

## **DIGITAL BANKING**

Your guide to easy enrollment and set-up so you can bank with ease



### **ONLINE BANKING<sup>1</sup>**

With Minnwest Bank's safe and secure Online Banking, you will have all the information you need to access your accounts anytime, anywhere.

### **MOBILE BANKING<sup>1</sup>**

No need to come into a branch to deposit a check - you can do it wherever you are with your smartphone.

### **BILL PAY<sup>1</sup>**

Save yourself the hassle of writing checking and mailing payments by paying all of your bills from one convenient place.

### **POPMONEY®1**

Make it easy to pay your friends and family back with Popmoney. You can pay anyone from your phone or computer.

### **TRANSFER MONEY<sup>2</sup>**

It's easy to transfer money between your Minnwest Bank accounts, or even transfer to and from accounts at other financial institutions with our TransferNow service.

### **OPEN AN ACCOUNT<sup>1</sup>**

Quick and convenient, you can open personal accounts online without stopping in to see a banker. Special online exclusive accounts are at your fingertips!



Third Party message, data and/or Internet service provider rates may apply.
 Standard delivery (3 days) has no charge. Next day delivery has \$3.00 fee per transfer.

### **ONLINE BANKING | ENROLL IN ONLINE BANKING<sup>1</sup>**



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Ready for a more convenient banking experience? Online banking gives you access to online statements. the ability to view account balances and history, the ability to transfer funds between accounts, view checks written, make loan payments and more! Make more time for yourself! LET'S DO IT! Jump online and go to Now you'll see a form like the one below. Each question is required After you click Enroll you will be www.minnwestbank.com taken to a new screen. These next to move forward, so be sure you've filled them all out and double-checked that the information is accurate. screens will provide you with Click on the "LOGIN" button step-by-step instructions. A dropdown will appear. Click on "Enroll Type of account Checking in Online Banking" at the bottom. Contact us with any questions! Checking, Savings, Certificate of Deposit, or Loan 1-844-MINNWEST (646-6937) Account number **OPEN AN ACCOUNT** Enter your account number Social Security number Once enrolled in online banking, you Choose Account Type X can manage a number of banking Enter your Social Security Number activities anytime, anywhere: > Personal PIN » Access online Statements Your PIN is your Moneyline PIN or last 4 of SSN » View account balances and history » Transfer funds between accounts よ User ID Security question (1 time recurring transfers) » View checks written Create any security question you want » Make loan payments Password Security answer » And more! Answer your security question Login Email address The email you want associated with the account Enroll in Online Banking Confirm email address Credit Card Login Type in the same email address again Click on "Enroll" Enroll

1 Enrollment is for Personal Online Banking only - Business Online Banking requires customer to contact a Minnwest representative.

### **ONLINE BANKING | SIGN UP FOR E-STATEMENTS**



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Enjoy the safety and convenience of online statements. By choosing Online Statements over paper, you can receive statements sooner and receive email notifications when your statement is available. Reduces chances of fraud and increase your security by eliminating a paper trail.



### **MOBILE BANKING | DEPOSITING A CHECK**



>www.minnwestbank.com

### No need to come into a branch to deposit a check - you can do it wherever you are with your smartphone

### Once enrolled in online banking, download the Minnwest Mobile app

#### STEP 1:

After logging in, tap the "Deposit" tab in the menu bar at the bottom of the screen. From here, you can deposit paper check with just a few taps.

#### STEP 2:

Select "Deposit a check" from the deposit screen. Choose the account to make the deposit and enter the amount. Next, tap "Take photos" to proceed.

#### STEP 3:

Don't forget- Sign the back of your check with your signature and endorse your check with "For Mobile Deposit Only at Minnwest Bank". Take a photo of the front and back of your check following the instructions.

### STEP 4:

After taking the photos, tap the "Make deposit" button to complete the process. This will confirm the amount and the account to make the deposit in. You can check the status of your deposit at any time.

