## Configure how email is sent

You should select the "from" address for emails sent on behalf of your organization such as: badges@yourdomain.org. This will likely improve email going into spam filters by integrating BadgeCert with your email server. Otherwise, by default, no-reply@badgecert.com will be used.

If you want BadgeCert to send the email from our server (typical) with your "from" address, we highly recommend that your IT Department "whitelist" our email server on your email domain server. This is straightforward and is described below.

Please share this with your IT Department:

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Set up an SPF config and then add '**include:mailsender.badgecert.com**' to it.

The SPF would have a format like this:

"v=spf1 include:mailsender.badgecert.com ip4:YOURIP ip4:ANYIPTHEYUSETOSENDEMAIL -all"

Replace YOURIP with the IP of your server and you will need to add an ip4: for each IP you use to send out emails.

> **NOTE: Once this is completed, please send BadgeCert an email at support@badgecert.com with your SPF configuration information.

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