

EFFECTIVELY IMMEDIATELY

Under order from Pennsylvania Governor Tom Wolf and Pennsylvania Secretary of Health Dr. Rachel Levine, businesses with essential workers must observe new protocol during the Coronavirus disaster emergency.

We will observe the following general guidelines across all Northwest facilities:

- Employees, Customers and Pre-Approved Visitors **must wear masks while on premises.**
- **Customers cannot be permitted to enter** unless they are wearing masks (we will provide masks if needed).
- **Non-essential visitors are prohibited** from entering the premises.
- **Large gatherings or groups entering or leaving the premises at the same time are prohibited.** Meetings and training must be conducted virtually or by phone.
- **Sufficient space must be provided** during employee breaks and meals, maintaining a social distance of 6 feet.
- **On-premise business conducted by appointment only.**