

Referral Checklist: First and Third-Party Claims

- All related and available G.P. reports, FSCO forms and file notes
- All related prior treating specialist examination reports of every discipline
- All prior IME / DAC reports
- All witness and claimant statements relating to the loss in question
- Police report relating to the loss in question
- Work / Job-site Analysis reports if available
- Ambulance / Emergency Service reports related to the loss in question
- E.R. Admission and Discharge Sheets with notations
- All loss related hospital nursing and doctors notations
- Decoded OHIP records
- All photos, estimates, and invoices relating to any auto physical damage if applicable
- All available loss related newspaper clippings and photos
- All related, unbiased claims investigative reports, and legal pleadings
- All FAE / FCE reports available
- All prior and loss related x-rays, test results, prescriptions as available
- All related written and video based surveillance materials

Referral Checklist: Mental Distress Claims

- Obtain all charts from mental health providers and entire psychiatric hospital charts
- Read the DSM-IV description of the diagnosis rendered
- Obtain all raw data from psychologists who performed psychological testing
- Obtain all employment records
- Check police reports, where allowable, for drug or alcohol related infractions
- Obtain all school reports of minors
- Obtain all prior WCB / WSIB cases and records
- Perform an in-house and industry database search for other claims