**CIRAS Supplier Scouting Request Form**

*INSTRUCTIONS: Please fill out any information that you know at this time. We will accept partially filled out forms, but the more information provided will result in a more complete and quicker search.*

**INSERT OR ATTACH PHOTO(S)**

|  |
| --- |
| ***CONTACT INFORMATION*** |
| ORGANIZATION NAME: |
| CITY: |
| NAME: |
| TITLE: |
| EMAIL: |
| PHONE: |
| **Requested Scouting Location:** |
| [ ]  Statewide | [ ]  Surrounding States / Regional | [ ]  Nationwide |

# ITEM OPPORTUNITY SYNOPSIS: [Name of item being sought]

**TECHNICAL INFORMATION:**

Item Designation/Description:

Application:

Item Class and Size:

Item Materials and Likely Manufacturing Processes:

Summary of Technical Specifications and Performance Requirements:

# BUSINESS INFORMATION:

Potential Business Volume Estimate (# Units Per time period):

Target Price / Cost Information:

Delivery Date Requirements: Certification Requirements:

OTHER NOTES

Other Information that is noteworthy: