

SmartClass+ Digital Language Lab

Professional Development Courses



Congratulations!

If your school has installed the SmartClass+ digital language lab platform, your teachers are now equipped with the best possible solution for supporting language teachers and enhancing student language skills.

SmartClass+, (SC+), includes a wealth of powerful capabilities that can be used to orchestrate live activities in the classroom and self-study activities that can be assigned in-class or for homework.

But, your language teachers will first need to learn how to use the SmartClass+ system before they can take advantage of all of its powerful capabilities.

Our professional development courses will familiarize teachers with SmartClass+, will guide them in structuring and running digital learning activities, and will equip them to prepare self-study exercises and run live classroom activities with confidence.

Professional Development

Our professional development curriculum comprises three standard courses:

- Beginner
- Intermediate
- Advanced

Each course requires an investment of three hours of every teacher's time – or nine hours in total. It is recommended that teachers practice with the system for about one month between each course.

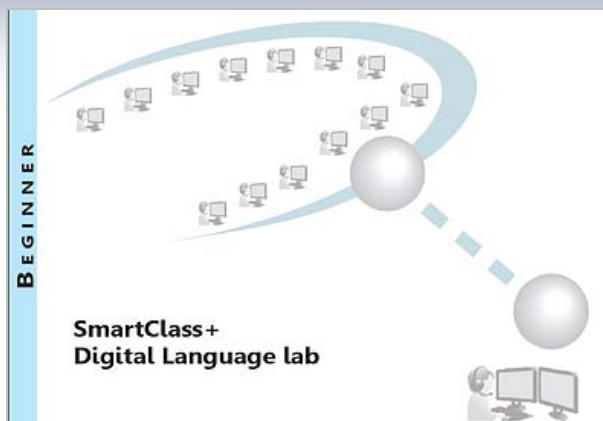
We also provide specialized courses (for topics such as AP[®] testing), refresher courses, and customized courses. For schools having a large language department, we also offer both live and on-line train-the-trainer versions of all courses.

Live On-Line Training Format

Travel today is expensive, so our professional development philosophy is to deliver all training courses live and on-line.

Using a remote Internet-based connection our trainer connects to the teacher station in your lab. Conferencing technology enables us to view your screen(s), control your workstation, use both webcam and audio communication, and interact with your teachers in real time.

Standard Training Modules for Schools



Beginner SC+ Module

Before we start:


dashboard & media library

How to launch SC+:


signing students into my class

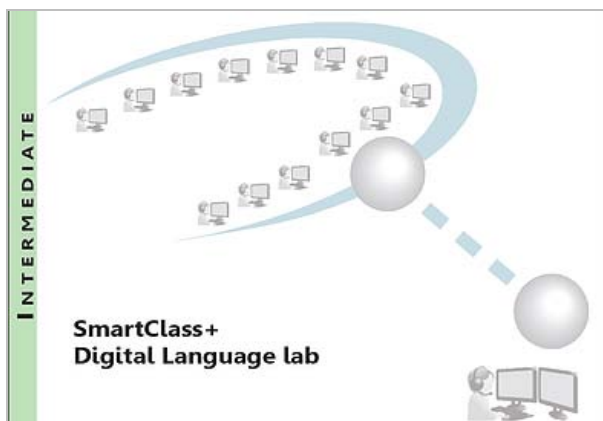
BEGINNER ACTIVITIES SET:

1. LISTENING
2. CONVERSATION
3. RECORDING controlled by the teacher
4. RECORDING controlled by students
5. FEEDBACK to students

 time: 3 hours

 participants: 6

 place: your SC+ class/trainer connected online



Intermediate SC+ Module

Assigning students to stations:

all options


Conversation - Recording

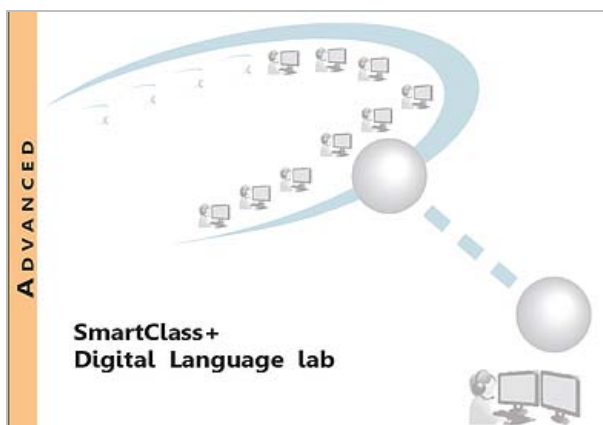
INTERMEDIATE ACTIVITIES SET:

1. PICTURE & PDF – individual exercises
 2. AUDIO & VIDEO – individual exercises
 3. LESSON PLAN – create & assign
 4. Student's library/portfolio
- open recording
multiple choice,
fill-in-the-blanks, open text, Q&A
from language resources

 time: 3 hours

 participants: 6

 place: your SC+ class/trainer connected online



Advanced SC+ Module

Xchange & shared library:

importing language exercises

Podcast for students:


create audio-video language resources

ADVANCED ACTIVITIES SET:

