INCLUDED FORMS IN ACT CONTRACTORS FORMS SOFTWARE FOR CALIFORNIA PAINTING CONTRACTORS (C33 LICENSE HOLDERS) (96 & 20 Optional Forms)

NOTE: All of these forms are included in the FULL VERSION of ACT Contractors Forms Software (FODP1CA). Most of these forms are available as custom printed 2-part paper forms (minimum 50 each form) and some of these forms are available as PDF Forms....PRICE LIST FOR SOFTWARE is on page 8 and for Printed Forms and PDF Forms on page 9.

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SECTION A. BIDS FOLDER (10 FORMS)

- * BP1- BID PROPOSAL FORM USED FOR ANY TYPE OF BID SINCE IT HAS NO BUILT-IN SPECIFICATIONS
- BP2- BID PROPOSAL FORM USED WHEN YOU ARE A SUBCONTRACTOR
- * IBP- INTERIOR PAINTING BID PROPOSAL FORM USED FOR INTERIOR BIDS
- IBP1- INTERIOR PAINTING BID PROPOSAL WITH TABLE FOR ROOM SPECS
- IPS- INSPECTION PHOTO SHEET USED TO PLACE PHOTOS ON THE FORM IN PRE-DESIGNED FRAMES
- JRS- JOB REFERENCES SHEET USED TO DETAIL YOUR JOB REFERENCES HISTORY TO POTENTIAL CUSTOMERS
- RFB- REQUEST FOR BID FORM USED TO REQUEST A BID PRICE FROM SUBCONTRACTORS
- RFM- REQUEST FOR MATERIAL PRICES FORM USED TO REQUEST PRICES FOR MATERIALS FROM A SUPPLIER
- * XBP- EXTERIOR PAINTING BID PROPOSAL FORM USED FOR EXTERIOR BIDS
- XBP1- EXTERIOR PAINTING BID PROPOSAL FORM WITH TABLE FOR EXTERIOR DETAILS

SECTION B. BILLING FOLDER (6 FORMS)

- INV- CONTRACT INVOICE USED WHEN CHANGE ORDERS NEED TO BE ACCOUNTED FOR
- * INV2- STANDARD CONSTRUCTION INVOICE
- INVR- CONTRACT INVOICE USED WHEN THE JOB INCLUDES A RETAINAGE HELD BACK FROM EACH INVOICE
- REC- CONTRACTORS RECEIPT OF PAYMENT
- STM- CONTRACTORS STATEMENT OF PAYMENTS MADE AND AMOUNTS DUE FROM INVOICES
- T&M- TIME AND MATERIAL INVOICE

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SECTION C. CHANGE ORDER FOLDER (5 FORMS)

- * CO1- CHANGE ORDER FORM USED FOR CONTRACT CHANGES INITIATED EITHER BY THE CONTRACTOR OR BY THE PROPERTY OWNER WHERE PRICE CAN GO UP, GO DOWN, OR STAY THE SAME.
- CO2- EXTRA WORK ORDER FORM USED FOR CONTRACT CHANGES INITIATED EITHER BY THE CONTRACTOR OR BY THE PROPERTY OWNER AND USED ONLY WHEN THERE IS EXTRA WORK INVOLVED AND THE CONTRACT PRICE IS INCREASED
- CO3- CHANGE ORDER FORM USED FOR CONTRACT CHANGES INITIATED BY THE GENERAL CONTRACTOR TO YOU, ACTING AS A SUBCONTRACTOR ON THE JOB WHERE PRICE CAN GO UP, GO DOWN, OR STAY THE SAME.

