

On Demand Reference Guide

Corporate Series #1 - Reserve Your Business Name



Streamline Your Corporate Filing Process by Reserving Your Business Name

Setting up a new business entity requires a lot of patience and planning. One important step you can take to help reduce your stress and simplify the job is to reserve your business name in advance of submitting your formation documents for filing.

The process is simple:

1. Complete the proper request form for that state and pay the required fee. Name reservation requests can typically be submitted by mail or in person. Some states even allow name reservations by phone.
2. The state filing office will then check your desired name for availability against existing entities in their records.
3. If the name is not already in use or deceptively similar to an existing entity in that state, the name is held for your exclusive use. The duration varies, but the reservation is usually good for between 60-120 days and is renewable.

By filing a name reservation, you can secure your chosen name for your exclusive use until you are ready to file your formation documents – saving you time and money in rejected documents later.



First Corporate
solutions

Headquarters

914 S Street
Sacramento, CA 95811
800.406.1577
www.ficoso.com
info@ficoso.com

More Free Resources

blog.ficoso.com
twitter.com/ficoso

**To obtain other
FREE resource guides:**
Call 800.406.1577

Nationwide Services

Lien Searching
Court Searching
UCC Filing
Account Monitoring
Online UCC System
Corporate Services
Registered Agent
Title Search Services
Recording & Publishing