Log out

\$1,500.00

....

Avail bal \$1,450.95



### **BILL PAY | ADDING A BILL**



### Pay one-time or recurring bills with ease!

» Schedule payments in advance

- » Set up payment reminders
- » Ensure payments are received on time
- » Have all payee information in one convenient place
- » Retain funds until paper drafts are presented for payment
- » Avoid paper clutter
- » More secure than paper billing









### STEP 1:

Have your bill handy!

From your Payment Center, click on: Add a Company or Person.

#### STEP 2:

Select the category, and then select a company from the prepopulated list. If your company is not in the list provided - select Other Company and simply follow the prompts to enter your biller's information.



### STEP 3:

Enter the account information. Give your new biller a nickname so that you can find it easily in the future. Click Add Bill. When you return to the Payment Center, you will find your new Company in your biller list.

#### STEP 4:

Enter the amount to be paid, select the date for your payment to arrive and click Send Payment. Review your bill information and Submit Payment. Next, you will receive a payment confirmation.

You can change the amount date due or cancel the payment up until the payment is processed.

### **BILL PAY | PAYING A BILL**



Pay one-time or recurring bills with ease!

- » Schedule payments in advance
- » Set up payment reminders
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- » Avoid paper clutter
- » More secure than paper billing

Payment	Center		
Send Money	Split An Expense		* Incomin
		Organize My List Add A Company Or Person	This sectio need to tak
- Household	l i i i i i i i i i i i i i i i i i i i		_
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*78965 Details	*23456	• \$	
			Rush Delivery
Get eBills	Activity Re	minders	AutoPay eBills
Super Financial	*23456	•	
			Rush Delivery
	<u>Activity</u> <u>Re</u>	minders	AutoPay ON
Mobile Ultra	*23456	• \$	
-51217			Rush Delivery
	A attraity Da	mindoro	AutoDay





### STEP 1:

Once you have added a person or company to your Payment Center, you can start paying bills.

Simply locate the biller, enter the Amount due and select your Deliver By date.

#### STEP 2:

The earliest standard delivery is added automatically, though you can change the date. If you have the option of expediting your payment, the **Rush Delivery** link will be visible under the **Deliver By** field.

You can also select the **Rush Delivery** option by clicking the highlighted date within the expanded calendar.



#### STEP 3:

If you are paying a person and not a company, you can choose to use Popmoney<sup>®</sup> and funds will be deposited directly into their bank account.

#### STEP 4:

Once you enter the amount to be paid, select the date for your payment to arrive, click Send Payment. Review your bill information and Submit Payment. Next, you will receive a payment confirmation.

You can change the amount date due or cancel the payment up until the payment is processed.

### BILL PAY | SET UP AUTOPAY



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### Pay one-time or recurring bills with ease!

- » Schedule payments in advance
- » Set up payment reminders
- » Ensure payments are received on time
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- » Retain funds until paper drafts are presented for payment
- » Avoid paper clutter
- » More secure than paper billing

	t Center		
Send Money	Split An Expense		- Incoming
Househol		Organize My List Add A Company Or Person	This section need to take
Federal	Federal Electric	Pay From Amount Deliver By X	- Reminder
Electric	regeral Electric *78965 Details	*23456 S Rush Delivery	National Cred *98765
		Activity Reminders AutoPay eBills	Telecom
Get eBills		Petiting Incliningers Party Comp	*61812
Get eBills	Recent Paymen	×	*61812



#### STEP 1:

Select the AutoPay link within the selected Biller area. This will expand the dialogue box. Click on the Set Up AutoPay link.

	Activity	Reminders	AutoPay	eBills
				×
Never Miss a Payment				
Avoid the hassles of missing paymen regular schedule. Your payments are delivered.				
Set Up AutoPay				

#### STEP 2:

Enter the following information to manage your new auto payment (Recurring Payment):

- Select the Pay From account
- Enter the Amount of payment
- Enter the First Delivery Date
- Select Frequency of delivery
- Select the Duration of payments
- Get notified by selecting Email Notifications

#### STEP 3 (Frequency Options) :

The Frequency dropdown will allow you to select how often payments are sent.

