

Xebia will support you with your Big Room Planning sessions, virtually and effectively. Especially now.



Business Continuity
Your quarterly planning cadence must continue, regardless of where teams are working



Coordination
Now that all teams work remotely, the Big Room session becomes even more important in allowing joint planning and coordination



Direction
You need to create an understanding of where the organization is going, especially considering all the current uncertainties

Creating understanding of what everyone else is doing

Big Room planning sessions usually take place for >100 people and give everyone an overview of what everyone else is doing and creates an understanding of who is dependent on whom.

Keeping teams aligned, whilst everyone is working remotely

- When all of a sudden working remote has become the new normal, Big Room planning sessions lack, well, a Big Room.
- This situation brings a unique set of challenges, as it becomes much more difficult to use all the various forms of communication that being together brings.
- Also, organizations need to choose which tools will best facilitate their Big Room and how to ensure the session goes smoothly?



Three steps to help you organize your virtual Big Room session

Challenges

1 Technical Set-up

- Many tools for different purposes exist
- Audio bottleneck to large group comms.
- Finding space to collaborate virtually
- Accessing all the relevant files

2 Prepare the day

- Technical bottlenecks around organizing multiple breakout sessions
- Prepare new ways of working for dealing with Q&A and discussion moderation

3 Do the day

- Setting a concise 1 or 2 day agenda
- Ensuring participant engagement
- Supporting speakers/presenters and moderators in dealing with side channels

Our approach



During our **Toolkit assessment** we help you find the tool that best suits your specific demand, matched with the software your organization already has at its disposal. We also help you choose the tools that best works with your specific Agile framework (ao. SAFE)



After the preferred toolkit has been established, we **help you set up the tools and roles** that will make the day happen. We prepare a Common Canvas, set up relevant communication channels, set up user rights and help document the meeting structure and roles.



During the day, we **support your speakers** with keeping an eye on the chat and Q&A, and help moderate remarks and questions. Furthermore, we help you set an effective agenda, whilst allowing for interaction and engagement between speakers and participants.

Remote working and Agility with Xebia

- ❖ Highly experienced agile coaches and consultants
- ❖ We have years of experience with working remotely and working with all popular technical toolkits (ao Zoom, MS Teams)

- ❖ We have a wide set of time-proven best practices for remote scrum and remote working with our clients
- ❖ We now offer all our Agile training classes virtually, to ensure your agile learning does not stop when working from home



How Xebia has implemented virtual events



Fully Remote Scrum Process

We have supported teams at Florius and Unilever with implementing fully remote scrum events, such as daily's, retro and sprint planning.

Furthermore, we have supported clients in organizing non-linear scrum events, to allow parents needing to home-school to join their team events at different times.



Virtual Training & Classrooms

To support Philips with its agile learning journey during times where all teams are working remotely, Xebia has created a virtual Academy. Attendants can join virtual classrooms.

This allows ca. 200 Philips attendants to continue their Agile trainings, remotely.



Virtual Knowledge Sharing Workshops

Xebia has continued its tradition of hosting biweekly XKE events since the Corona measures came into effect.

More than 10 workshops are hosted at each event, with more than 300 colleagues attending virtually.



Digital Big Room Tribe Kick-off

We have organized a digital tribe kick off for more than 100 Unilever attendants. This unique event was organized around one large group session and continued with subgroup breakout sessions, and engagement amongst attendants was high.