

# **Data Privacy Notice**

**Data Subject: Recruitment Candidates**

For the purpose of data protection legislation, including the UK Data Protection Act 2018, the EU General Data Protection Regulation (GDPR), the UK Privacy and Electronic Communications Regulations 2003 (PECR), and other applicable legislation, the controller is: Mediasphere Holdings Ltd and Mediasphere Group Ltd including any associated undertakings and licensees under Powerhouse Hub products and services suite.

The Mediasphere Holdings Pty Ltd headquarters' registered office address is 74 Smith Street, Southport, Queensland Australia 4215. The address of our subsidiary company (Mediasphere Group Ltd) is Gainsborough House, 2 Sheen Road, Richmond, TW91AE, United Kingdom.

For queries to this notice please contact [dpo@mediasphere.com](mailto:dpo@mediasphere.com).

As potential employee of Mediasphere we hold the following information about you:

- Contact details
- CV
- Date of Birth
- Qualifications
- References

This data may come directly from you or from a recruitment agency. We hold and process this data for the negotiation of a potential contract of employment with you.

If we are unable to process this data, we would not be able to process your application.

Certain data may be stored on servers outside the EEA. In this case your data is protected by the EU-US Privacy Shield Framework or Standard Contractual Clauses.

Should you be unsuccessful we will retain this data for up to 2 years so that we may contact you regarding any future opportunities, unless you request that we delete the data beforehand.

At the conclusion of all relevant retention periods, physical documents containing your personal data will be shredded, and all personal data held electronically will be deleted.

You have the qualified right to request: Access to and porting of your data; Rectification or erasure of the data; Restriction of processing or to object to the processing.

You also have a right to lodge a complaint with a Supervisory Authority, for example the Information Commissioner's Office or [http://ec.europa.eu/newsroom/article29/item-detail.cfm?item\\_id=612080](http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080)