- The Duration dropdown will allow additional fields to display based on an option selected.
- For instance, you can choose to continue payments Until I stop these automatic payments.
- Selecting the option Until but not after sets an end date for the payments using the End Date calendar.
- Selecting Until a specified number of payments are sent, allows the ability to enter a specific number
- of payments to be sent before stopping auto payments.

Once all of your options are selected, Click Start Sending Payments

*23456 * 7654	IIII Numeric data starting with the month Frequency	*23456 *7654
First Delivery Date	Select A Prequency  Select a Duration Unit a specified runnatic payments Unit a specified runnab of payments Unit a specified runneb of payments Unit a concenter	First Delivery Date
Frequency Solid A Frequency Weekly Every 2 weeks Every 4 weeks	End Date	Frequency Select A Frequency
Twice a month Monthly Eveny 3 months Eveny 6 months Eveny 6 months	Last payment amount if different § Get Email Notifications	Duration Until a specified number of payments are sent Number of Payments
Annually Start Sending Payments Cancel	Start Sending Payments Cancel	Last compact account if different @

### **POPMONEY®** | ADDING & PAYING A PERSON



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### With Popmoney, you can pay anyone from your phone or computer.

Payment	Center								George W Monday, Jul	
Send Money	Split An Expense							* Incoming Paym	ients	
		Org	janize My I	ist (	Add A Comp	any Or Perso	n	This section lists or payments you need		
Household								- Reminders		1
Personal								National Credit *98765	\$60.82	07-
Mobile	Ultra	*23456		s		1			Dismis	sIM
*51217 Bill Intro Ends 4	5 Days	vity	Reminde		Bu AutoPay	sh Delivery cBills		Telecom *61812	\$158.19 Dismis	07- s I M
changes and second second	as Jefferson	*23456		s				To	tol \$219.01	

#### STEP 1:

Paying people is easy with Popmoney. You can pay another person from your Payment Center by clicking on the Popmoney tab, or selecting a person's name from your biller list.

Follow the prompts to send money.

	First And Last Name	
	Thomas Jefferson	
	Nicksame cysteric	
Parson	Category	
Bemove Thomas	Rent	×
laffaraos	About adding categories	
	Choose at least one way to send m	About Playment Delivery
	Email or Mobile Number Send	Maney web popmonery
	tefferson@jonandjanedoe.com	0
	Add Another (Optional)	

# Ord Many Request Many Advisy Creates Persona December 201 Dant see a payment you are expecting? More and the second of th

#### STEP 2:

If you select the Popmoney tab, you can select an existing contact from your prepopulated list, or Add new Contact.

Enter the Amount, select the Send Date, Delivery timing (charges may apply for expedited delivery), Pay From account and click Continue.

Payment Inf	ormation	What is Popmoney?
	Person   Charity	How Popmoney works?
То	First Name * Last Name *	What can I use Popmoney for?
	Enter the recipient's	What are the different ways I can send money to someone?
	For their first time, the recipient will be prompted for their bank account information. The money will be directly deposited into thier bank account.	FAQs
	Email or Mobile	
	O Debit Card	
	Select Existing Contact	
Amount	100.00 View Limits	
	Make this a recurring payment	
Send Date	Today	
Delivery	Select or add add a contact to see delivery speeds	

Send Dat

Pay From

Main Checking \*23456



### STEP 3:

To Add new Contact, Enter the recipient's name, email or mobile number and the Amount that you want to send. Select the Send Date, the Pay From account and click Continue.

