

On Demand Reference Guide

Delaware Series # 2 - Preclearance Filing Service in Delaware



State of Delaware Offers Preclearance Review of Corporate Documents to Help Guard Against Rejections

To help their customers through the incorporation process and reduce the number of rejected filings, the State of Delaware offers a variety of preclearance corporate filing services. These official review procedures are a convenient way to make sure you have drafted your document correctly prior to formally submitting them for filing and risking rejection.

Preclearance services are particularly useful for documents that need to be processed as a rush, as you can be assured you will not encounter any problems or rejections once your document is submitted.

For documents submitted for preclearance, a corporate filing expert at the state will:

- Carefully review the drafted document against the requirements of the Delaware General Corporation Law and the Delaware Division of Corporation Guidelines
- Calculate the minimum filing fee for the document and franchise tax requirements
- Prepare a letter identifying any deficiencies or discrepancies

The state offers three tiers of preclearance service: routine, 24-hour, and 2-hour. The state recently expanded their preclearance service options. As of May 1, 2010, filers can submit any required annual reports along with their preclearance document and receive filing officer notes on those documents as well.



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