Checklist:
Corona and the effects on production

How to ensure that production continues

Health Measures

- [ ] Hygiene measures increase e.g. through documented cleaning cycles of frequently used surfaces
- [ ] Reminder to wash hands
- [ ] Digitize Shopfloor Meetings or keep a 1.5m safety distance
- [ ] Provide employees with protective equipment
- [ ] Communicate measures openly

Production relevant measures:

- [ ] Open communication and listening to the concerns of employees e.g. with a "Corona-Box"
- [ ] Rescheduling shifts e.g. for parents with young children.
- [ ] Organize production employees in small groups
- [ ] Assign shared rooms to specific groups
- [ ] Temporal separation of shifts
- [ ] More documentation and knowledge sharing in written form
- [ ] Personal exchange such as shift handovers Digitizing and writing.
- [ ] Mobile coordination instead of personal contact, e.g. through voice messages
- [ ] Introduce single worker protection functions
- [ ] Overview of which groups have contact with each other in order to be able to detect chains of infection
- [ ] Plan how employees are quickly informed if a colleague becomes sick