Send Date	Today		
Delivery	Select or add add a contact to see delivery speeds		
Pay From	Main Checking *23456	V	
Add a note	to this transaction		
		Cancel	Continue

### STEP 4:

Verify your information and click **Send Payment**. You will receive confirmation and your rcipient will get a note with information on Popmoney and steps to receive the payment.

a	yment Confirmation
3	\$100.00 will be sent to MyCharity (MyCharity@jonandjanedce.com) on 7/11/2017
•	What happens next?
	MyCharity will receive an email with instructions on how to direct the payment into his/her bank account.
	The money will be in MyCharity's account as early as Friday, 07/14/2017 if he/she accepts this payment by 1 AM ET on 07/14/2017
0	view payment details, go to Activity
	Send Another Payment See My Activity

### **POPMONEY®** | SPLITTING EXPENSES



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### With Popmoney, you can pay anyone from your phone or computer.

Payment Center Activity	Popmoney A	ccounts Pro	ofile Help Center	I		
	Overview S	Send Money	Request Money	Activity	Contacts	Preferences
	Request Mon	ey				
	Request money e notified and can	easily from a pe pay with just a f	erson or a group with few clicks. Money go	just their emains to your account	ail or mobile nu count automati	umbers. They'll get ically.
	Request From	People you	can request mone	y from	Add A C	Contact   Select from list
	Amount	0.0	10			
	Deposit To	Main Check	ing *23456			
		Add due o	iate			
	Add a note to	this transactio	n (not seen by the re	cipient)		
			Fees: S	-,		
						Next

lequest money easily from a person or a group with just their email or mobile numbers. They'll ge otified and can pay with just a few clicks. Money goes to your account automatically. Request From Thomas Jefferson (202-426-6841)

(12 characters left)

\$99.25

imount 100.00

Deposit To Main Checking \*23456

Add due date Text Message George Washington requested money for For rent

Add a note to this transaction (not seen by the recipie ou will be charged a small fee for each payment received. Review feet Total Request: \$100.00 d from payment): \$0.75

Fee (deducted from pay Amount you'll receive: popmoney Popm FAQs

#### STEP 1:

When you need to split an expense such as a dinner bill or the rent, you can Request Money from other people using Popmoney.

Start by going to the Popmoney tab and then select the Request Money option.

#### STEP 2:

Next, select an exisiting contact from your prepopulated list, or Add new Contact.

Enter the Amount requested, select the Deposit To account, enter your Text Message and click Next.

Overview S	end Money	Request Money	Activity	Contacts	Preferences	popmoney
Review your	Request					Popmoney Help FAQs
Request Details						
Request from Amount: Due Date: Reminder:	a: Thomas \$100.00	Jefferson				
essage ne following to	ext message	will be sent:				
To: Message:	Thomas For ren	Jefferson - 202-4	26-6841			
leposit Money: ategory:	Main Checi Please Sei					
Total R	equested: Fees:	\$100.00 \$0.75 \$99.25				
Amount you	will receive:	\$99.25	Cancel	Edit	Send Request	



### STEP 3:

Review your request. If the information is correct, click Send Request.

### STEP 4:

You will receive a Request Confirmation.

Your request recipient will receive a message via email or text that will explain Popmoney and provide next steps for fulfilling the request.

### TRANSFERNOW | SET UP EXTERNAL TRANSFER ACCOUNT



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### Moving money has never been easier or more convenient!

manorer rand	is <b>e</b>	Activity	Manage Acc
	R		
		noney is always on time.	
		want it, when you want it. Schedule a payment for today, then just kick back and relax. You're covered!	
tomorrow	JI HOAL MOTE	- men just nick back and relax. Toure covered:	
Transfer Deta	ils		
	25121		
Amount(\$):*		0	
		0	
	From:*	Select Account	]
		Select Account	
Amount(\$):* Transfer	From:* To:*		

#### STEP 1:

STEP 2:

Click Next.

To transfer funds to and from an external account, you must first set up the account.

You can do this from the Add a New Account link or from the Manage Accounts tab.

