

# Builds **cost effective** rostering and **staffing levels**.



## **Employee Rostering & Optimisation**

Softworks eRostering Solutions are particularly popular with industries including; healthcare, retail, hospitality, manufacturing and services. We have a range of solutions available depending on your organisation's individual requirements and objectives. Unlike traditional rostering software, Softworks eRostering Solutions can manage rosters across your entire organisation, enabling effective scheduling and management of staff across all job functions, departments, teams and multiple locations.

### At a Glance, The Benefits:

### Align employee supply with customer demand.

Our eRostering solutions enables supervisors and managers to accurately create rosters, that align labour with forecasted demand, while adhering to company policies and regulatory compliance.

Depending on your business requirements you can choose from our out of the box quick to install web based rostering solution to a bespoke real time rostering & optimisation system.

### Accurate & Easy to Use.

As proactive management tools, our eRostering solutions can reduce errors associated with manually prepared rosters. Managers can be confident that rostering will be based on the requirements of the business together with current staffing level and contracts thereby reducing costs, overtime and the need for stand in personnel.

#### Employee Self Service & Empowerment.

Employee self-service gives employees' greater control over their rostering and organisation of their work. It also reduces the pressure on line managers and improves staff retention because it is a fair and just system that empowers staff to have greater input into when and where they work.

# Budget vs Actual - Streamlines and automates processes for you.

By integrating with your other systems and eliminating paper based rosters, managers can cost out rosters and compare them to forecasted revenue and payroll

#### Complete Control & Insight.

While staffing levels may depend on various elements such as skills, preferences and experience, historical factors may influence your shifts and rosters. By viewing historical information such as overtime, absences, sick leave and training, it becomes easier to anticipate staffing levels for a similar period and ensure you have adequate skilled staff assigned.

# Manage Employee Numbers & Cost Relative to Revenue.

One person too many on a roster is a costly mistake and in many cases can mean the difference between profit and loss. With Softworks Solutions you can pre-plan your rosters to optimise your cost revenue ratios. The roster becomes your budget and highlights any variance to be cross checked with actual hours.

Right person, right place, right time, right skill, right price!



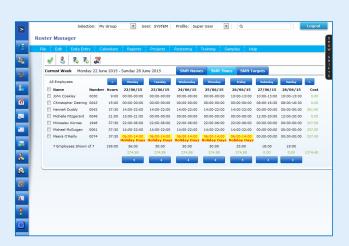
### Choose the system that suits your requirements...

The Softworks suite offers a range of Rostering capabilities depending on your individual requirements; from simple shift based rosters to complex demand driven workforce requirements. The choice is yours.

You can choose from Softworks core Roster Manager or more advanced Roster Optimiser. Ideal for workforce rostering in sectors including retail, healthcare, hospitality, manufacturing and services.

### **Softworks Roster Manager** - Core Product

- Plan Shifts
- Manage absences
- View employee total hours & costs
- Dynamic employee visible ordering or grouping
- Manage the roster with pre-populated budget and costs
- Show new starters, leavers, show any planned absences that may affect that selection
- Add daily comments



# **Softworks Roster Optimiser** - The Ultimate Rostering Tool

- All the features & functions from Roster Manager PLUS
- Match labour with forecasted demand
- Map employee tasks with skills & constraints including gender balancing, languages, years of service & seniority
- Automatically assign tasks to employees using fairness engine including; weekend work, public holiday & employee preferences
- Visible warning on allocation of absences, leavers or any change of personnel
- Show accurate costing for the allocation including premuim rates or any overtime rules
- Advanced reporting and analytics

