



Quality System Manual

Accurate Perforating & Metal Fabricating Company

Issued by: **Chris Abrey**

Eff. Date: 10/1/13

Rev: **A**

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QUALITY MANUAL

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1.1. QUALITY POLICY

The Accurate companies are committed to meeting and exceeding customer requirements and enhancing customer satisfaction.

This commitment will be achieved through continual improvement of its products, processes, services and quality management system.

This will be accomplished through the cooperative efforts of customers, suppliers and employees, working in a mutually respectful environment

President: Aaron Kamins

Chairman: Larry H. Cohen

1.2. INTRODUCTION

- 1.2.1. Accurate Perforating Company (APC) & Accurate Metal Fabricating (AMF) has developed and implemented a quality management system to demonstrate its ability to consistently provide product that meets customer and regulatory requirements, and to address customer satisfaction through the effective application of the system, including continual improvement and the prevention of nonconformity.
- 1.2.2. The quality system complies with the international standard ISO 9001:2008, the applicable national standards, and applicable industry guidelines and practices, and other applicable regulatory standards.
- 1.2.3. The manual is divided into eight sections modeled on the sectional organization of the ISO 9001:2008 international standard. Sections are further divided into several subsections representing main quality system processes. Each subsection defines general policies and basic principles for the pertinent quality system process; summarizes responsibilities and methods; and references relevant operational procedures and other documents.
- 1.2.4. The purpose of this manual is to define and describe the quality system, to define authorities and responsibilities of the management personnel involved in the operation of the system, and to provide a general description of all processes comprising the quality system.
- 1.2.5. Another purpose of this manual is to present the quality system to customers, suppliers,

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regulators and other external interested parties, and to inform them what specific controls are implemented at Accurate Perforating Company (APC) and Accurate Metal Fabricating (AMF) to assure quality.

1.3. APPLICATION

1.3.1. The quality management system defined in this manual applies to the design, manufacture and distribution of products offered by Accurate Metal Fabricating & Perforating.

1.4. EXCLUSIONS

1.4.1. The quality management system shall be relevant to the nature of our organization and products, and to customer and regulatory requirements. For this reason, those requirements of ISO 9001 that do not apply are excluded from the scope of our quality system.

1.4.2. A requirement of the ISO 9001 standard may be excluded only when the following three conditions are met:

- The requirement must be within ISO 9001 Clause 7, Product Realization;
- The exclusion may not affect our ability, nor absolve us from the responsibility, to provide product that meets specified requirements; and
- The exclusion may not affect our ability to carry out corrective action.

1.4.3. Processes which are applicable, but which are performed by outside contractors, do not qualify for exclusion. They are accounted for in the quality system to ensure control over such outsourced processes.

1.4.4. The President has appointed the Director of Operational Excellence as the ISO/QMS Management Representative. The ISO/QMS Management Representative is responsible for identifying those requirements of ISO 9001 that do not apply to our organization or products, and to propose to the top management team that such requirements be excluded from the scope of the quality management system.

1.4.5. The top management team evaluates the proposed exclusions and determines whether they are appropriate. The evaluation and approval of exclusions are conducted within the framework of management reviews of the quality system (refer to Operational Procedure SOP-56-01, Management Review).

1.4.6. Any exclusion taken is documented in this section of the quality manual. The excluded requirements are precisely identified with reference to specific clauses and/or statements in the standard. There is also a brief justification why the exclusion is taken and why it is appropriate.



SCOPE

Quality System Manual

Section 01

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CLAIMED EXCLUSION(S)

The following specific requirements of ISO 9001 are excluded and are not appropriate due to the nature of the Accurate Metal Fabricating & Perforating organization, the nature of its products, and particular customer and regulatory requirements.

ISO 7.5.1 Installation and servicing, and

ISO 7.5.2 Validation of processes for production and service provision

- The requirement must be within ISO 9001 Clause 7, Product Realization;
- The exclusion may not affect our ability, nor absolve us from the responsibility, to provide product that meets specified requirements; and
- The exclusion may not affect our ability to carry out corrective action.