**CIRAS Supplier Scouting Request Form**

*INSTRUCTIONS: Please fill out any information that you know at this time. We will accept partially filled out forms, but the more information provided will result in a more complete and quicker search.*

**INSERT OR ATTACH PHOTO(S)**

|  |  |
| --- | --- |
| ***CONTACT INFORMATION*** | |
| ORGANIZATION NAME: | |
| CITY: | |
| NAME: | |
| TITLE: | |
| EMAIL: | |
| PHONE: | |
| **Requested Scouting Location:** | | | |
| Statewide | Surrounding States / Regional | | Nationwide |

# ITEM OPPORTUNITY SYNOPSIS: [Name of item being sought]

**TECHNICAL INFORMATION:**

Item Designation/Description:

Application:

Item Class and Size:

Item Materials and Likely Manufacturing Processes:

Summary of Technical Specifications and Performance Requirements:

# BUSINESS INFORMATION:

Potential Business Volume Estimate (# Units Per time period):

Target Price / Cost Information:

Delivery Date Requirements: Certification Requirements:

OTHER NOTES

Other Information that is noteworthy: