

# Getting paid just got easier



## Make the Direct Deposit Choice and get paid faster<sup>1</sup>

### See why it pays to use Direct Deposit:

- Get your money sooner<sup>1</sup> — access your money right away on payday
- No more fees to cash your check — no need to visit a bank or check casher
- Never miss your pay — if you are sick, on vacation, not scheduled to work, or the weather's not so great — you can still access your pay immediately on payday
- Your check will never be lost or stolen

### Choose from two convenient options:

1. Get your pay on the rapid! PayCard<sup>®</sup> Visa<sup>®</sup> Prepaid card. Once you activate the card, your pay will be deposited to the card account. You can use this card to access your pay. Set up a savings account<sup>2</sup>, shop and pay bills<sup>2</sup> online anywhere Visa debit cards are accepted. Sign up using the form on the back.
2. Have your pay deposited directly into a bank account. If you already have a bank account, fill out a Direct Deposit form and give the form to your manager. If you don't have a bank account you will need to first open a bank account with a bank.

Sign up today! Just talk to your manager.



**PeopleLease**  
Payroll • Benefits • Compliance

**rapid! \$**  
PAYCARD

<sup>1</sup> Faster than cashing a paper check

<sup>2</sup> This optional offer is not a MetaBank<sup>®</sup> product or service nor does MetaBank endorse this offer.

The rapid! PayCard<sup>®</sup> Visa<sup>®</sup> Prepaid card is issued by MetaBank<sup>®</sup>, Member FDIC, pursuant to a license from Visa U.S.A. Inc.

Important Information for opening a Card account: To help the federal government fight the funding of terrorism and money laundering activities, the USA PATRIOT Act requires all financial institutions and their third parties to obtain, verify, and record information that identifies each person who opens a Card account. What this means for you: When you open a Card account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

## EMPLOYEE DIRECT DEPOSIT AUTHORIZATION

<b>Employee Name:</b>	<b>Effective Date:</b>
<b>Address:</b>	<b>City / State / Zip:</b>
<b>Birth Date:</b>	<b>Social Security Number:</b>
<b>Phone:</b>	<b>Email:</b>

**CHOOSE YOUR METHOD OF DIRECT DEPOSIT:**

<input type="checkbox"/> <b>I request my payroll deduction / direct deposit be placed in the following account(s):</b>				
BANK / CREDIT UNION	BANK ABA#	ACCOUNT#	DEDUCTION AMOUNT / NET PAY	TYPE OF ACCOUNT
#	#	#	<input type="checkbox"/> \$ _____ or <input type="checkbox"/> _____%	<input type="checkbox"/> Savings <input type="checkbox"/> Checking
#	#	#	<input type="checkbox"/> \$ _____ or <input type="checkbox"/> _____%	<input type="checkbox"/> Savings <input type="checkbox"/> Checking
<b>PLEASE PROVIDE A VOIDED CHECK FOR EACH CHECKING ACCOUNT LISTED ABOVE.</b>				

**AND / OR:**

<input type="checkbox"/> <b>rapid! PayCard Issuance Authorization Form</b>	
Financial Institution Name: <b>MetaBank®</b>	<b>DEDUCTION AMOUNT / NET PAY</b>
Routing Number: <b>124085244</b>	<input type="checkbox"/> \$ _____  or <input type="checkbox"/> 100%
Direct Deposit Account Number: <b>353</b> _____ <small>(Card ID on front of envelope)</small>	
<i>To be assigned and entered by PEOPLE LEASE</i>	
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I authorize PEOPLE LEASE to withhold the indicated amount(s), if available, from my pay, and deposit directly into the account(s) shown and/or I hereby authorize PEOPLE LEASE to assign a rapid! PayCard and initiate credit entries and any correcting entries to my assigned rapid! PayCard account. The direct deposit(s) will be made on each payday, unless I notify PEOPLE LEASE in writing of my intent to cancel. Upon PEOPLE LEASE's receipt of a request to cancel a direct deposit authorization, it shall become effective after a reasonable opportunity to act upon it.

In the event funds are deposited erroneously into my account, I authorize PEOPLE LEASE to debit my account(s) not to exceed the original amount of the credit.

I understand that PEOPLE LEASE reserves the right to refuse any direct deposit request. I also understand that all direct deposits are made through the Automated Clearing House (ACH), and that funds availability is subject to the terms and limitations of the ACH as well as my financial institution.

Note: If sending this form electronically, please type your initials and the last 4 digits of your social security number in the signature field. If sending or faxing a paper copy, please print out and sign your name(s) in the signature box.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_