Add your external account

coount Type\*

Checking

FOR

123456789

•

I: 123456789 I: 1234567890" 00123456789

0

Manage Accounts	Help
	Add a New Account
STATUS	v
Active	
<b>A</b> rtiva	

### Add your external account ease Select Cancel Next





Tra	nsfer Funds	Activity		Ma
My	Accounts			
	ACCOUNT		ACCOUNT NICKNAME	STATUS
	Checking		Main Checking	Active
•	Checking 2		2nd Checking	Active
	Savings		Main Savings	Active
My	Other Accounts			
	ACCOUNT		ACCOUNT NICKNAME	STATUS
•	ABC Bank, Checking		Main Checking	Active
•	ABC Bank, Checking		2nd Checking	Active
•	ABC Bank, Checking		Sample	Activate

### Re-Enter Account M

#### STEP 3 (You must verify your external account) :

Verify Instantly if you know your credentials for online banking at the other institution. Verify using text deposits in three steps:

- 1. Two small amounts will be deposited into your accound
- 2. Check external bank account in 1-2 business days for the 2 small amounts in your transaction history

Begin by selecting the account type. Enter the routing and account number.

3. Log back into our bank and follow the screen instructions.

#### STEP 4:

Within a couple of days the 2 deposits will be credited to your account. Locate the deposits and return to the Manage Accounts page. Click Activate Now. You wil be asked to enter the 2 small deposit amounts. Next, click Verify.

The account will now appear in your drop-down lists from the Transfer Funds page.

e	rify Your External Account	
	Log in to your XYZ Bank, Checking, xxxxxxxxx and check your activity.	
1	Look for two small deposits (less than \$1) from us.	
ĺ	Enter the amounts here to verify your account.	
-	80. 1 2 50. 1 7	
	Ver	8

x

### TRANSFERNOW | MAKE AN EXTERNAL TRANSFER



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### Moving money has never been easier or more convenient!

Transfer Money	History		Manage Accounts	Help
				Show Ti
(i) Your Extern	al Unverified, savi	ngs has been added. (	Click here to verify this	s account.
Туре	Between	here and my account	ts at other banks	
	O To some	ne else		
Amount(\$) *		(		
Transfer	From *	Select Account		
	To *			

1

3 Business Days (by 03/21/2017), \$3.75 fee.
 Next Business Day (by Wednesday), \$1.25 fee.

Personal Checking 1060 \$2,559.

ernal Verified XXXXX2100 \$3,110.

🚔 Make Recurring 🕶

Add a New Account

1000.00

From \*

03/16/2017

View Fees and delivery

To \*

### STEP 1: Transfe

Transferring money from one account to another is a necessity from time to time, even from a different institution. To transfer money to or from an external account, start by locating the **Transfer** tab and select the **External Transfer** option. Choose another account or to another person.

#### STEP 2:

Enter the amount to send, which account you want money to transfer from and to, and then select the date of transfer.

Available delivery options will display. Standard delivery (3 days) has no charge. Next day delivery has \$3.00 fee.

		£4000.00
		\$1000.00
		\$1.25
		\$1001.25
Cancel	Edit	Confirm
	Cancel	

# Your transfer is scheduled to be sent on Wednesday

Transfer Confirmed

Amount(\$) \*

Transfer

Send On \*

Delivery \*

#### STEP 3 :

Review the confirmation screen and select **Confirm** to continue or **Edit** to make changes.

### STEP 4:

You will receive a transfer confirmation screen which will provide the accounts, amount and date of delivery. From this screen you may also review your transfer history.

### **OPENING AN ACCOUNT**



»www.minnwestbank.com

We make opening an account quick and easy. It only takes 15 minutes. With all our options for **checking**, **savings** and **CDs**, you'll find an account that fits your lifestyle.





**Check out our ONLINE EXCLUSIVE Digital Checking account!** Banking Online has never been easier. With our Digital Checking, you will get all the services to help you manage your account anywhere, anytime, and we will reward you with competitive interest.

visit **»minnwestbank.com** to open your account today!