* **INDICATES ONE OF THE 15 FORMS THAT ARE INCLUDED IN THE BASIC FODP3CA SOFTWARE**

- CO4- EXTRA WORK ORDER FORM USED FOR CONTRACT CHANGES INITIATED BY THE GENERAL CONTRACTOR TO YOU, ACTING AS A SUBCONTRACTOR ON THE JOB AND USED ONLY WHEN THERE IS EXTRA WORK INVOLVED AND THE CONTRACT PRICE IS INCREASED
- COL- CHANGE ORDER LOG FORM USED BY YOU TO KEEP TRACK OF THE CHANGE ORDERS ISSUED ON THE JOB

SECTION D. CONTRACTS FOLDER (29 FORMS IN THE MAIN FOLDER AND THREE SUB FOLDERS)

SECTION D1. COMMERCIAL & NEW CONSTRUCTION CONTRACTS SUB-FOLDER (6 FORMS)

- COW- COST OF WORK ADDENDUM TO A TIME AND MATERIAL CONTRACT DETAILING WHAT WILL BE BILLED
- IP1- INTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME
- * PC1- INTERIOR/EXTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME
- PC5- TIME AND MATERIAL CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME
- WP1- WALLPAPERING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME
- XP1- EXTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME

SECTION D2. HOME IMPROVEMENT CONTRACTS SUB-FOLDER (5 FORMS)

- CASIMPLE- HOME IMPROVEMENT PROPOSAL/CONTRACT THAT HAS BEEN SIMPLIFIED FOR USE WHEN NO DOWNPAYMENT OR PROGRESS PAYMENTS IS TAKEN AND THE ENTIRE AMOUNT OF THE CONTRACT IS PAID AT JOB COMPLETION. USUALLY FOR SHORTER DURATION JOBS WITHOUT EXPENSIVE MATERIALS
- IP3- INTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME
- * PC3- INTERIOR/EXTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME
- WP3- WALLPAPERING RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME
- XP3- EXTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME

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SECTION D3. NOTICE OF CANCELLATION SUB-FOLDER (3 FORMS)

- CN1- THREE DAY RIGHT TO CANCEL NOTICE TO BE GIVEN IN DUPLICATE TO THE CUSTOMER ONLY ON HOME IMPROVEMENT JOBS SIGNED IN- HOME.

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- CN1-DOUBLE VERSION OF CN1
- CN2- SEVEN DAY RIGHT TO CANCEL NOTICE TO BE GIVEN IN DUPLICATE TO THE CUSTOMER ONLY ON HOME IMPROVEMENT JOBS SIGNED IN- HOME AND AFTER A DECLARED DISASTER.

SECTION D4. SERVICE AND REPAIR CONTRACTS SUB-FOLDER (5 FORMS)

- SRC1- FIXED PRICE SERVICE AND REPAIR CONTRACT USED FOR SMALL SERVICE AND/OR REPAIR JOBS WHOSE TOTAL VALUE IS LESS THAN $750. THIS CONTRACT ALLOWS YOU TO START THE JOB WITHOUT WAITING FOR THE THREE DAY CANCELLATION PERIOD.
- SRC2- TIME AND MATERIAL SERVICE AND REPAIR CONTRACT USED FOR SMALL SERVICE AND/OR REPAIR JOBS WHOSE TOTAL VALUE IS LESS THAN $750. THIS CONTRACT ALLOWS YOU TO START THE JOB WITHOUT WAITING FOR THE THREE DAY CANCELLATION PERIOD.
- SRC3- SAME AS SRC1 BUT TO BE USED FOR WORK AFTER A DECLARED DISASTER
- SRC4- SAME AS SRC2 BUT TO BE USED FOR WORK AFTER A DECLARED DISASTER
- SRN- SERVICE AND REPAIR NOTICES THAT MUST BE ADDED TO ANY SERVICE AND REPAIR CONTRACT AS PAGE THREE!

