**Youth Empowerment Services, Inc.**

**Request for Proposals Response: Submission Template**

Due date: June 4, 2020 at 5PM CST

Email completed submission to: bids@yeseep.org

Reminder: Complete one submission template for each service.

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| **Respondent Information** | |
| Organization Name: |  |
| RFP Service Number:  (01-25) | Only list one service number per form: \_\_\_\_\_\_\_\_ |
| Service Title: | Only list one service title per form: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Point of Contact Name: |  |
| Point of Contact Title: |  |
| Point of Contact Email: |  |
| Point of Contact Telephone: |  |
| Alternate Point of Contact: Name |  |
| Alternate Point of Contact Title: |  |
| Alternate Point of Contact Email: |  |
| Alternate Point of Contact Telephone: |  |

**YES, Inc. Request for Proposal (RFP No. 422)**

**Submission Template**

**Underline Service Number Below:**

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25

**Service Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Directions:** Please complete the submission template for each of the services you are planning to submit a response. If you are planning to provide more than one service, you are required to submit more than one submission template. Please provide all information required in the RFP within this submission template.

Throughout your responses, be sure to:

1. Magnify the use of evidence of success in prior implementation of services
2. Ensure clear communication of research-based activities effectiveness of reaching goals and outcomes
3. Clear descriptions of timelines, support and how you will measure learning for targeted populations
4. Clearly detail the processes you will use for reassessing planned activities to ensure all targeted populations are learning and growing

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| **Part I: Success in implementation of these Services prior to this RFP (5 Points Total)** |
| 1. **Evidence of prior successful implementation of this service. (5 points)** 2. Please describe the evidence of your prior success with providing these services. 3. Please detail milestones or notable outcomes from your prior provision of these services. 4. Please detail some unexpected outcomes that did not meet your expectations for these services. Did you adjust and if so, how? |
| **In Responding to this section Criterion respondents must address the following:**  Notable outcomes from providing this service previously and make clear note of adjustments made to meet the needs of the targeted population. |
| Enter Response: |
| **Part II: Proposed Service Activities (5 Points Total)**  **Name of Service: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **Quality of Activities proposed. (2 points)** 2. As you provide details regarding your services, to what extent will you use research-based activities for the services you propose to provide? 3. To what extent will you evaluate and measure the learning and growth of the targeted population?  How will you use what you learn to improve your services to the targeted population? Please be detailed and specific. |
| **In responding to this section criterion respondents must address the following:**  What research-based activities will be used and what evaluation methods will be used. |
| Enter Response**:** |
| 1. **How will you scale your services from prior implementation to increase the effectiveness of the targeted population? (3 points)** 2. What have you learned from providing this service in the past that will take you to a new level in our effectiveness in providing this service to the new targeted population? 3. Describe your process for reassessing your planned activities should they not meet the needs of the targeted population? Please be specific with examples. 4. Please include clear descriptions of timelines, support and how you will evaluate and measure the targeted population learning. |
| **In responding to this section criterion respondents must address the following:**  What learning you have had from providing this service previously and the process you will implement to make any identified changes that may be needed to ensure the targeted population become more effective. |
| Enter Response: |