

**MONTHLY OPERATIONS CALENDAR**

<b>1</b>	Date :	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
	Marketing							
	Property Mgmt							
	Maintenance							
	Accounting	Rent Due				Last Day for Rent w/no late fee	Rent Late/Late Fee	
<b>2</b>	Date :	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	Marketing							
	Property Mgmt			Eviction Filed				
	Maintenance							
	Accounting							
<b>3</b>	Date :	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
	Marketing							
	Property Mgmt							
	Maintenance							
	Accounting	Owner Payout						
<b>4</b>	Date :	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
	Marketing							
	Property Mgmt							
	Maintenance							
	Accounting							