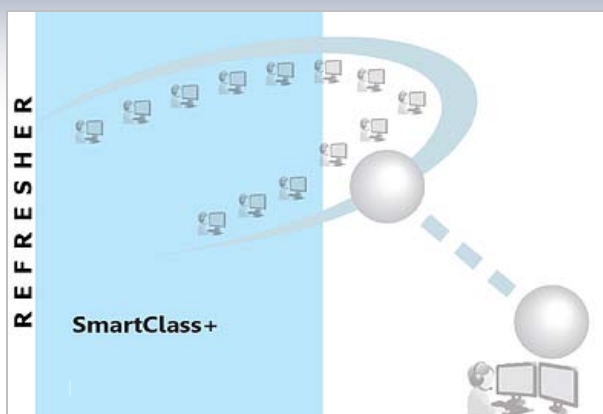
1. AUDIO & VIDEO – individual exercises
 2. AUDIO & VIDEO – individual exercises
 3. ASSESSMENT methods
 4. SECTION management
 5. ONLINE language resources
- comparative recording
simultaneous recording
all options, generating reports
differentiated learning
monitoring & managing

 time: 3 hours

 participants: 6

 place: your SC+ class/trainer connected online

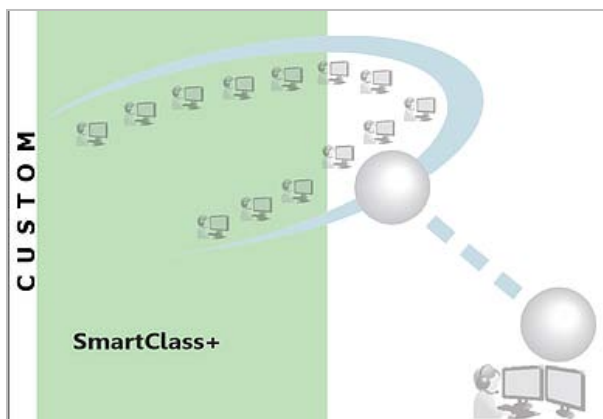
Specialized Training Modules for Schools



Refresher SC+ Module

Do you have teachers who need to refresh their SC+ skills at the beginning of each school term? Do you feel that your use of the SC+ system could be improved?

Contact the trainer.



CUSTOM SC+ Module

Have any special wishes? Tell us about them and we will help you. We can design a customized session according to your needs.

Contact the trainer.

Remote PD Prerequisites

- Your language lab must be equipped with high-speed internet access.
- You must have a set of loudspeakers and a webcam (e.g. camera/microphone) installed and operational at your teacher station.

(Robotel has a Remote PD package that includes these hardware devices.)

- The teachers, IT personnel, and the Robotel instructor must agree on a date and time for the session(s) to be conducted.
- Access to the lab must be provided at least 30 minutes prior to the start-of-session time for familiarization and testing purposes.

- Just prior to each training session, your school (e.g. the IT department) will assist our trainer in confirming the following:
 - Loudspeakers are functioning
 - Headsets are functioning
 - Webcam and webcam microphone are operational
 - Student stations are working, (spot-check)
 - Remote screen-sharing is functional
 - Teachers can sign-in to the Media Activity Dashboard (MAD)

Our Training Manager



Veronika Biskupová

Veronika is a former teacher who has taught at the primary, secondary, and adult education levels.

She holds two masters degrees in education, and has extensive first-hand experience with using technology in the classroom.

Veronika has worked in the educational technology industry for many years as an Educational Consultant.

Since 2008, Veronika has been responsible for training teachers in the Czech Republic in the use of systems from Robotel, Smart Technologies, and others.

Veronika has been the training manager at Robotel since 2011.

Veronika Biskupová
Robotel Training Manager
vbiskupova@robotel.com

Testimonials

"First of all, I have to admit that I had certain reservations concerning the on-line training formula. I wasn't looking forward to the connection delays or lags in transmission as we can sometimes see on TV during news bulletins. However, I was greatly surprised to witness first-hand that none of these problems surfaced. The lip movement and sound were in sync. We could intervene at any given moment to ask questions as if we were face-to-face. Yet, we were separated by thousands of miles and an ocean!"

Also, a word about our trainer, Miss Veronika Biskupova: Her work was exquisite. She possesses undeniable teaching skills and a thorough knowledge of the SmartClass+ software. She had the ability to put everyone at ease and anticipated our questions and objections with professionalism and most of all, patience. No question was left unanswered. All of our teachers are unanimous: She deserves an A+. Congrats!"

Daniel Barbeau
Coordonnateur – Département des langues
Cégep de Trois-Rivières



SmartClass+ Training Website

For additional information, please visit our new training website:

<http://veronikabiskupova.wix.com/smartclasstraining>

Smart Class⁺
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