

# **Data Privacy Notice**

**Data Subject: Supplier**

For the purpose of data protection legislation, including the UK Data Protection Act 2018, the EU General Data Protection Regulation (GDPR), the UK Privacy and Electronic Communications Regulations 2003 (PECR), and other applicable legislation, the controller is: Mediasphere Holdings Ltd and Mediasphere Group Ltd including any associated undertakings and licensees under Powerhouse Hub products and services suite.

The Mediasphere Holdings Pty Ltd headquarters' registered office address is 74 Smith Street, Southport, Queensland Australia 4215. The address of our subsidiary company (Mediasphere Group Ltd) is Gainsborough House, 2 Sheen Road, Richmond, TW91AE, United Kingdom.

For queries to this notice please contact [dpo@mediasphere.com](mailto:dpo@mediasphere.com).

As a supplier to Mediasphere we hold the following information about you:

- Name
- Contact details
- Bank Details (sole traders)

We hold and process this data for the legitimate interest of fulfilling a business to business contract with your organisation or to satisfy and manage a contract with yourself.

If we are unable to process this data, we would not be able to continue with our contract with you.

Certain data may be stored on servers outside the EEA, for example Hubspot with whom we are joint controllers. In this case your data is protected by the EU-US Privacy Shield Framework.

We will retain this data for up to 7 years from termination of the contract in case there are any queries, unless you request that we delete the data beforehand. Any data relating financial transactions will be kept for 7 years to conform to our legal obligations under the Finance Act 1998.

At the conclusion of all relevant retention periods, physical documents containing your personal data will be shredded, and all personal data held electronically will be deleted.

You have the qualified right to request: Access to and porting of your data; Rectification or erasure of the data; Restriction of processing or to object to the processing.

You also have a right to lodge a complaint with a Supervisory Authority, for example the Information Commissioner's Office or [http://ec.europa.eu/newsroom/article29/item-detail.cfm?item\\_id=612080](http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080)