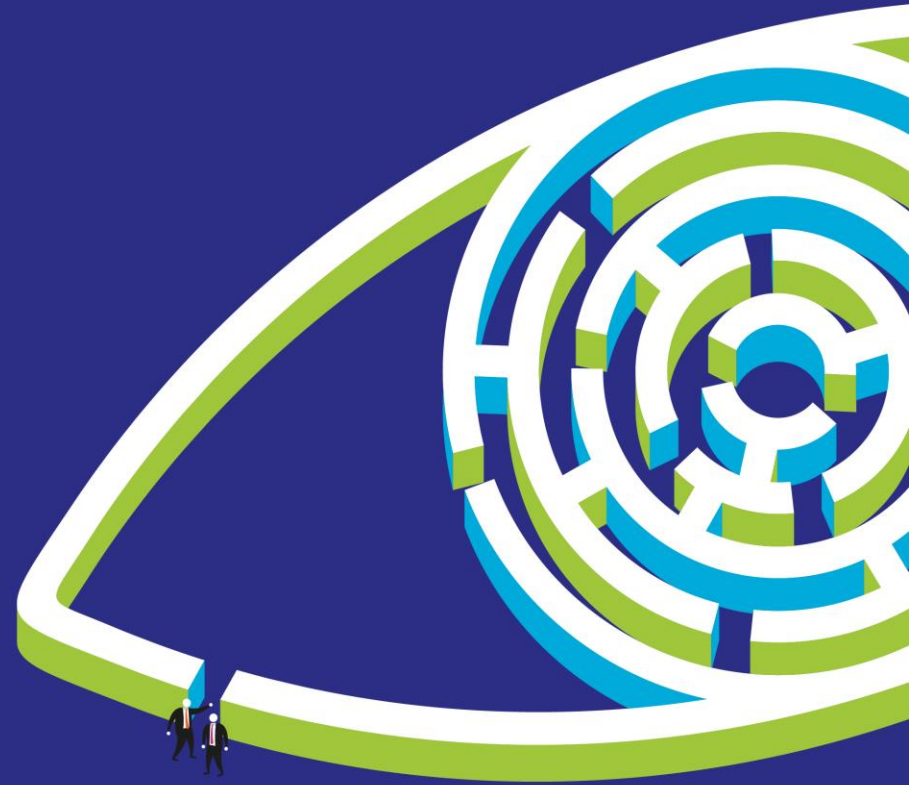


Coronavirus - Support for UK Business Update 1st April 2020

SEEING YOU THROUGH
THE BUSINESS MAZE



BUSINESS RATES HOLIDAY AND THE RETAIL AND HOSPITALITY GRANT SCHEME (UPDATE 1ST APRIL)



Business Rates Holiday & Grant Scheme

- For those businesses in the Retail, Hospitality and Leisure sectors – Local Authorities are now issuing revised bills and inviting eligible businesses to apply for the Retail, Hospitality & Leisure Grant. You should all receive these letters by Friday 3rd April 2020 at the latest. If you have not received these by this date you must contact your Local Authority without delay.
- The government has announced that the following businesses are to be included in the reliefs available to the retail, hospitality and leisure sectors:
 - Employment agencies
 - Estate agents and letting agents
 - Betting shops
 - Casinos, gambling clubs and bingo halls
- For those businesses who qualify for Small Business Rate Relief will also be receiving letters from their Local Authorities by 3rd April 2020 inviting you to apply for the grant. . If you have not received these by this date you must contact your Local Authority without delay.

FAQs

What is it?

- COVID-19 Retail, Hospitality and Leisure Grant
- Small Business Grant

These are grants which will be provided by your Local Authority

Who is eligible?

Retail, Hospitality or Leisure business who are in receipt of the business rate 100% discount with a rateable value of less than £51,000 will be eligible for a cash grant per property based on eligibility criteria below:

- Property with a rateable value of £15,000 or below may be eligible for a £10,000 cash grant.
- Property with a rateable value above £15,000 and below £51,000 may be eligible for a £25,000 cash grant.

Any business currently paying little or no rates as a result of claiming Small Business Rate Relief or Rural Rate Relief as of 11th March, may be eligible for a one-off grant of £10,000.

FAQs

How will I know if I'm eligible?

- Businesses that are eligible for this support will receive a letter from your Local Authority Business Rates team. Letters are currently being sent out by Local Authorities to the registered business address, so you should receive your letter by Friday 3rd April at the latest.

I can't access my business premises to get my letter what do I do?

- Visiting your business premises to collect your letter is considered a legitimate reason to leave the house, and Police have been informed that these letters have been sent out to business addresses. You can contact your Local Authority to make alternative arrangements to receive your letter, if you aren't able to collect it or it hasn't arrived.

FAQs

How do I apply?

Complete the online application form that was provided in the letter. **To apply you'll need:**

- Your Business rates account number
- Unique Grant reference number from your letter from your Local Authority
- Your business bank details and an image of your business bank statement or cheque book

Where possible and you are able, please complete this online form to ensure that we're able to process forms and support as quickly as possible.

Need more assistance?

If you are:

- unable to complete the form online,
- haven't received a letter or are unable to access your business premises but believe your business is eligible

Please contact your Local Authority without delay. These contact numbers are expected to be extremely busy, so if you have received your letter and are able to complete the form without assistance then please do so. This will enable your Local Authority to help those who do not have online access or need some help in other ways.

FAQs

How long will it take to process my application?

Once you've submitted your form you'll receive a confirmation email to say that we've received your application. We'll contact you if we require any additional information within five working days of receiving your information

Once I've applied when will I receive the money?

Payments will be made direct into your business bank account within 10 days once information has been received via your application form and verified by our anti-fraud checks.

I know another business who I think is eligible but they may not be aware, what can I do to help?

Please share this information with any of your fellow businesses who you feel may be eligible for this grant support and encourage them to look for their letter or email, if they are able to do so.

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