IQ Excellence Awards

Recognising and celebrating excellence in the quarrying and mineral products industry

Entry Guidelines 2019/2020

Awards deadline: 5th July 2019

About the IQ Excellence Awards

The IQ Excellence Awards are about celebrating the success of exceptional individuals, teams and projects around the UK. The award categories are aligned to the different quadrants of the IQ Skills Wheel to demonstrate the positive impact professionals make across the whole industry.

These awards are about celebrating success with a particular focus on recognising excellence at a local level and nationally.

There are 5 UK regions: Scotland, Northern Ireland, Wales, North England and South England. Each regional award winner automatically goes forward to the national excellence awards to compete for the overall national title in each category.

Key dates

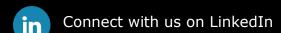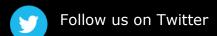|	
3rd February 2019	Awards entry opens
5th July 2019	Awards entry closes
19th August 2019	Shortlist for regional awards announced
24th June 2020	National Awards Ceremony at Buxton during Hillhead

Keep up to date

Make sure you are following our website and social channels for latest news regarding the #iqawards including reminders and event notifications.

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How to enter

1. Go to quarrying.org/iq-excellence-awards to start the entry process by clicking on the 'Enter Now' button.

2. Set up your registration as an awards entrant, through this website you will be able to select the awards and regions you wish to enter and create your submission for judging.

3. You can save your awards submission as you go so you can always start it and return to it later.

4. There is no cost to enter the awards and you can enter as many categories as you wish. Regional awards are allocated based on the site/work address of the award nominee.

5. Awards are open to everyone in the industry. Individual awards must be submitted by an IQ member but can be awarded to non-IQ members.

Top tips

- Choose your award nominations carefully.

- Follow the award entry guidelines.

- Use storytelling to demonstrate success and impact but also use measurable KPI's.

- Consider creating a joint entry with a business partner or supplier but make sure you get their permission before submitting your entry.

- Make time to review your entry before submitting. Refer to the award criteria to ensure you have answered the questions and demonstrated success with evidence.

- Attach supporting information and evidence to your entry. You can upload a single supporting document, a single image and a single video. Documents can include pdf's, word documents, excel spreadsheets or powerpoint presentations. Images can be jpg, jpeg, gif or png file formats.

- Please contact us if you have any queries. We're here to help and guide you through the process.

Judges and Judging

The judging panel is made up of IQ members and officers.

Award submissions will be scored out of 80 and assessments will be based on:

- How well the submission relates to the Skills Wheel segment that the category is aligned to.

- In project or team-based awards, evidence of clearly defined rationale for the solution provided.

- In individual awards, how the person being nominated demonstrates the values of the award.

- Evidence of impact in the form of feedback, testimonials, KPI's or any other measurable outcome.

Excellence Awards Regions

Scotland
Scottish Branch

North of England
Lancashire,
North of England,
Yorkshire &
Derbyshire Branches

Northern Ireland
Northern Ireland Branch

South of England
Midlands,
West Midlands,
West of England,
Devon & Cornwall &
London & Home Counties
Branches

Wales
North Wales &
South Wales Branches

Award categories

	Team/Project Based Award	Individual Award
Standards and Professionalism	Best Personal Development Project	Health & Safety Individual Excellence
Knowledge and Innovation	Most Effective Process Improvement	Most Innovative Leader
Engagement Influence and Impact	Best Community Engagement Project	Most Inspirational Leader
Personal Effectiveness	Best Initiative to Engage Workforce or Team	Most Promising Future Leader

Standards and Professionalism is the segment of the Skills Wheel that covers the key regulations and standards that affect the quarrying and mineral extractive industries.

Best Personal Development Project: To recognise initiatives that are aimed at supporting the professional development of employees at company or site level.

Judges will be looking for those organisations and/or sites that have embedded a culture of continuing professional development (CPD) for its employees.

Award entries should include why CPD has become important to the business, what they wanted to achieve in supporting staff with CPD activities, examples of what CPD has been undertaken and what has been learnt from it and the overall outcomes for individuals as well as the operator.

Health & Safety Individual Excellence: To recognise the achievements of an individual in improving the health & safety performance on site.

