control of employee absences and manage holidays, time in lieu and sickness more efficiently.
- Improve productivity and quality by making informed real time decisions based on actual activity data.
- Ensure compliance with working time legislation and health & safety requirements.
- **Skills Management** - Complete skills management solution to track employee skills, training & qualifications. Detect training needs including; site induction requirements and manage employee learning requirements.
- **HR Management** - Full HR system to track employee information including; contract start dates, probation review periods, personnel information, performance reviews and visa dates. Alternatively, Softworks can integrate with your existing HR system.
- **Softworks ESS & Mobile App** - Easy to use employee self-service solutions enabling employees to check rosters, record their own time and attendance, request holidays and other absences via PCs, laptops, smart phones and tablets.

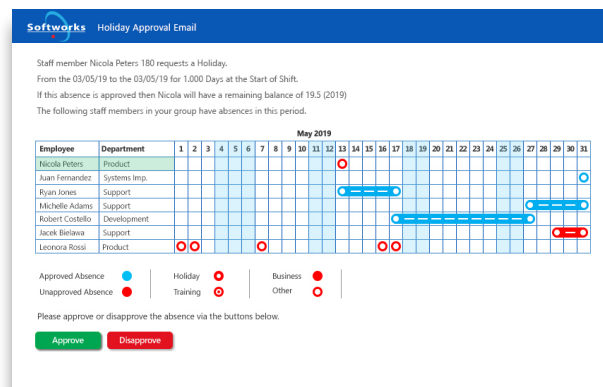
## We can provide you with solutions to assist with

- **Time & Attendance** - Build a clear picture of employee time through detailed data and reports on attendance, absenteeism, overtime, flexi-balances, rostering and holiday leave.
- **Labour Scheduling/Rostering** - Manage and optimise rosters enabling effective scheduling and management of teams.
- **Payroll Integration** - Save administration time, eliminate errors and avoid duplication by automating the tracking of your employees' time and attendance, applying your unique pay rules and integrating this data directly into your payroll system.
- **Clocking Terminals or Assumed Hours Email Timesheets** - Multiple clocking methods available including; biometric, mobile app, proximity, pin clocking terminals along with email timesheets for those who don't clock.
- **Employee Demographics, Absence & Analytics** - Real time, dynamic information on employee trends such as absences, lates and leaving early to provide accurate management information.
- **Building Access Control** - Control access to your buildings/premises for authorised employees, visitors, contractors etc.

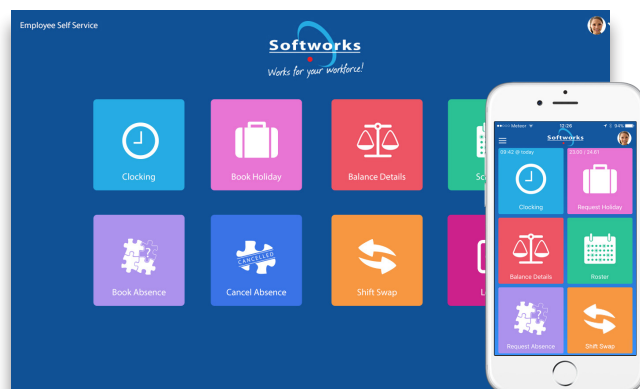
## Easy to use Workforce Management solutions because life is complicated enough!



Supervisor Team Calendar



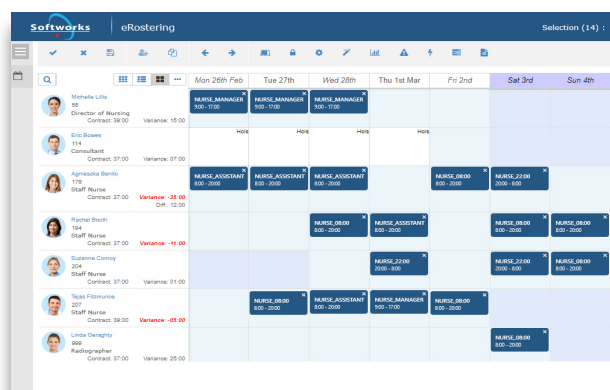
Holiday Approval Email



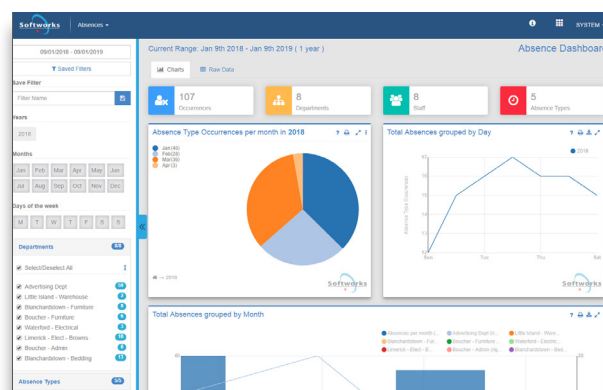
Employee Self Service & Mobile App

The HR Module including eForms interface displays a detailed employee profile form. It includes fields for personal information, employment details, and contact information. The form is organized into sections with tabs for different categories of data.

HR Module including eForms



eRostering



Employee Demographics, Absence & Analytics Dashboard

Softworks is compatible with 100's of different time terminals...



For further information about Softworks Solutions for Manufacturing  
Contact us: [hello@softworks.com](mailto:hello@softworks.com) or visit [softworks.com](http://softworks.com)