

## **Inquiry Form for VFC Board of Directors**

**Inquiry Date:**

**Owner Name/Owner #:**

**Specific Question:**

**Specific purpose of question:**

**Specific requested documents:**

To the extent the VFC Board can readily answer questions and produce the relevant documents owner-members request, they are willing to do so. However, some questions may require the Board and Viroqua Food Cooperative staff and legal counsel to compile information and prepare original reports to respond to the questions, or be otherwise time-consuming to answer. The Board members may defer answering such questions until an owner-member articulates the purpose for their request with specificity, along with any specific document requests that directly relate to that specific purpose. Under Wis. Stat. §185.47, the Board will review the questions and determine whether the request complies with the statute and whether the documentation requested will answer the question. The Board will respond appropriately to such requests in a timely manner. As always, the Board keeps the best interests of the Cooperative in mind when responding to any questions and requests as required under Wis. Stat. §185.47.

**VFC Board of Directors received inquiry on (date):**

**Inquiry answer(s) and specific included documents:**

**VFC Board of Directors answered inquiry on (date):**