Judges will be looking for those individuals who have made the greatest impact on site in improving health & safety performance on a day-to-day basis.

This category requires the award entrant to nominate an individual that best meets the qualities of the standards and professionalism category. Entries will need to be supported by testimonials from team members of the nominee.

Knowledge and Innovation is the Skills Wheel segment that covers the latest guidance and information on operational issues as well as strategic and general management advice.

Most Effective Process Improvement: To recognise a team, project or initiative of technical process improvement that has delivered improved operational performance.

In this category judges will be looking for changes that have been introduced that have delivered more effective or efficient production, improved customer service or product development.

Award entrants should explain how the improvement was identified, the process they went through to implement the change and quantify the benefits achieved.

Most Innovative Leader: To recognise an individual who has made the best impact on the innovation ecosystem at site, business unit or organisational level.

Here judges will be assessing the contribution that an individual makes in supporting a culture of innovation.

Award nominees can include the people that come up with new ideas and concepts as well as those that help to investigate and test those new ideas. The result of the innovation is not as important as the personal development that the individual went through in putting forward their ideas.

Engagement, Influence and Impact is the segment of the Skills Wheel that covers how quarrying and mineral extractives professionals work within teams and their wider communities.

Best Community Engagement Project: To recognise projects where sites are actively engaging their local communities and achieving positive results.

In judging this award, judges will want to understand the relationship the award entrant has with its local community. Award entrants should explain who their local community is, what their key concerns are and how the site addresses those.

Most Inspirational Leader: To recognise an individual who has made the strongest positive impact on the team they are part of.

This category requires the award entrant to nominate an individual that best meets the qualities of the engagement, influence and impact category. Entries will need to be supported by testimonials from team members of the nominee.

Personal Effectiveness is the area of the Skills Wheel that shows how individuals can develop their personal attributes to build a successful career.

Best Initiative to Engage Workforce or Team: To recognise the best initiative aimed at supporting workforce engagement at either company or site team level.

In assessing award nominations, judges will be looking at what the site or company has done differently with this campaign or initiative to improve workforce engagement. Award submissions should include an outline of the reasons for the new initiative and the results that it has achieved.

Most Promising Future Leader: To recognise a talented individual for building their all round knowledge and skills.

This category requires the award entrant to nominate an individual that best meets the qualities of the personal effectiveness category. The nominee should be able to show personal and professional development and how they are already making an impact on the site or business.

To be eligible for this award, nominees must be under 30 years of age on 24th June 2020.

Awards entries

Awards entries can only be submitted online via quarrying.org/iq-excellence-awards. The online submission process will guide applicants through the entry form.

To apply for any of the team or project based awards:

- Best Personal Development Project
- Most Effective Process Improvement
- Best Community Engagement Project
- Best Initiative to Engage Workforce or Team

The award entry submission form is as follows:

Name, Job title, Organisation, Address, Email and Contact number of the person submitting the award. In this case the person submitting the award can also be a member of the team/project being nominated.

Which region is this submission for?

Team/Project Name

Team/Project Summary (max 150 words)

Why did this team/project get established and what were the objectives? (max 150 words)

How was success measured and what were the results of the team/project? (max 500 words)

How did the team or project go about implementation? Include in your submission an overview of the project plan, available resources, budget and what the key learning points for the organisation were. (max 800 words)

Who were the key people involved in the team/project and what were their roles? (max 150 words)

Are there any other comments you would like to include in your award application? (max 250 words)

To apply for any of the individual based awards:

- Health & Safety Individual Excellence
- Most Innovative Leader
- Most Inspirational Leader
- Most Promising Future Leader

The award entry submission form is as follows:

Name, Job title, Organisation, Address, Email, Contact number and IQ member number of the person submitting the award. In this case the person submitting the award entry must be an IQ member but the nominee does not have to be.

Name nominated person

Job title nominated person

Organisation nominated person

Summary of why this person is being nominated (max 150 words)

Outline the achievements of the nominated person noting any obstacles that have been overcome (max 500 words)

Demonstrate how the individual being nominated demonstrates the qualities represented by the award (max 600 words)

Provide testimonials from other team members or colleagues in support of the nomination (max 500 words)

Are there any other comments you would like to include in your award application? (max 250 words)