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SECTION D5. MAIN CONTRACT FOLDER (10 FORMS)

- CPS- CONTRACT PAYMENT SCHEDULE USED WHEN THERE ARE MANY PROGRESS PAYMENTS ON THE JOB AND WHEN THERE ARE RETENTIONS
- CPS2- CONTRACT PAYMENT SCHEDULE USED WHEN THERE ARE MANY PROGRESS PAYMENTS ON THE JOB AND WHEN THERE ARE NO RETENTIONS
- * CS1- CONTINUATION SHEET USED WHEN THERE IS NOT ENOUGH ROOM ON ANY FORM... PARTICULARLY SPECIFICATIONS ON A CONTRACT
- CS1_LONG- SAME AS CS1 EXCEPT IS LEGAL SIZE FOR MORE WRITING ROOM
- HAZ- HAZARDOUS MATERIALS HOLD HARMLESS AGREEMENT USED WHEN THERE MIGHT BE HAZARDOUS MATERIALS ON THE JOB THAT THE CONTRACTOR WILL NOT BE RESPONSIBLE FOR
- HHR- HOLD HARMLESS FROM RECOMMENDATIONS FORM USED WHEN YOU RECOMMEND ADDITIONAL WORK OR A COURSE OF ACTION THAT THE HOMEOWNER DOES NOT WANT TO FOLLOW
- JCA- JOINT CONTROL ADDENDUM TO BE ADDED TO A CONTRACT CALLING FOR FUNDING CONTROL
- LCN- LIEN CONTRACT NOTICE ADDED TO ANY HOME IMPROVEMENT CONTRACT THAT TAKES A LIEN OR ENCUMBRANCE ON THE PROPERTY TO SECURE PAYMENT FOR THE WORK.. MOST OFTEN USED WHEN THE CONTRACTOR IS TAKING A TRUST DEED OUT ON THE PROPERTY AND FINANCING THE WORK THEMSELVES.
- MLST- LIST OF MATERIAL, EQUIPMENT OR SERVICES PROVIDER ON THE PROJECT GIVEN TO OWNER WHEN REQUESTED
- SLST- LIST OF SUBCONTRACTORS ON THE PROJECT GIVEN TO OWNER WHEN REQUESTED

SECTION E. LIEN RELEASE FORMS FOLDER (6 FORMS) UPDATED FOR NEW LAWS! NOTE... CALIFORNIA LAW REQUIRES YOU TO GIVE A LIEN RELEASE WHENEVER YOU RECEIVE MONEY!

- * CLR- CONDITIONAL LIEN RELEASE FORM UPON FINAL PAYMENT... USED WHEN PAID BY CHECK SO THAT THE LIEN RELEASE IS CONTINGENT UPON THE CHECK BEING GOOD... USED AT THE TIME OF FINAL PAYMENT

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- CLRP- CONDITIONAL LIEN RELEASE FORM UPON A PROGRESS PAYMENT... USED WHEN PAID BY CHECK SO THAT THE LIEN RELEASE IS CONTINGENT UPON THE CHECK BEING GOOD... USED AT THE TIME OF ANY PROGRESS PAYMENT
- COM- COMPLETION CERTIFICATE USED AT THE JOB COMPLETION AND USED TO GET A SIGNATURE FROM THE CUSTOMER THAT THE JOB IS COMPLETED AND THAT THEY ARE SATISFIED WITH THE WORK
- LLR- LABOR LIEN RELEASE FORM USED TO GET LIEN RELEASES FROM THE INDIVIDUAL WORKERS ON THE JOB
- ULR- UNCONDITIONAL LIEN RELEASE FORM UPON FINAL PAYMENT... THIS LIEN RELEASE IS GOOD AT THE TIME OF SIGNING AND IS NOT DEPENDENT ON THE FUNDS BEING RELEASED TO THE CONTRACTOR... USED AT THE TIME OF FINAL PAYMENT
- ULRP- UNCONDITIONAL LIEN RELEASE FORM UPON A PROGRESS PAYMENT... THIS LIEN RELEASE IS GOOD AT THE TIME OF SIGNING AND IS NOT DEPENDENT ON THE FUNDS BEING RELEASED TO THE CONTRACTOR... USED AT THE TIME OF ANY PROGRESS PAYMENT

SECTION F. MISCELLANEOUS BUSINESS FORMS FOLDER (12 FORMS)

