



Project Manager

Job summary

Reporting to the Team Lead of the Program Management Office (PMO), the Project Manager ensures the successful management of all contractual deliverables of the project/program of the installation of the company's products and solutions at customer sites and meeting the accepted deadlines. Doing so, the Project Manager makes daily decisions on all project/program activities in order to meet the anticipated results of the company.

The Project Manager contributes to embed the best practices of Project/Program Management throughout the organization by applying a consistent methodology to managing all aspects of the project lifecycle.

Roles and responsibilities

- Directs and controls all project/program activities performed within the framework of each project statement of work: planning & coordinating tasks and allocating resources, risk management, issues management and time management.
- Manages and continuously improves the implementation processes by making customer satisfaction a priority.
- Effectively manages all aspects of the project lifecycle:
 - Initiation – Interface with Sales department to define project charter, scope, and stakeholder expectations. Conduct project kickoff meetings.
 - Planning – Define the project management plan, identify risks and opportunities.
 - Executing – Authorize work, perform activities to accomplish defined project objectives.
 - Monitor & Control project work – Control budget expenditures, monitor progress against established baseline parameters, take corrective actions when required.
 - Closing – Obtain final customer acceptance, analyze project performance, transfer project to Customer Support.
- Collaborates with internal stakeholders across all departments in order to meet the Company's financial and business objectives.
- Manages project scope, documents change requests (internal or customer driven).
- Autonomously manages a combination of concurrent projects/programs with high strategic importance to the company's objectives.

Qualifications and Experience

- University degree in Engineering, Computer Science or related technical field.
- 5 to 8 years of experience in Project/Program management in a similar industry.
- Experience in the design/implementation of hardware solutions and software development cycle.
- Experience with contract review, negotiation, and conflict resolution.
- Understanding and application of project accounting principles.

- Proficient in the use of PM/collaboration software tools (MS Project, JIRA, Confluence).
- Certification in Project Management (PMP) (strong asset).
- Fluent in English and French, verbal and written.
- Very strong influencing, negotiating and interpersonal skills.
- Strategic, conceptual and analytical thinking skills.
- Adaptability and flexibility including ability to manage pressure, ambiguity and change.
- Proven ability to lead and motivate others to achieve results in a matrix environment and influence without direct authority
- Detailed oriented: ensures a high quality of work and data across all project deliverables (reports, documentation, etc.).

Does this career opportunity interest you? Please send your resume to:
CareersMTL@ultra-ft.com and specify the job title in the Subject box of your e-mail.

Ultra Electronics Forensic Technology offers an excellent package to their employees, including a competitive salary, a wide range of group insurances, participative retirement savings plan with employer match, discretionary bonus plan based on performance, condensed summer work schedule, stimulating work environment with a diverse culture combined with a proactive social club, casual dress code, and stock purchase program.

As an employer, we promote equal opportunity and we are committed to promoting fair and equitable representation of women, Aboriginal people, persons with disabilities and visible minorities.

**** In this document, terms used to refer to persons are taken in the generic sense; they have both a feminine and a masculine value. ****

Listed in the best employers, small and medium-sized businesses in Canada, Ultra Electronics Forensic Technology pioneered automated ballistics identification 25 years ago and continues to be a leader in ballistics and firearms identification technologies that promote a safer society. We partner with hundreds of public safety agencies in over 70 countries and territories, providing cost-effective and sustainable solutions. With vast experience in scalable-networked solutions, we employ a dedicated team of engineering, scientists, firearms specialists and other professionals around the world.

At Ultra Electronics Forensic Technology we steadfastly believe that technology is critical to winning the war on crime and are committed to research and development that aid in the creation of new crime-fighting solutions. We pride ourselves on the fact that our award-winning technological innovations have aided public safety agencies in solving thousands of crimes worldwide.