- #10 MATCHING ENVELOPE- ...#10 SIZE ENVELOPE THAT MATCHES ALL THE OTHER PAPERWORK
- CCA- CREDIT CARD AUTHORIZATION
- DR1- SIMPLE DAILY REPORT ON JOB MATERIALS, SUBCONTRACTOR WORK DONE, WORK DONE BY YOUR EMPLOYEES, EQUIPMENT RENTED, AND GENERAL JOB NOTES AS WELL AS ANY CHANGE ORDERS
- FAX- FAX TRANSMITTAL COVER SHEET THAT MATCHES YOUR OTHER PAPERWORK
- LTH- MATCHING LETTERHEAD ... LETTERHEAD THAT MATCHES YOUR OTHER PAPERWORK
- MEM- CONSTRUCTION MEMORANDUM FORM USED TO DOCUMENT CONVERSATIONS OR OTHER JOB RELATED COMMUNICATIONS
- PO1- PURCHASE ORDER FORM USED TO DOCUMENT ORDERS FOR MATERIALS AND EQUIPMENT
- RFI- REQUEST FOR INFORMATION FORM USED TO NOTIFY PROJECT PARTNERS THAT YOU ARE HAVING A PROBLEM AND CANNOT PROCEED UNTIL YOU GET CLARIFICATION/FURTHER INSTRUCTIONS FROM THEM
- RFT- REQUEST FOR TECHNICAL INSTRUCTIONS FORM USED WHEN A COMPONENT OF A PROJECT PARTNERS CONTRIBUTION TO THE JOB CANNOT BE PERFORMED AS DETAILED IN THE PLANS AND SPECIFICATIONS AND FURTHER WRITTEN INSTRUCTIONS MUST BE GIVEN BEFORE PROCEEDING... THIS FORM ALSO MAKES THE PROJECT PARTNER AWARE THAT YOU ARE INCURRING DAMAGE DELAYS BECAUSE OF THIS AND MAY ASK FOR COMPENSATION
- SUB- SUBMITTAL FORM USED WHEN SUBMITTING SAMPLES OR ALTERNATE MATERIALS/TECHNIQUES THAT MUST BE APPROVED
- TRN- TRANSMITTAL FORM USED FOR TRANSMITTING CONSTRUCTION DOCUMENTS AND/OR SAMPLES TO ANOTHER PARTY
- WTS- WEEKLY TIME SHEET USED TO DOCUMENT THE TIME SPENT BY AN EMPLOYEE OVER A WEEK ON VARIOUS JOBS AND PROJECTS AND INCLUDES A TABLE OF JOB CODES

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SECTION G. MISCELLANEOUS PAINTING FORMS (5 FORMS)

- CM1- HOLD HARMLESS AND EXPECTATIONS FOR RESULTS OF TOUCHING UP, COLOR MATCHING, TEXTURE MATCHING AND SHEEN MATCHING… USE THIS TO EXPLAIN AND PROTECT AGAINST IRATE CUSTOMERS WHO HAVE UNREAL EXPECTATIONS REGARDING TOUCH-UP AND TEXTURE MATCHING

- DNE- DOOR NOTICE FOR EXTERIOR PAINTING FOR SCHEDULING PAINTING OF EXTERIORS IN A CONDO OR APARTMENT COMPLEX
- DNP- DOOR NOTICE FOR POWERWASHING FOR SCHEDULING POWERWASHING OF EXTERIORS IN A CONDO OR APARTMENT COMPLEX
- DOOR HANGER TEMPLATE FOR DOOR PAINTING- DOOR HANGER TEMPLATE FOR SCHEDULING PAINTING OF FRONT DOORS IN A CONDO OR APARTMENT COMPLEX
- PRE- PRE-PAINTING INSPECTION FORM USED TO DOCUMENT CONDITIONS AND PROBLEMS ON THE JOB SITE BEFORE ANY WORK IS DONE SO CONTRACTOR IS NOT HELD RESPONSIBLE

SECTION H. PRE-LIEN, LIEN FORMS FOLDER (10 FORMS) UPDATED FOR NEW LAWS!!!

- CAT- TRANSMITTAL LETTER TO BE GIVEN WITH THE CALIFORNIA PRELIMINARY NOTICE TO EXPLAIN THE FORM AND "SOFTEN THE BLOW" AGAINST THE PRIME CONTRACTOR WITH THE PROPERTY OWNER.
- * CPN- CALIFORNIA PRELIMINARY NOTICE OR 20-DAY NOTICE PUBLIC AND PRIVATE VERSIONS TO BE GIVEN TO THE PROPERTY OWNER, LENDER, AND ANY OTHER PARTY OF INTEREST TO INFORM THEM YOU ARE A SUPPLIER OF MATERIALS OR LABOR ON THE JOB AND ARE ENTITLED TO LIEN RIGHTS. THIS NOTICE MUST BE GIVEN TO PRESERVE YOUR RIGHT TO LIEN WHEN YOU ARE A SUBCONTRACTOR ON THE PROJECT , . THIS IS NOW REQUIRED BY CALIFORNIA LAW AND IS NO LONGER "OPTIONAL" EVEN IF YOU DO NOT INTEND TO EVER FILE A LIEN.
- MEC- CALIFORNIA MECHANICS LIEN TO BE FILED WITH THE COUNTY RECORDER WHEN YOU ARE NOT PAID BY THE PROPERTY OWNER AND WANT TO CLAIM A LIEN TO BE PAID OUT OF THE PROPERTY.
- NNR- NOTICE OF NON-RESPONSIBILITY FORM USED WHENEVER WORK IS BEING DONE TO PROPERTY THAT THE OWNER OF THE PROPERTY DID NOT AUTHORIZE. THIS FORM PREVENTS LIENS AGAINST THE PROPERTY FOR WORK AUTHORIZED BY SOMEONE OTHER THAN THE PROPERTY OWNER SUCH AS A TENANT.
- NOC- NOTICE OF COMPLETION FORM USED TO SET A DATE THAT THE PROPERTY WAS COMPLETED AND LIMIT THE TIME LIEN CLAIMANTS MAY FILE A LIEN.
- NOS- NOTICE OF CESSATION FORM USED TO SET A DATE THAT WORK ON THE PROPERTY HAS CEASED, USUALLY FOR NON-PAYMENT, BUT CAN BE BECAUSE A CONTRACTOR HAS ABANDONED THE JOB. THIS FORM HAS RAMIFICATIONS ON THE TIME FRAME FOR FILING LIENS AND STOP NOTICES.
- RML- RELEASE OF MECHANICS LIEN USED WHEN A LIEN THAT HAS BEEN FILED WITH THE COUNTY RECORDER HAS BEEN SATISFIED OR IS BEING RELEASED FOR OTHER REASONS
- STP- STOP NOTICE IS ESSENTIALLY A "LIEN" AGAINST CONSTRUCTION FUNDS ON A PROJECT. THIS FORM IS GIVEN TO THE CONSTRUCTION LENDER INFORMING THEM THAT WORK WILL STOP UNTIL OUTSTANDING BILL(S) ARE BROUGHT CURRENT AND THE LENDER IS OBLIGATED TO SEE THAT ENOUGH MONEY IS HELD BACK TO PAY FOR YOUR CONTRACT AND FOR ANY LEGAL OR COLLECTION FEES YOU INCUR BECAUSE OF THE OVERDUE BALANCE.
- STR- STOP NOTICE RELEASE FOR PRIVATE JOBS GIVEN WHEN OUTSTANDING AMOUNTS OWED TO YOU ARE BROUGHT CURRENT.
- STR2- STOP NOTICE RELEASE FOR PUBLIC JOBS GIVEN WHEN OUTSTANDING AMOUNTS OWED TO YOU ARE BROUGHT CURRENT.

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SECTION I. SUBCONTRACTORS FOLDER (5 FORMS)

* PSC- PAINTING SUBCONTRACT FORM USED AS AN AGREEMENT BETWEEN THE PAINTING CONTRACTOR AND ANOTHER CONTRACTOR... USUALLY A GENERAL CONTRACTOR... WHOM THE PAINTING CONTRACTOR IS SUBCONTRACTING WORK FROM
- SC1- SUBCONTRACT AGREEMENT USED BETWEEN THE CONTRACTOR AND ANOTHER CONTRACTOR WHO WILL BE DOING WORK ON A PROJECT OF THE CONTRACTOR'S AND WHO IS THEREFORE A SUBCONTRACTOR OF THE CONTRACTOR
- SC2- SUBCONTRACT AGREEMENT SAME AS FORM SC1, THAT INCLUDES AN INDEMNITY CLAUSE OF THE TYPE REQUIRED BY MANY COMMERCIAL LIABILITY COMPANIES TO BE USED BY THEIR INSURED IN AGREEMENTS WITH THE INSURED CONTRACTOR'S SUBCONTRACTORS

SECTION J. WARRANTY FOLDER (2 FORMS) GREAT MARKETING TOOLS!

- CWC2- LIMITED LABOR PAINTING WARRANTY FOR WORKMANSHIP IN CERTIFICATE FORMAT
* WC2- LIMITED LABOR PAINTING WARRANTY WORKMANSHIP IN STANDARD FORMAT

OPTIONAL MARKETING PACKAGE (12 FORMS)

- DOOR HANGER TEMPLATE FOR MARKETING- DOOR HANGER TEMPLATE FOR DRIVE BY MARKETING OF PAINTING JOBS IN A NEIGHBORHOOD
- DOOR HANGER TEMPLATE FOR MISSED APPOINTMENTS
- MATCHING PAINTING ADDRESS LABEL
- MATCHING PAINTING ADVERTISEMENT
- MATCHING PAINTING BROCHURE
- MATCHING PAINTING BUSINESS CARD
- MATCHING PAINTING ENVELOPE
- MATCHING PAINTING FLYER
- MATCHING PAINTING LETTERHEAD
- MATCHING PAINTING LOGO
- MATCHING PAINTING POSTER
- PIF- PAINTING INFORMATION LABEL USED TO DOCUMENT JOB MATERIALS AND ALSO TO ADVERTISE THE CONTRACTOR NAME AND CONTACT INFORMATION

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SECTION K. OPTIONAL INDEPENDENT CONTRACTOR AGREEMENTS (8 FORMS)

- IP2- INTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME USED WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR
- IP4- INTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME AND WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR
- PC2- INTERIOR/EXTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS-

NOT SIGNED IN HOME USED WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR

- PC4- INTERIOR/EXTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME AND WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR
- XP2- EXTERIOR PAINTING CONTRACT USED FOR NON- HOME IMPROVEMENT WORK SUCH AS COMMERCIAL, AND NEW CONSTRUCTION OR FOR HOME IMPROVEMENT WORK WHEN THE CONTRACT IS **NOT** SIGNED IN HOME USED WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR
- XP4- EXTERIOR RESIDENTIAL HOME IMPROVEMENT PAINTING CONTRACT USED WHEN THE CONTRACT IS SIGNED IN HOME AND WHEN A SALESMAN WILL BE SIGNING THE CONTRACT AS AN AGENT FOR THE CONTRACTOR
- SALESPERSON AGREEMENT TO DESIGNATE TERMS AND CONDITIONS YOU WILL REQUIRE OF ANY SALESPERSONS WHO DO ESTIMATION, CLOSING FOR YOUR COMPANY. DESIGNATES THE TERMS TO MAKE THE SALESPERSON AN INDEPENDENT CONTRACTOR.
- SUBCONTRACTOR AGREEMENT TO DESIGNATE TERMS AND CONDITIONS YOU WILL REQUIRE OF ANY SUBCONTRACTOR WHO DOES WORK FOR YOUR COMPANY. THIS IS A "BLANKET" AGREEMENT. DESIGNATES THE TERMS TO MAKE THE SUBCONTRACTOR AN INDEPENDENT CONTRACTOR.

PRICING FOR THE DIFFERENT PACKAGES IS ON THE NEXT PAGE… BE SURE TO CONTINUE!

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CATALOG NUMBER	DESCRIPTION	PRICE
FODP1CA	ACT CONTRACTORS FORMS Software for California Painting Contractors with ALL 96 forms shown above CUSTOMIZED… We set-up your LOGO & Company Information ON EACH & EVERY FORM- A true "TURNKEY" Form Solution	**$399.00**
FODP3CA	ACT CONTRACTORS FORMS Software for California Painting Contractors with the 15 essential forms shown with a **BLUE** asterisk in the list above CUSTOMIZED… We set-up your LOGO & Company Information ON ALL 15 FORMS- A "TURNKEY" Form Solution.	**$269.00**
FODP5CA	ACT CONTRACTORS FORMS Software for California Painting Contractors with ANY 5 forms from the list shown above CUSTOMIZED… We set-up your LOGO & Company Information ON ALL 5 Forms.	**$229.00**
OPTIONAL- Marketing Package	OPTIONAL add on to FODP1CA or FODP3CA or FODP5CA and adds the 12 MARKETING Templates listed above.	**$100.00**
OPTIONAL- Independent Contractor/Sales Package	OPTIONAL add on to FODG1CA or FODG3CA or FODG5CA and adds the 2 Independent Contractors Agreements for Salespeople and Subs who will be 1099 compensated. And 2 Contracts for Salesperson who sign contracts for the Contractor.	**$100.00**
OPTIONAL- USB Install	OPTIONAL install from a USB Flash Drive instead of Disks (useful if you do not have a disk drive on your computer but do have a USB port!	**$15.00**
OPTIONAL–-Download	OPTIONAL RUSH orders... we prepare a download of the software within 12 hours after your approval of the layout **IF YOU NEED IT FAST!**	**$25.00**

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1. Complete Program Just needs MS Windows to install into.
2. Includes Unlimited Use of ALL Forms with NO Recurring FEES.
3. Fill out any form on your MS Windows computer or laptop (install software on both).
4. Print out Blank Forms for use in the field.
5. Print your own Carbonless Multi-Part Forms... we show you how.
6. Spell Check your text. Format text however you like.
7. Save copies to your hard drive for future reference and editing.
8. Draw simple diagrams and layouts.
9. Change the forms themselves... forms are not locked and are fully editable... make the form fit your business.
10. Change your phone number or anything else... No Problem!
11. Add digital photos to any form with simple drag and drop, resize, even do simple photo editing.
12. Email any form as a secure PDF from within the software with or without a DIGITAL SIGNATURE.
13. Meets CSLB and Federal laws.
14. We EVEN keep you current with new CA laws... ask us how!

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FORM SECTION (RED)	QTY. 50	QTY. 100	QTY. 250	QTY. 500	QTY. 1000
A, B, C, D3, D5, E, F	$55.00	$96.00	$200.00	$335.00	$480.00
D1, D4, G, H, I, J	$62.50	$116.00	$212.50	$360.00	$500.00
D2(add D3 and HIN for CSLB compl.)	$80.00	$150.00	$300.00	$500.00	$700.00

OPTIONAL SERVICES FOR PRINTED FORMS...

1. **ADD A LOGO- $50 ONE-TIME SETUP CHARGE (all repeat orders done with no logo setup charge) Color logos will be printed in grayscale. The charge above includes printing your company information in text without a logo.**

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FORM SECTION (RED)	PRICE FOR EACH FORM IN THE SECTION
B	$20.00
A, C, D3, D5, E, F, H, J	$25.00
G	$30.00
D1, D4, I	$35.00
D2, K	$40.00

Note:
Home Improvement Contracts in PDF format come with the Notice of Cancellation Form!

OPTIONAL SERVICES FOR PDF FORMS...

1. **ADD YOUR COMPANY LOGO AND INFORMATION TO ANY PDF FORM... $25 EACH FORM**
2. **MAKE PDF COMPATIBLE WITH IPHONE AND IPAD... CALL FOR PRICING... OPTIONS INCLUDE SIGNATURE FIELDS (SIGN WITH FINGER OR STYLUS, DROP DOWNS WITH PRE-FILLED SPECS, AND MORE**

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